# EXEMPTION REQUEST FBW

**Important guideline**: A complete exemption request file is a file submitted in OASIS before the set deadlines. Full responsibility for this lies with the student. An incomplete, incorrect or late file will NOT be considered.

Deadlines:

* exemption request for 1st semester courses: 14 November
* exemption request for 2nd semester courses: 28 February

For every exemption request a **separate word-document** must be submitted in OASIS.

1. **General information**

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| Last name + first name:Student ID: To be exempted course (code + title): Course (courses) the request is based on (code + title): |

1. **General motivation (max. 100 words**)
2. **Content**

Clearly indicate and motivate that the content of the courses has been covered in previous courses. Copy exactly the content of the course for which an exemption is requested. The content is available in the course specifications in the [course catalogue](https://studiekiezer.ugent.be/en). Copy the content of the course(s) the exemption request is based upon and link the contents so it’s clear for the Curriculum Committee what corresponds.

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1. **Learning outcomes**

Cleary indicate and motivate per learning outcome of the course for which an exemption is requested that this outcome was covered in the previous seen courses. Copy exactly the learning outcomes of the course for which an exemption is requested. They are available in the course specifications in the [course catalogue](https://studiekiezer.ugent.be/en). Copy the learning outcomes of the course(s) the exemption request is based upon and link the outcomes so it’s clear for the Curriculum Committee what corresponds.

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