

IWISE - INTRODUCTION WEEK FOR INTERNATIONAL STUDENTS IN ENGINEERING

16 - 20 September 2025

Bert Coryn, International Relations Officer

TODAY'S PROGRAMME

13h15:

Welcome by the Academic Secretary
prof. Filip De Turck

13h45:

Presentation of the Faculty Educational Services (IRO, Student Counsellors, Student Administration)

14h15:

Explanation about the composition of your curriculum

14h30:

Meeting with the Program Chair

15h30:

End of Day 1

FACULTY EDUCATIONAL SERVICES

iWISE - Faculty of Engineering and Architecture

FACULTY EDUCATION SUPPORT SERVICES

- International Relations Office
- Quality Assurance
- Faculty Student Administration
- Learning track Counselling
- Student Counselling

INTERNATIONAL RELATIONS OFFICE (IRO)



Bert Coryn - degree



Fien Porrez -
incoming exchange



Ann Van Outryve –
outgoing exchange



Nele De Wolf – IRO

INTERNATIONAL RELATIONS OFFICE (IRO)

- Well-being and support for international students
- Administrative matters
 - Information about studying abroad
 - Assistance during the application procedure

AVAILABILITY

On campus and online via MS Teams.

Room 0.30 (ground floor, left wing)

Jozef Plateaustraet 22

9000 Gent

international.ea@ugent.be

Book an appointment:



TEAM INTERNATIONAL SUPPORT

= International Student support office of Ghent University

- help and guidance administrative and wellbeing issues, offering advice and support
- guidance visa or residence permit application
- organizing arrival and welcome activities at the start of each semester

→ Located at **Student Centre** (Sint-Pietersnieuwstraat 51, 9000 Gent)

→ internationalsupport@UGent.be

→ Office Hours:

Monday: 9 a.m. to 5 p.m.

Tuesday: 8 a.m. to 8 p.m.

Wednesday: 9 a.m. to 5 p.m.

Thursday: 9 a.m. to 5 p.m.

Friday: 9 a.m. to 2 p.m.

Upcoming Events:

- 18 Sep: Welcome Day

surprise event, quiz, Night at the museum ...

FACULTY STUDENT ADMINISTRATION (FSA)

First point of contact for students for:

- What to do in case of absence (illness)
- Class and exam schedules
- Examination office (grades, deliberation, feedback...)
- (ECTS) Transcript Of Records, credit certificates
- Questions about diplomas and diploma supplement
- Administration of the master's dissertation

Ground floor, room 032

fsa.ea@ugent.be

afwezig.ea@ugent.be (notification of absence)

FACULTY STUDENT ADMINISTRATION (FSA)

Ingrid De Rycke



Ann Galle



Debbie Luits



Thierry Bonne



Shari Vanwonderghem



Antje Dewitte



Joni Abel



LEARNING TRACK COUNSELLING

Information, advice, and assistance concerning

- selection processes / reorientation
- Education and Examination Code (study progress, deliberations, contracts ...)
- study progress: personalized learning track (GIT), study progress monitoring, learning account, exemptions ...
- special status for students – working student status
- study-related problems (tutorial services)
- referral to the appropriate services or bodies

Ground floor, room 027 and 028

studietrajectIR.ea@ugent.be (engineering science and architecture)

studietrajectING.ea@ugent.be (engineering technology)

LEARNING TRACK COUNCELLORS

Master of Science in Engineering
(Architecture) programmes

studietrajectir.ea@ugent.be



Sarah Bogaert

Master of Science in Engineering
Technology programmes

studietrajecting.ea@ugent.be



Hanne Van Haelter



Annelies Holvoet

STUDENT COUNSELLING

Subject-specific

- Questions by mail
- Information and explanation sessions (in group)
- Individual guidance in a subject or course
- Ufora monitoring site (EX00001)

monitoraat.ea@ugent.be

STUDENT COUNSELLING

General

Questions about study planning and study skills:

Which study method suits you best and how to create a workable time schedule.

Individual appointment (Bookings)

monitoraat.ea@ugent.be



Katrien Maertens



Greet De Beer

EDUCATIONAL QUALITY ASSURANCE UNIT

- Quality assurance of the education
- Administration of all educational processes
- Course feedback for students
- Quality control processes

IWISE – Introduction WEEK for International Students in Engineering

Faculty Education Support Services

Bert Coryn, International Relations Officer