

# IWISE – INTRODUCTION WEEK(DAY) FOR INTERNATIONAL STUDENTS IN ENGINEERING

7 February 2025

# TODAY'S PROGRAMME



## INTRODUCTION DAY FOR INTERNATIONAL STUDENTS IN ENGINEERING

Day	Friday 7 February
Location	UGent – Campus Boekentoren - Auditorium P Jozef Plateau
Audience	Exchange students
Morning Session	<p><b>8.00am – 8.30am:</b> Registration</p> <p><b>8.30am:</b> Welcome by the Director of Studies prof. Hennie De Schepper</p> <ul style="list-style-type: none"><li>• Education and Examination Code</li></ul> <p><b>9.15am:</b></p> <ul style="list-style-type: none"><li>• ICT and e-Learning Platforms</li></ul> <p><b>10.00am</b></p> <ul style="list-style-type: none"><li>• Changes to the Learning Agreement</li></ul> <p>+ break/questions</p> <p><b>11.00am:</b></p> <ul style="list-style-type: none"><li>• Teaser and introduction Dutch</li></ul> <p><b>11.30am:</b></p> <ul style="list-style-type: none"><li>• Lunch @resto De Brug</li></ul>
Afternoon Session	<p><b>13.00pm:</b></p> <ul style="list-style-type: none"><li>• Traffic and mobility</li></ul> <p><b>13.30pm:</b></p> <ul style="list-style-type: none"><li>• Culture shock</li></ul> <p><b>14.00pm:</b></p> <ul style="list-style-type: none"><li>• City game</li></ul> <p><b>±16.30pm:</b> End of the day</p>

# WELCOME AT FEA!

General info and practicalities  
Prof. Hennie De Schepper

# WHAT TO EXPECT

- Welcome by our Director of Studies,  
Prof. Hennie De Schepper
- FEA at a glance
- International mobility
- Your studies
- Support



# FEA AT A GLANCE





# THIS IS GHENT UNIVERSITY

Top 100  
university

Since  
1817



DARE TO  
THINK



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GENT





© Stad Gent - Bas Bogaerts

## GHENT IN NUMBERS

- 157,9 km<sup>2</sup>
- 270,473 inhabitants
- 162 nationalities
- 87,500 students

(source:  
[https://stad.gent/sites/default/files/media/documents/Ghent%20in%20figures\\_extended.pdf](https://stad.gent/sites/default/files/media/documents/Ghent%20in%20figures_extended.pdf))



gent:



## GHENT: a rebel with a cause

A rebel, because the inhabitants of the Artevelde city simply follow their hearts and do their own thing. With a cause, because Ghent is a city that connects people, regardless of any differences. Changing standards, thinking outside the box, really looking and listening: Ghent is the place to be for open minds. And the city is a breeding ground for art, intellect and fun.

After all, Ghent is the city of the Ghent Altarpiece, the country's best university and the Ghent Festivities. Ghent is alive and a great place to live: a green haven with the vibes of a metropolis.

More info: [www.visitgent.be](http://www.visitgent.be)







ENGINEERING SCHOOL  
°1835



# 10 DEPARTMENTS

Industrial systems engineering and product design

Materials, textiles and chemical engineering

Electromechanical systems and metal engineering

Structural engineering and building materials

Telecommunication and information processing

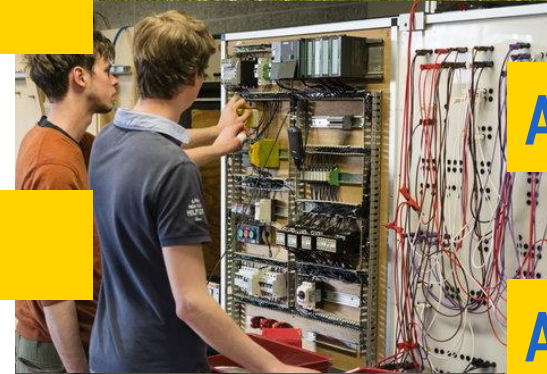
Electronics and information systems

Information technology

Civil engineering

Architecture and urban planning

Applied physics





# FEA IN NUMBERS

Total staff

2319

10 departments

+65 research teams

412 professors

1661 researchers

246 supporting staff

+155 PhD's  
per year

+2300  
publications  
per year



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# INTERNATIONAL MOBILITY AT FEA



# EXCHANGE OR DEGREE STUDENT

## What is an exchange student?

- Lives temporarily in a foreign country to study
- Min. 1 month - max. 12 months
- Credit transfer to home university, but NO UGent diploma

## What is a degree student?

- Registration at UGent to obtain a UGent-diploma
- Most commonly: for 2 years



# STUDENT MOBILITY



## DEGREE STUDENTS

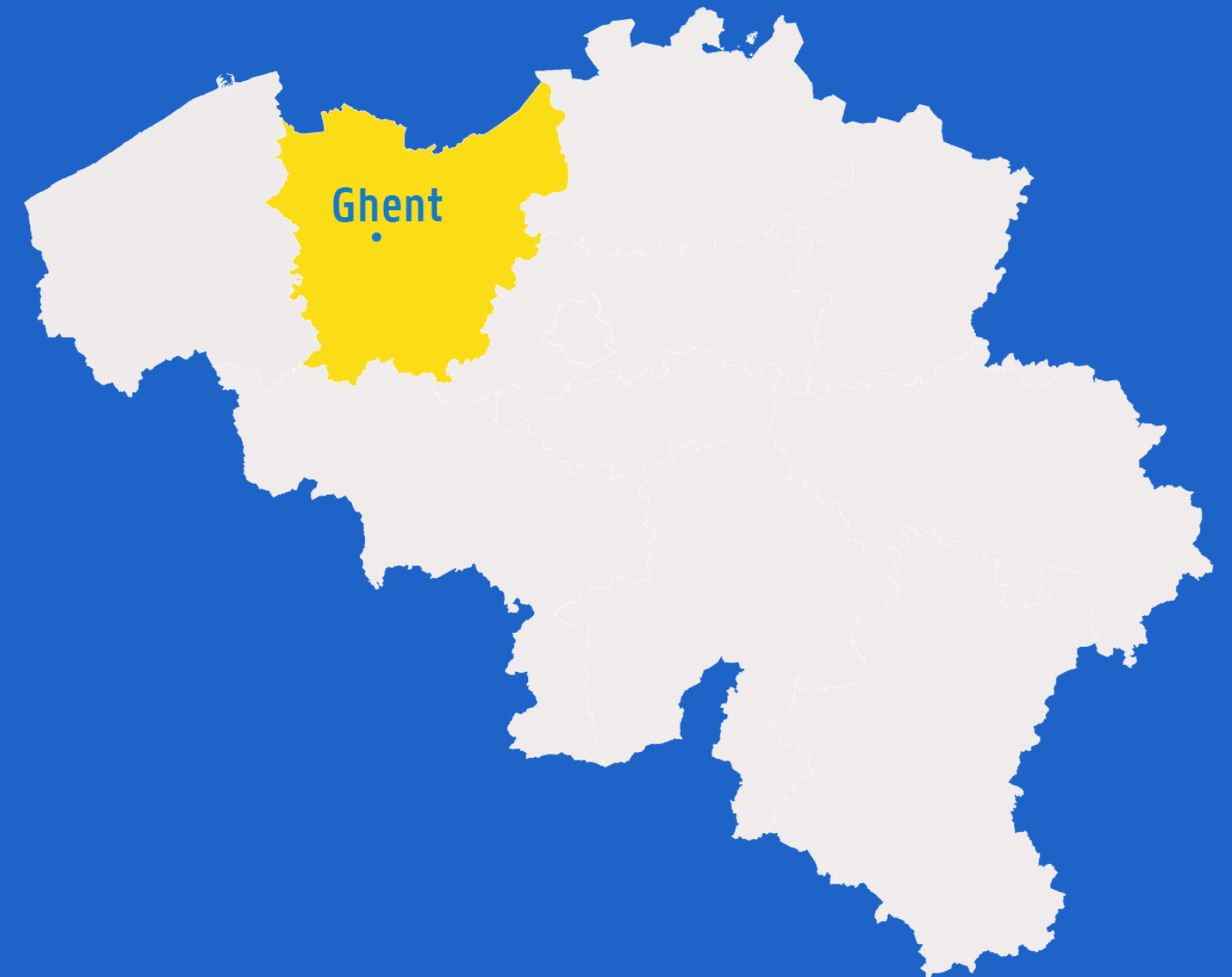
Total students	50,000
International students	7,300 (15%)
Top 3 faculties with international students	
Faculty of Science	1,061
Faculty of Bioscience Engineering	1,002
Faculty of Engineering and Architecture	997



# YOUR STUDIES AT FEA

# FIRST STEPS UPON ARRIVAL

1. Welcome at the faculty
  - ☐ International Relations Office (first point of contact): arrival form, student card
  - ☐ Contact your thesis supervisor (if applicable)
2. Registration at the City of Gent
  - ☐ Arrival form





# UGENTNET & USE OF COMPUTERS

## UGentNet

- Computer network of UGent
- Informatics, software and internet facilities at UGent and at home

## Account at UGent

- Login and password will be given upon registration at UGent

[www.helpdesk.ugent.be/online/en](http://www.helpdesk.ugent.be/online/en)

## Printing

To print at a computer room at FEA: buy a printing credit (e-purse)

Possible at multiple places, more info

<https://helpdesk.ugent.be/publicrepro/en/index.php>



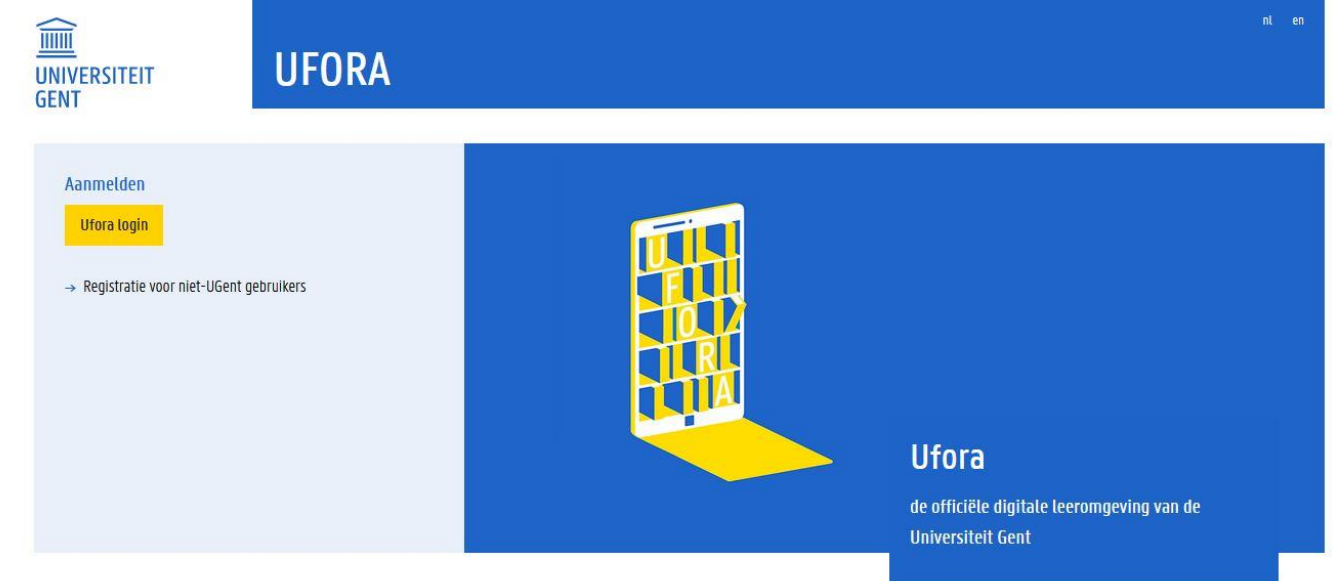
# UFORA

## What?

- Online learning environment used by UGent
- Announcements, documents, exercises, forum, agenda...
- <http://ufora.ugent.be>

## What to do?

- Register for
  - all your courses
  - all relevant infosites
- Registering for courses on Ufora **does not have** any impact on your official curriculum.

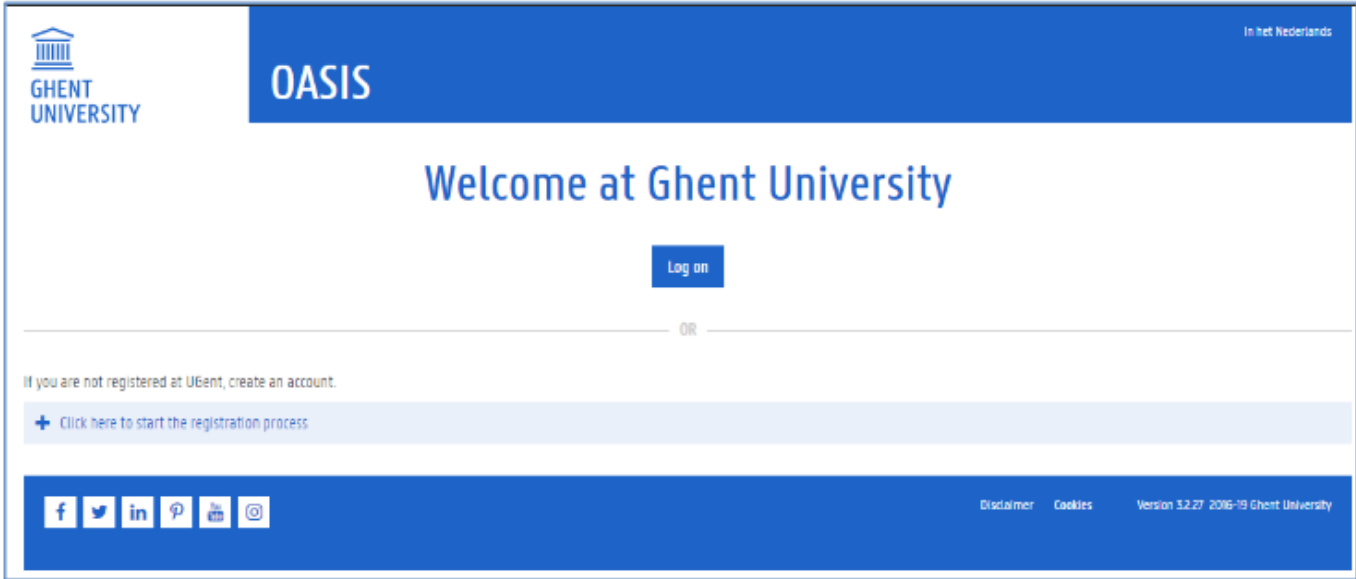


[www.helpdesk.ugent.be/online/en](http://www.helpdesk.ugent.be/online/en)



# OASIS

- Electronic student administration system
- **Official, administrative platform for all matters related to student administration.**
- **Download:**
  - Timetables & exam schedules
  - Certificates
  - Transcript of Records

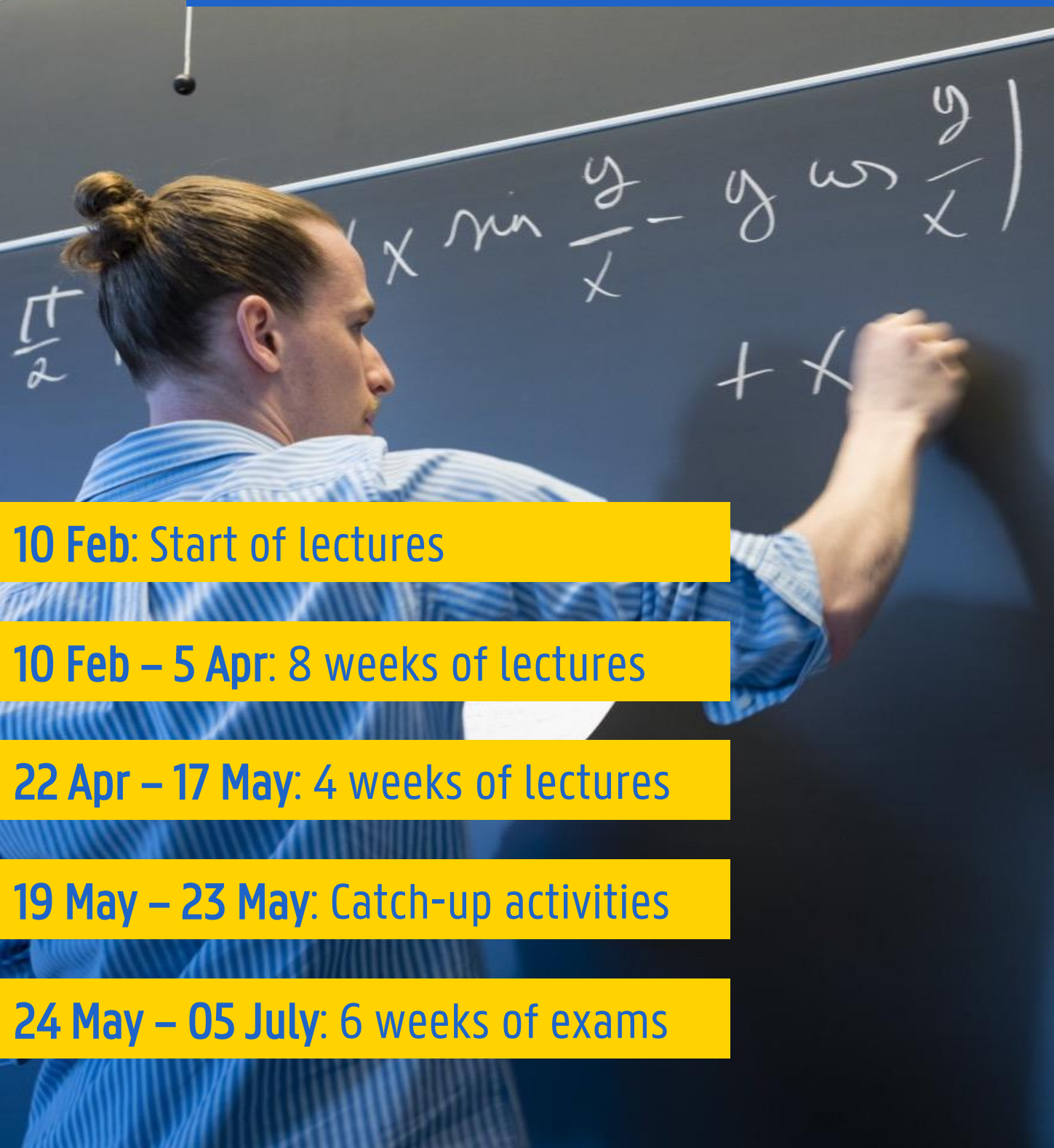


[www.helpdesk.ugent.be/online/en](http://www.helpdesk.ugent.be/online/en)

Exchange	Degree
<p><b>Do not</b> use for</p> <ul style="list-style-type: none"><li>- changes to your curriculum</li><li>- Procedure explained on <a href="https://www.ugent.be/ea/en/for-exchange-students/la-changes.htm">https://www.ugent.be/ea/en/for-exchange-students/la-changes.htm</a>.</li><li>- Changes will be made by the IRO</li><li>- Changes to the LA can be downloaded from Oasis by end October (IRO will inform you by email)</li><li>- Individual questions will be answered in the Q&amp;A sessions.</li></ul>	<p>Use for changing and completing your curriculum</p> <p>Learning Track Counsellor Sarah Bogaert will be available in the Q&amp;A sessions for support.</p>

# CALENDAR 2ND SEMESTER

## Lectures & exams



10 Feb: Start of lectures

10 Feb – 5 Apr: 8 weeks of lectures

22 Apr – 17 May: 4 weeks of lectures

19 May – 23 May: Catch-up activities

24 May – 05 July: 6 weeks of exams

## Holidays



22 Mar: Dies Natalis

07 Apr – 21 Apr: Easter recess

01 May: Labor Day

29 May: Ascension Day

30 May: Bridge Day

9 June: Whit Monday

7 July – 16 Aug: Summer recess



# EXAMINATIONS

## Only during official examination periods:

- At the end of the first semester (6 Jan – 1 Feb)
- At the end of the second semester (24 May – 5 July)
- Resit examination period (18 Aug – 13 Sep): for examinations you failed (<10/20)
- Exception: “continuous assessment”
- Transcript of Records only available AFTER deliberation period

**Feedback and access to exam copy is possible after each session (see academic calendar)**



## Academic Calendar 2024-2025

In your agenda

[Academic calendar 2024-2025 \(iCal\)](#)

# EXAMINATION SCHEDULE

- To be followed strictly!
- Schedules published on Oasis
- Students have to stay until the end of the examination period
- Only the following exceptions can be allowed:
  - Absence based on a valid reason (e.g. illness proven by medical certificate): another exam date within the same examination session if possible
  - Exchange students who have two exams at the same time, upon request of the students themselves (contact IRO ASAP)





# GRADING SYSTEM: LOCAL MARK & ECTS MARK

## Local mark:

- Mark out of 20
- Max = 20/20
- Minimum to pass = 10/20

## Percentile on transcript of records (ToR)

- On the UGent ToR the ECTS percentile is displayed per 'individual educational component' (= course unit to which credits are awarded). The ECTS percentile provides insight into how the student performs compared to other students in that study field. This is indicated as follows: **ECTS percentile: A(B)C, e.g. 30(20)50**
- A = percentage of students obtaining grades **strictly lower** than your grade
- B = percentage of students obtaining **exactly** your grade
- C = percentage of students obtaining grades **strictly higher** than your grade
- nra = no records available (this means there were not enough marks to make the result statistically valid)



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**Absence/fail: course will NOT be deleted from Transcripts of Records**

# FAILURE AT EXAMS

2<sup>nd</sup> chance exam session in summer period (18 Aug – 13 Sep)

= **only official period to repeat exams!**

**Exchange students:** ToR will be sent to home university

# FRAUD

Board of Examiners will be informed to decide on possible sanctions (e.g. mark “FRAUD” in ToR)

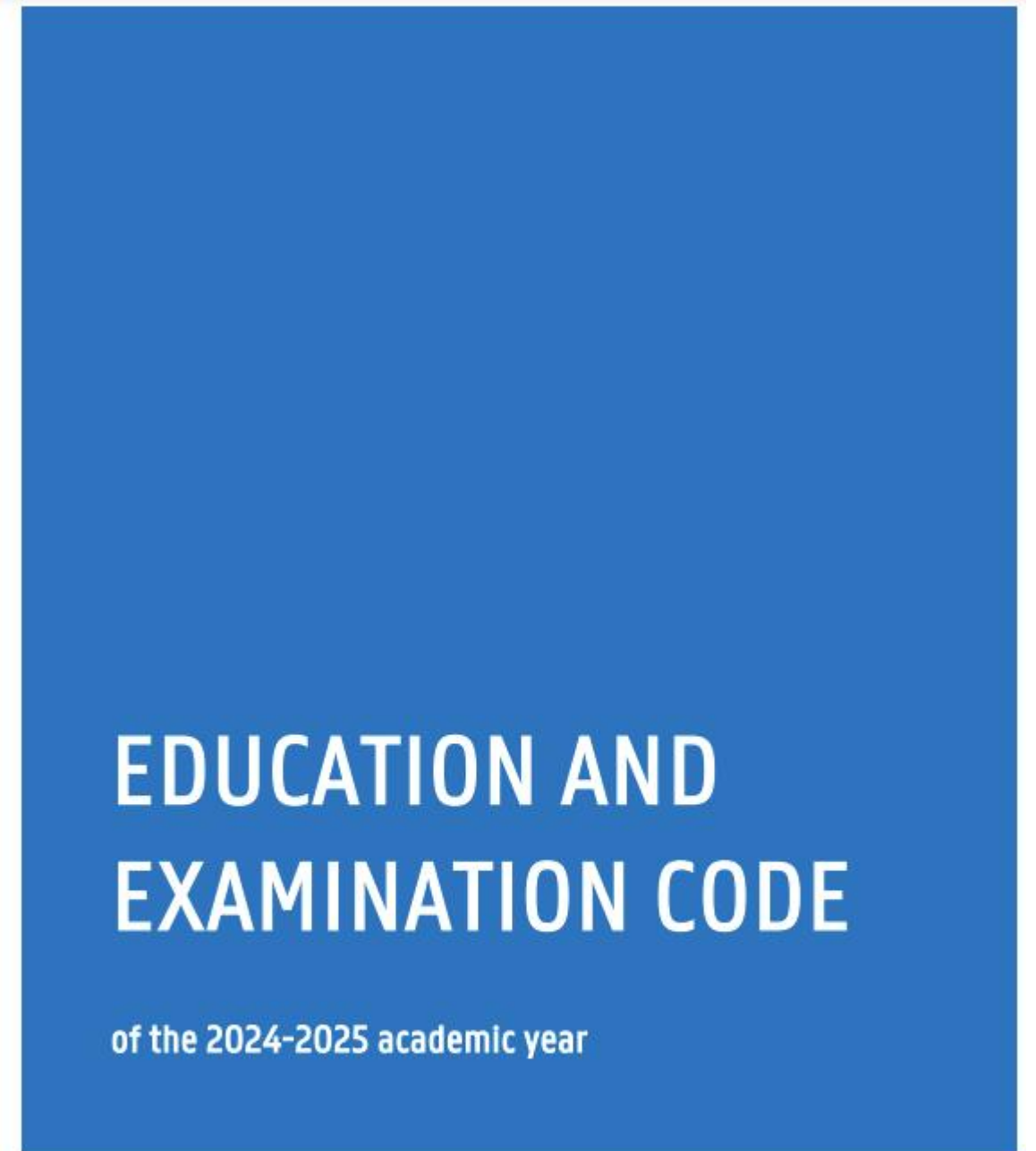
Plagiarism = form of fraud !

UGent uses anti-plagiarism software



# EDUCATION AND EXAMINATION CODE

Detailed information available in the full  
“education and examination code” + faculty-  
related addendum for the academic year  
2024-2025



# STUDENT CARD

Identify as an UGent student

You need it for

- exams
- some educational activities
- student rate at the university student restaurants
- access to UGent sports facilities
- student discount in museums, at the cinema, some restaurants





# HELP - IRO

<http://www.ugent.be/ea/en/faculty/IRO>

## Contact

Bert Coryn, Nele De Wolf, Fien Porrez, Ann Vanoutryve

Jozef Plateaustraet 22, 9000 Gent

+32 9 264 36 99

international.ea@ugent.be



Bert – incoming degree



Nele – incoming traineeship /research



Fien – incoming exchange



Ann – outgoing exchange

# AVAILABILITY

On campus:

- Bert Coryn: Monday
- Nele De Wolf: Wednesday
- Fien Porrez: Monday and Thursday
- Ann Vanoutryve: Tuesday morning



# AVAILABILITY

and via MS Teams.

Please book an appointment in advance





# HELP - OMBUDS SERVICE

1. Address all kind of problems or complaints about educational matters to the **professor/assistants**.
2. If no solution is possible with professors or assistants, address all complaints to one of the **faculty ombudspersons**.
3. If no solution is possible with the faculty ombudsperson you can contact the **institutional ombudsperson**.



# HELP – STUDENT UNIONS

- **VTK:** entire faculty – vtk@vtk.ugent.be
- **Centaura:** students at Campus Kortrijk - centaura@howest.be
- **Hermes:** engineering technology students - info@hermesgent.be
- **DLK:** architecture – dlk@ugent.be
- **Poutrix:** civil engineering - info@poutrix.be
- **MaChT:** chemical engineering & materials science -  
macht.gent@gmail.com
- **CenEka:** electrical engineering & computer science -  
info@ceneka.be
- **IEEE Student Branch:** electrical engineering -  
ieeesb.gent@gmail.com
- **VVN:** applied physics - vvn@student.ugent.be
- **Pkarus:** electromechanical engineering – pkarus@gmail.com
- **BEST:** Board of Engineering Students - ghent@BEST.eu.org
- **IAESTE:** Int. Ass. for the Exch. of Stud. for Tech. Exp. –  
iaeste@vtk.ugent.be



**ENJOY YOUR TIME AT FEA!**



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[www.ugent.be](http://www.ugent.be)



Universiteit Gent



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Ghent University