

doctoral school
APPLICATION ‘MEET THE EXPERT’

## The Doctoral School will co-fund activities involving (international) specialists addressing hot topics in research and innovation with significant societal relevance or impact

## The Doctoral School will provide funding up to 1,200 EUR for a ‘Meet the Expert’ activity.

Criteria

## ‘Meet the Expert’ activities must comply with the following criteria:

* Led by a(n) (international) specialist covering a topic of significant societal relevance or impact
* organised by a senior researcher at Ghent University or a Ghent University PhD candidate with support of a senior researcher
* targeted at a larger audience of PhD researchers and/or postdoctoral researchers at Ghent University (and their supervisors)
* at least one hour and a half in length
* **priority** will be given to proposals
	+ 1. put forward by **inter-university partnerships** including (at least) two other Flemish universities
		2. submitted by **research groups that did not yet receive funding for a ‘Meet the Expert’ activity**
		3. **co-funded** by the research group or department of the organisers
		4. involving **direct interaction** between the speaker and the PhD researchers/postdocs

‘Meet the Expert’ activities can, but do not have to, be part of a conference, specialist course, seasonal school, or other activity format.

**If possible, we ask that organisers record the activity and make it available to the Doctoral School to be used in an archive of ‘Meet the Expert’ activities.**

Beneficiaries need to acknowledge the relevant funding bodies in all communications about the ‘Meet the Expert’ lecture (i.e. flyers, website, etc.).

**Impact of COVID-19 measures:** The [safety guidelines](https://www.ugent.be/student/en/newstudent/academic-year-2021-2022/overview.htm) which are in force at Ghent University must be adhered to at all times.

application form

## Deadline for submission: at least one month prior to the activity

Full proposals should be sent by e-mail to doctoralschools@ugent.be and will be reviewed by the Doctoral School.

**Applicant(s)**

**Organiser**

Name:

Faculty:

Department:

E-mail:

Other members of the **organising & scientific committee** (with their respective affiliations between brackets):

**Inter-university partnership** (if applicable)

Description of the nature of the collaboration (max 5 lines):

**Activity**

**Title**:

Date:

Duration of the activity:

Venue (if required):

Description of the activity (max. 200 words):

Description of the **format and involvement of PhD candidates** (max. 150 words)

**Topic**

Set out the topic for this activity and **make the case** for why it is a hot topic in research and innovation with significant societal relevance or impact (max. 10 lines):

**Speaker**

Name:

Affiliation:

Contact details:

How does **the speaker** qualify as an expert in this particular area (max. 10 lines):

**Audience**

**Target audience** (research topic, faculty, research group, etc.):

Estimated number of participants, and estimated number of UGent PhD candidates:

**Budget**

|  |  |  |
| --- | --- | --- |
| **Budgetary items**E.g. speaker travel/accommodation costs, venue, audio-visual equipment rentalInsert as many budget lines as needed. Items funded by multiple sources must be split up in a as many lines as corresponding sources.Catering costs will not be funded | **Corresponding funding source**Identify the co-funder(s), Do not forget to include ‘fees’ in case a registration fee is charged ($)  | **Budgeted amount in euros**Please add ‘A’ for co-funding that has been approved or ‘P’ for any funding requests that are still pending |
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|  |  |  |

Budget **requested** from Ghent University’s Doctoral School (max. 1.200 EUR)

($) Beneficiaries who charge a registration fee have to provide a number of free slots and/or special conditions for members of the co-funding Doctoral School(s).

Number of free slots and/or special conditions for members of the co-funding Doctoral School(s):