



Ghent University

Doctoral Training Programme

Information for PhD students and supervisors

Doctoral Schools Coordination Unit

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For whom? (1)

Since 2007 all PhD students member of DS

- Arts Humanities and Law
- Social and Behavioural Sciences
- Natural Sciences
- (Bioscience) Engineering
- Life Science and Medicine

Re-enrol every year for doctorate and doctoral training programme
(progress report required)

For whom? (2)

PhD students 1st enrolment in 2010-2011

→ automatically in new DTP

PhD students 1st enrolment in, or prior, to 2009-2010

→ adhere to the old structure DTP (60 ECTS)

– finish PhD in 2011-2012

→ switch to the new structure DTP

(DSOC will send invitation e-mail with computer simulation)

PhD students with compulsory DTP

→ follow the transitional measures set out by the faculty

Objectives DTP (1)

- ✓ Support during PhD study + facilitate transition to labour market
- ✓ Specialist courses, transferable skills training, research activities
- ✓ Top quality & at forefront of research

Objectives DTP (2)

- ✓ Prerogative for all PhD students
- ✓ Sometimes compulsory
 - ✓ Prior to the public defense or within x academic year(s) after 1st enrolment
- ✓ Certain doctoral titles
- ✓ Certain faculties
- ✓ Certain PhD students (Ma Degree not directly related to PhD Degree)
- ➔ Decision ~ faculty (board) ~ admission to enrol

Structure DTP: old vs new (1)

Old = Flexible programme 60 ECTS	Standard programme	Compulsory programme (prior to defense or within x years after first registration)
specialist courses	12-40 ECTS	Max. 40 ECTS
transferable skills	9-25 ECTS	Max. 25 ECTS
research activities	8-30 ECTS	Max. 30 ECTS
defense	3 ECTS	3 ECTS
	certificate	

Structure DTP: old vs new (2)

New Doctoral Training Programme

- stimulate PhD students to participate in training programme
- with simple administration

Major changes

- no more ECTS
- programme volume reduced
- co-responsibility PhD supervisor + PhD student

Structure DTP: old vs new (3)

New = flexible	Minimum set of activities	Maximum set of activities	Compulsory programme (prior to defense or within x years)
specialist courses	3	+ 3	Max. 3
		30 ECTS	Max. 30 ECTS
transferable skills	3	+ 3	Max. 3
presentations / posters	3		Max. 3
publication	1		Max. 1
progress report	yearly		yearly
defense	1		1
	certificate		

New DTP: Specialist courses (1)

→organised or recognised by DS

Minimum set of activities

- specialist courses organised by DS: yes
- regular course units UGent and other universities (Ma, Subsequent Ma, Postgraduate, DTP): If DS agrees:
- specialist courses not organised by DS: If DS agrees

Maximum set of activities

- specialist courses organised by DS: If places are available
- Regular course units UGent

New DTP: Specialist courses (2)

Not just any course

- top-level training for PhD students
- relevant
- minimum 15 contact hours
- positive evaluation (if relevant)

New DTP: Transferable Skills (1)

→organised or recognised by DS

Minimum set of activities

- Transferable skills seminars organised by DS: YES
- regular course units UGent and other universities (Ma, Subsequent Ma, Postgraduate, DTP): If DS agrees
- Transferable skills seminars not organised by DS: If DS agrees

Maximum set of activities

- Transferable skills seminars organised by DS: If places are available

New DTP: Transferable Skills (2)

Not just any course

→ top-level training for PhD students

→ relevant

→ minimum 6 contact hours

→ positive evaluation (if relevant)

→ 3 out of 4 clusters in minimum set of activities

New DTP: Transferable Skills (3)

3 out of 4 clusters:

1. Communication skills
2. Research and valorisation
3. Career management
4. Leadership and efficiency

New DTP: Regular course units

	Min set	Maximum set	
	TS & SC	TS SC	30 ECTS
Ma, Subsequent Ma, Postgraduate, DTP	YES	NO	YES
Ba, Preparatory, Linking	NO	NO	YES
Admission to enrol (registration form)	PhD supervisor + DS (+ lecturer)		PhD supervisor (+ lecturer)
Enrolment administration	FSA		FSA

New DTP: Presentations / Posters

- 3 oral presentations or posters
- international or national conference
- approved by PhD supervisor

New DTP: Publication (1)

- 1 publication
- at least accepted for publication
- meets requirements 'PhD completion bonus'
 - Alpha, Beta, Gamma faculties
 - Top-quality publication; peer review
 - Certain types of publications
 - Journal list UGent, publishers list UGent, A1-Article
 - Author (not necessarily 1st author)
 - Topic related to doctoral research

New DTP: Publication (1)

Alpha faculties

= faculties that include the humanities and the social and behavioural sciences

- Faculty of Arts and Philosophy
- Faculty of Law
- Faculty of Economics and Business Administration
- Faculty of Psychology and Educational Sciences
- Faculty of Political and Social Sciences

New DTP: Publication (2)

Beta faculties

= faculties that include the exact and applied sciences

- Faculty of Sciences
- Faculty of Engineering and Architecture
- Faculty of Bioscience Engineering

New DTP: Publication (3)

Gamma faculties

= faculties that include the biomedical and medical sciences

- Faculty of Medicine and Health Sciences
- Faculty of Veterinary Sciences
- Faculty of Pharmaceutical Sciences

New DTP: Publication (4)

Alpha Faculties

- 1 A1-article accepted for publication
- 1 article accepted for publication in a journal included in the Journal List UGent
- 1 chapter in a book or a book accepted for publication by a publisher included in the Publishers List UGent

Beta Faculties

- 1 A1-article accepted for publication

Gamma Faculties

- 1 A1-article accepted for publication

New DTP: Publication (5)

- **Journal List UGent:** list UGent, approved by the Executive Board
- **Publishers List UGent:** list Ugent, approved by the Executive Board
- **A1-article:** ISI/WoS/WoK list of journals (Science Citation Index Expanded (SCIE), Social Science Citation Index (SSCI), Arts and Humanities Citation Index (AHCI)), types of publication: 'Article, Letter, Note, Review, Proceedings paper'

New DTP: Publication (6)

Caution! Requirements DTP are not identical to requirements bonus

Caution! Requirements DTP are not identical to requirements faculty

<https://www.ugent.be/nl/univgent/reglementen/onderzoek/reglementen/doctoraatstoelage.htm> (Dutch)

New DTP: Enrolment procedures

Course	Where to enrol	Forms in UGent DS
course organised by DS	DSOC doctoralschools@ugent.be	No
regular course unit UGent	Faculty Student Administration (FSA) = your faculty	Registration form (if applicable: approval)
course not organised by DS	Registration remains with the organizers	Request form

Progress Report (1)

- 2 parts: research report + activity report
 - Your individual programme of study DTP
- Yearly & Compulsory (all members = all faculties, all Doctoral Schools, compulsory training or not)
 - Re-registration
 - Part of DTP
- 6-12 months after 'application for first enrolment'
- Invitation e-mail from Doctoral Schools
- Online application <https://webapps.ugent.be/doctoralSchools/stud.jsp>
- Appraisal by Doctoral Advisory Committee/PhD supervisor
- Follow-up by Doctoral School

Progress Report (2)

- ‘Old’ DTP: approval DS director for each Progress Report
- ‘New’ DTP:
 - DS director only approves final Progress Report
 - That is: increased responsibility supervisor (e.g. conferences); less administration (proofs)

Items in Progress Report	Who uploads in Progress Report	Proofs and forms
Courses organised by DS	DSOC	Not necessary
Regular course units	FSA	Registration form
Courses not organised by DS	DSOC	Request for approval DS + Proof of successful completion (certificate of attendance + pass mark if relevant)
Oral presentations	PhD student	Not necessary (unless DS director asks for proof)
Publications	PhD student	Not necessary
Research report	PhD student	Not necessary
Doctoral dissertation	FSA	Not necessary

Transitional measures (1)

To switch or not to switch, that's the question

- ✓ Your approved Progress Report?
- ✓ Transitional measures set out by your faculty, esp. in case of a compulsory training programme
- ✓ Computer simulation: your curriculum in 'old' vs 'new' programme of study
- ✓ Extra information sessions if relevant

Timing: Spring 2011

Transitional measures (2)

Old programme (until end AY 2011-2012)	Standard programme	Compulsory programme (prior to defense or within x years after first registration)
specialist courses	12-40 ECTS	Max. 40 ECTS
transferable skills	9-25 ECTS	Max. 25 ECTS
research activities	8-30 ECTS	Max. 30 ECTS
Defense	3 ECTS	3 ECTS
	certificate	

Transitional measures (2)

New programme	Minimum set of activities	Compulsory programme
specialist courses	3	max 3 + max. 30 ECTS
transferable skills	3 (clusters, exc. until end AY 2010-2011)	max 3
presentations / posters	3	max 3
publication	1	max 1
progress report	yearly	Yearly
doctoral dissertation	1	1
	certificate	

Transitional measures (3)

Guidelines for all PhD students

- **3 Specialist studies:** equivalent of 7,5 ECTS in approved Progress Report
- **3 Transferable skills:** equivalent of 3 ECTS in approved Progress Report
- **1 Article cf. PhD Completion Bonus**
- **3 posters/presentations (inter)national conference**
- **Yearly Progress Report** (if already compulsory)
- **Defense**



Doctoral Schools Newsletter:
<http://minerva.ugent.be>

UGent-account, or set a forward rule

Minerva - Windows Internet Explorer

http://minerva.ugent.be/main/curriculum/search.php?year=2010&language=Nl&type=infosite

Bestand Bewerken Beeld Favorieten Extra Help

Minerva

UNIVERSITEIT GENT

Minerva

Mijn Minerva Mijn profiel Mijn agenda Aanbod 2009-2010 Aanbod 2010-2011

UGent-studieaanbod > Intekenen op infosites

Nale Bracke UGent CAS logout

Onderwijsopdracht Cursussites **Infosites** Beheer infosites Beheer extra cursussites Beheer cursusbeheerders

Intekenen op infosites

Rechtstreeks zoeken op CODE of NAAM van de opleiding of de afstudeerrichting. Het is niet nodig de zoekterm volledig in te geven, een gedeelte ervan is voldoende.

Zoekwoord

Platformbeheerder : Minerva-team ICTO
Rapporteer een probleem

Platform Minerva © 2010



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The only way to find out
how to do a PhD is
to do one.
Therefore all advice
is useless.

