Annex 1: APPLICATION FORM

Operational GRANT FOR DOCTORAL AND POSTDOCTORAL FELLOWS 2019

**Incentives/topics related to University Development Cooperation issues**

Please consult the document “Application information” (last 2 pages of the call)

The application must consist of the following components:

* Annex 1 Application form
* Brief curriculum vitae (CV) of the candidate (free format, two pages at most)
* If the research activities will take place in one of the VLIR-UOS countries, a written statement from the partner university/institution accepting the applicant’s intention to conduct research in collaboration with that university/institution/organization
* if applicable, favourable ethical recommendations or evidence of a bio-safety dossier

The application form must be filled out completely and accurately, using UGent Panno Text size 11pt.

1. **General information**

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| Title of the ongoing PhD or postdoc activities |  |
| Financer of the ongoing PhD or postdoc |  |
| Title of the activities proposed within this grant application |  |
| First promoter and/or budgetholder |
| Last name, first name  |  |
| Department |  |
| E-mail  |  |
| Candidate |
| Last name, first name |  |
| E-mail |  |
| Student number (only relevant for PhD students) |  |
| Place of birth (city + country) |  |
| Date of birth |  |
| Gender |  |
| Nationality |  |
| E-mail |  |

If the applicant is a PhD student, please mention the first date of enrolment as a PhD student as well as the intended date of PhD defence.

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If the applicant is a postdoctoral fellow, please mention the type of postdoctoral fellowship, and the start and end date of that appointment.

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1. **Activities foreseen under the intended operational grant**

## 2.1. Briefly describe your ongoing research project (PhD or postdoctoral research), excluding a bibliography of articles cited.

The description should be detailed enough to understand how the activities for which funding is requested in this call, to be described in detail in section 2.2., relate to the main focus of your research. Add a maximum of 5 cited articles or books.

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| Description (max. 1 page) |

## 2.2. Describe the activities proposed within this grant application in no more than 1 page (including a bibliography of articles cited). Include the following topics:

## Situate the proposed activities within your ongoing research project (PhD or postdoctoral research) as described in section 2.1.

## Illustrate that these activities are **additional**, for which no funding is/was foreseen in the ongoing PhD or post-doc financing. (To avoid double funding of scholarship recipients, Ghent University can carry out random checks.)

## Describe how the activities fit with the goals of the Global Minds Programme (to increase the capacity of Flemish universities in knowledge, scientific approaches and technologies to sustain, improve and expand their University Development Cooperation capacity).

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| Description (max. 1 page) |

## 2.3. To be filled in by the promoter: Situate the proposed research activities within the department’s ongoing or planned research in the area of University Development Cooperation (including a bibliography of articles cited) in no more than 1 page. How will this initiative strengthen the capacity of the research group/department in UDC on the long term?

Situate the research of the research group/department as a whole and how it relates to UDC (if relevant, up to 5 publications can be mentioned). Highlight the contribution of this proposal to building the group’s UDC capacity, whether its goal is to start, sustain or improve UDC activities. What is the research group’s vision and what are its future goals in that area for the next 3 to 5 years, independent from the involved candidate’s plans?

The above information should be clear enough for the selection commission to be able to judge how the proposed activities will contribute to the goals of the Global Minds Programme over the long term.

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| Description (max. 1 page) |

How does the proposed activities contribute to the group’s UDC capacity (*tick as appropriate*):

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| --- | --- |
| Development of a new research topic in UDC |  |
| Expanding UDC research capacity to a new region  |  |
| Developing new collaborations in UDC with | Academic institutions in the Global South |  |
| Private sector |  |
| NGOs |  |
| Government |  |
| Other(s) |  |

2.4 To what extent does this proposal relate to one of the 31 countries of the VLIR-UOS country list:

* **Africa**: Benin, Burkina Faso, Burundi, Cameroon, DR Congo, Ethiopia, Guinea, Kenya, Madagascar, Mali, Morocco, Mozambique, Niger, Rwanda, Senegal, South Africa, Tanzania, Uganda, Zimbabwe.
* **Asia**: Cambodia, Indonesia, Palestinian Territories, Philippines, Vietnam.
* **Latin America**: Bolivia, Cuba, Ecuador, Guatemala, Haiti, Nicaragua, Peru.

Describe in no more than ½ page.

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| Description (max. 1/2 page) |

* 1. How does the initiative fit into the 2030 Agenda for Sustainable Development? Describe the connection with at least one of the 17 Sustainable Development Goals (SDG’s)[[1]](#footnote-1) in no more than 1/2 page.

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| Description (max. 1/2 page) |

* 1. **Synergy**

- If relevant, how does this proposal aligns/relates with already existing activities other than your own project (Ghent University research, VLIR‑UOS south projects, …)?

- How will it look for synergy with other development intervention/actors (and in particular with other Belgian ANGC’s[[2]](#footnote-2) strategic goals as formulated in the Joint Strategic Framework (JSF) per country?Explain any areas of coherence and complementarity in no more than 1/2 page.

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| Description (max. 1/2 page) |

* 1. **Timeline and schedule of the proposed research activities**

Give a 12- month timeline (in the form of a schedule), indicating the research activity/per time period and the place where this activity will be performed (Ghent University or partner university/institution). Please bear in mind that:

* + the Operational Grant should be spent before 31 December 2019.
	+ PhD students re-enrol as PhD students at Ghent University each year.

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| Description (max. ½ page) |

* 1. **Budget proposal**

# Provide a detailed budget proposal (€12,500) that illustrates how the grant will cover additional activities, not yet covered by the funding of the ongoing research project.

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* 1. **Status of other applications (if relevant)**

# Have other applications been submitted with a full or partial overlap of activities with this proposal? If so, what is the status of those applications?

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# If relevant, describe the partner university, institute or organization in the South with which the activity will be performed

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| --- | --- |
| Organization’s name  |  |
| Department |  |
| Last name, first name(of local co-promoter) |  |
| Function |  |
| Address |  |
| Phone |  |
| E-mail |  |
| Organization’s website |  |

**Describe (on at most ½ page per partner organization):**

* **Why this partner was chosen**
* **Its added value**
* **Ongoing projects with this partner or future plans (if relevant)**

If there are several partners involved, present the answers to these questions together for each partner.

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| Description (max. ½ page per partner organization)  |

# Additional administrative information

4.1 Ghent University co-promoter (if relevant when there is more than 1 co-promoter, e.g. according to the official PhD enrolment, add them in additional text boxes)

|  |  |
| --- | --- |
| Last name, first name |  |
| Department |  |
| E-mail |  |

4.2 Possible ethical and/or bio-safety implications relating to the proposed research:

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| --- | --- |
| Experiments on human beings? | ***[ ]***  |
| Experiments on vertebrates? | ***[ ]***  |
| Treatment of personal data (privacy legislation)? | ***[ ]***  |
| Have you received a positive recommendation from the ethics committee? **[ ]** Yes (if so, add a copy of this recommendation as an annex to the application)**[ ]**  Application procedure is ongoing**[ ]** Application procedure has not yet been started **[ ]** Not applicable |
| Will you work with genetically-modified organisms? | ***[ ]***  |
| Will you work with biological agents or plant or animal pathogens? | ***[ ]***  |
| Is an attestation concerning biosafety already available?For more information: https://www.ugent.be/intranet/nl/op-het-werk/veiligheid/milieu/bioveiligheid**[ ]**  yes , code (Txx-xxxx) and activity number (xxxx)**[ ]**  application procedure is ongoing**[ ]**  not applicable |

4.3 Abstract of the research proposal (for database use)

Give a short description of the planned research activities in up to 60 words. Include the title of the Operational Grant project, the abstract and at least 3 keywords.

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| Project title:Keywords (your choice, at least 3):Abstract of the proposed research project (max. 60 words)[[3]](#footnote-3): |

## Research field codes (at least one):

Please include at least 1 IWETO research field code. For the different codes, see <https://www.ugent.be/en/research/research-staff/iweto/discipline-codes.pdf/view>

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1. More information on <https://sustainabledevelopment.un.org/sdgs> [↑](#footnote-ref-1)
2. ANGs: non-governmental/state actors as defined by the Belgian Ministry of Development Cooperation. These actors elaborated Joint Strategic Frameworks in 31 countries of Belgian development cooperation activity. [↑](#footnote-ref-2)
3. The abstract of selected projects will be published on the website <http://www.ugent.be/globalminds>. [↑](#footnote-ref-3)