

WELCOME AT FEA!

What to expect

- Welcome by our chair, Prof. Kim Verbeken
- Infosession about your study at our faculty
- ICT and UGent platforms
- Welcome by our Dean, Prof. Patrick De Baets
- Workshop Study Efficiency
- Changes to the LA



WELCOME AT FEA!

General info and practicalities
Prof. Kim Verbeken

WHAT TO EXPECT

- Welcome by our chair, Prof. Kim Verbeken
- FEA at a glance
- International mobility
- Your studies
- Support



FEA AT A GLANCE



THIS IS GHENT UNIVERSITY

Top 100
university

Since
1817



DARE TO
THINK



UNIVERSITEIT
GENT

gent:



© Stad Gent - Bas Bogaerts

GHENT IN NUMBERS

- 156 km²
- 266,926 inhabitants
- 161 nationalities
- 81,676 students
- 45,510 scholars > 18 years

(source: www.thisis.gent)

gent:



GHENT: a rebel with a cause

A rebel, because the inhabitants of the Artevelde city simply follow their hearts and do their own thing. With a cause, because Ghent is a city that connects people, regardless of any differences. Changing standards, thinking outside the box, really looking and listening: Ghent is the place to be for open minds. And the city is a breeding ground for art, intellect and fun.

After all, Ghent is the city of the Ghent Altarpiece, the country's best university and the Ghent Festivities. Ghent is alive and a great place to live: a green haven with the vibes of a metropolis.

More info: www.visitgent.be





ENGINEERING SCHOOL
°1835

10 DEPARTMENTS

Industrial systems engineering and product design

Materials, textiles and chemical engineering

Electromechanical systems and metal engineering

Structural engineering and building materials

Telecommunication and information processing

Electronics and information systems

Information technology

Civil engineering

Architecture and urban planning

Structurebuilding materials

Applied physics



FEA IN NUMBERS

Total staff	2045
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10 departments

+65 research teams

390 professors	1660 researchers	240 supporting staff
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+130 PhD's
per year

+2000
publications
per year

INTERNATIONAL MOBILITY AT FEA

EXCHANGE OR DEGREE STUDENT

What is an exchange student?

- Lives temporarily in a foreign country to study
- Min. 1 month - max. 12 months
- Credit transfer to home university, but NO UGent diploma

What is a degree student?

- Registration at UGent to obtain a UGent-diploma
- Most commonly: for 2 years



STUDENT MOBILITY

1,600

Foreign exchange
students
at Ghent University



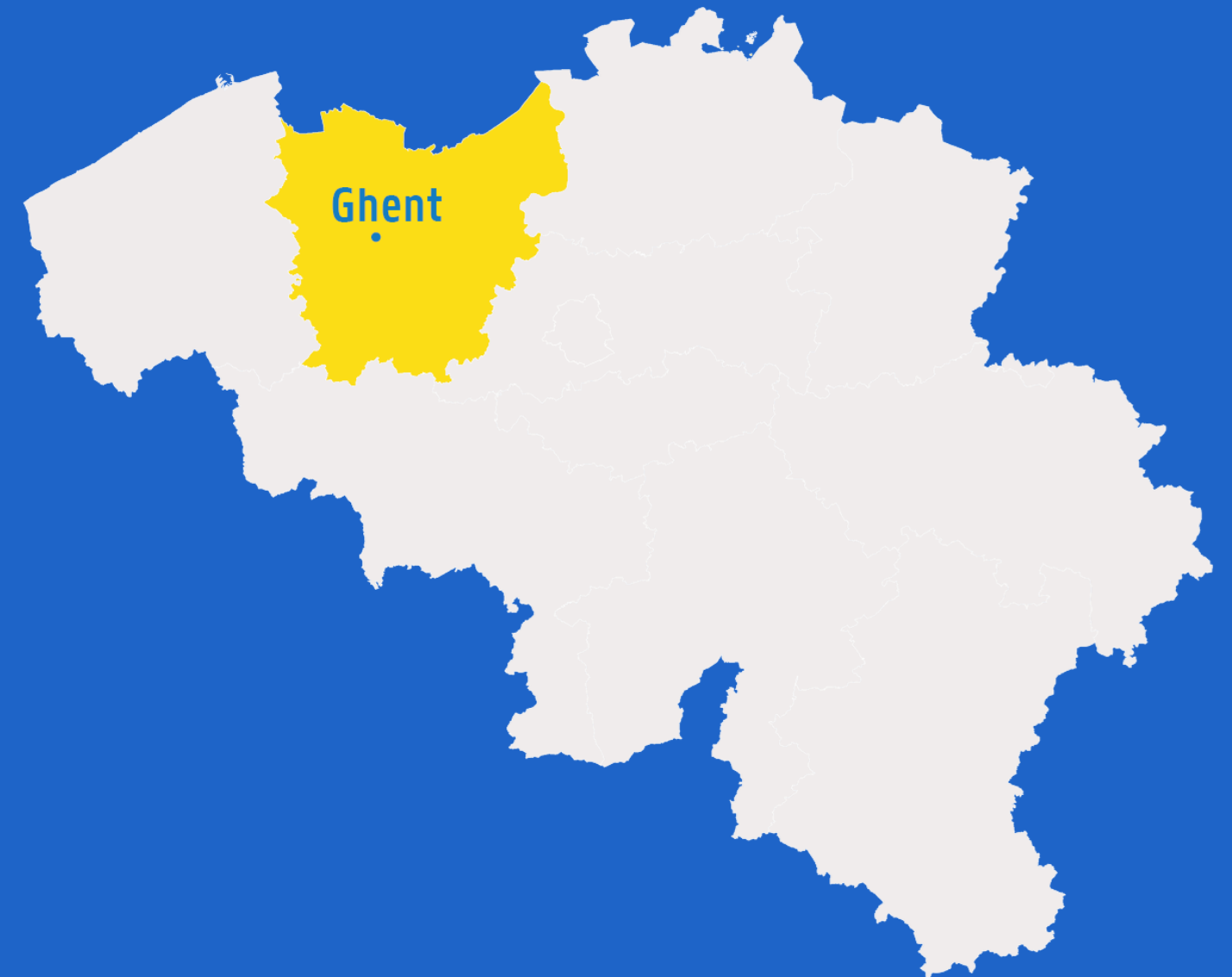
2,000

Ghent University
students abroad

YOUR STUDIES AT FEA

FIRST STEPS UPON ARRIVAL

1. Registration at UGent (digital)
2. Welcome at the faculty
 - International Relations Office (first point of contact)
 - Contact your thesis supervisor (if applicable)
3. Registration at the City of Gent



UGENTNET & USE OF COMPUTERS

UGentNet

- Computer network of UGent
- Informatics, software and internet facilities at UGent and at home

Account at UGent

- Login and password will be given upon registration at UGent

www.helpdesk.ugent.be/online/en

Printing

To print at a computer room at FEA: buy a printing credit (e-purse)

Possible at multiple places, more info

<https://helpdesk.ugent.be/publicrepro/en/index.php>



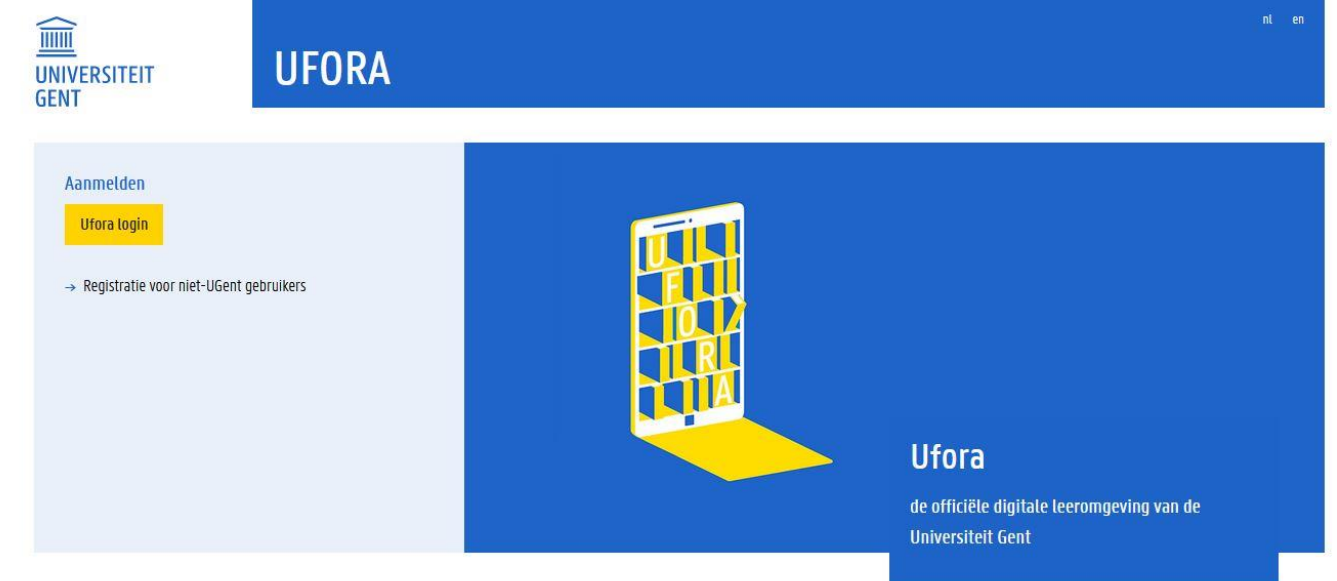
UFORA

What?

- Online learning environment used by UGent
- Announcements, documents, exercises, forum, agenda...
- <http://ufora.ugent.be>

What to do?

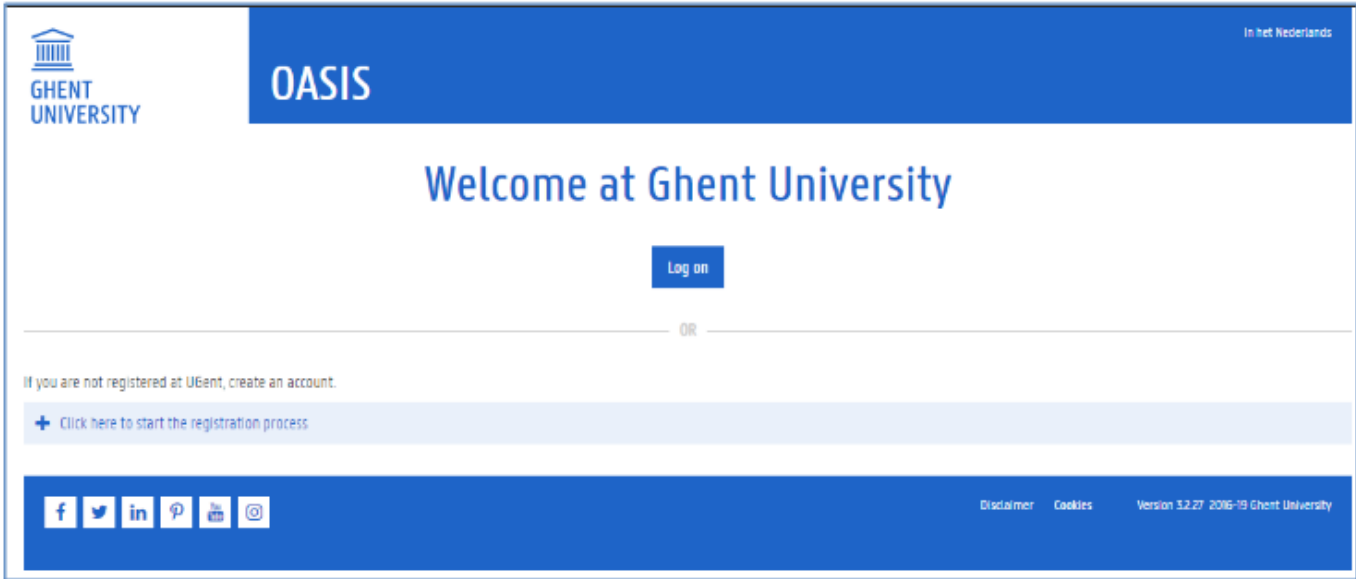
- Register for
 - all your courses
 - all relevant infosites
- Registering for courses on Ufora **does not have** any impact on your official curriculum.



www.helpdesk.ugent.be/online/en

OASIS

- Electronic student administration system
- **Official, administrative platform for all matters related to student administration.**
- **Download:**
 - Timetables & exam schedules
 - Certificates
 - Transcript of Records

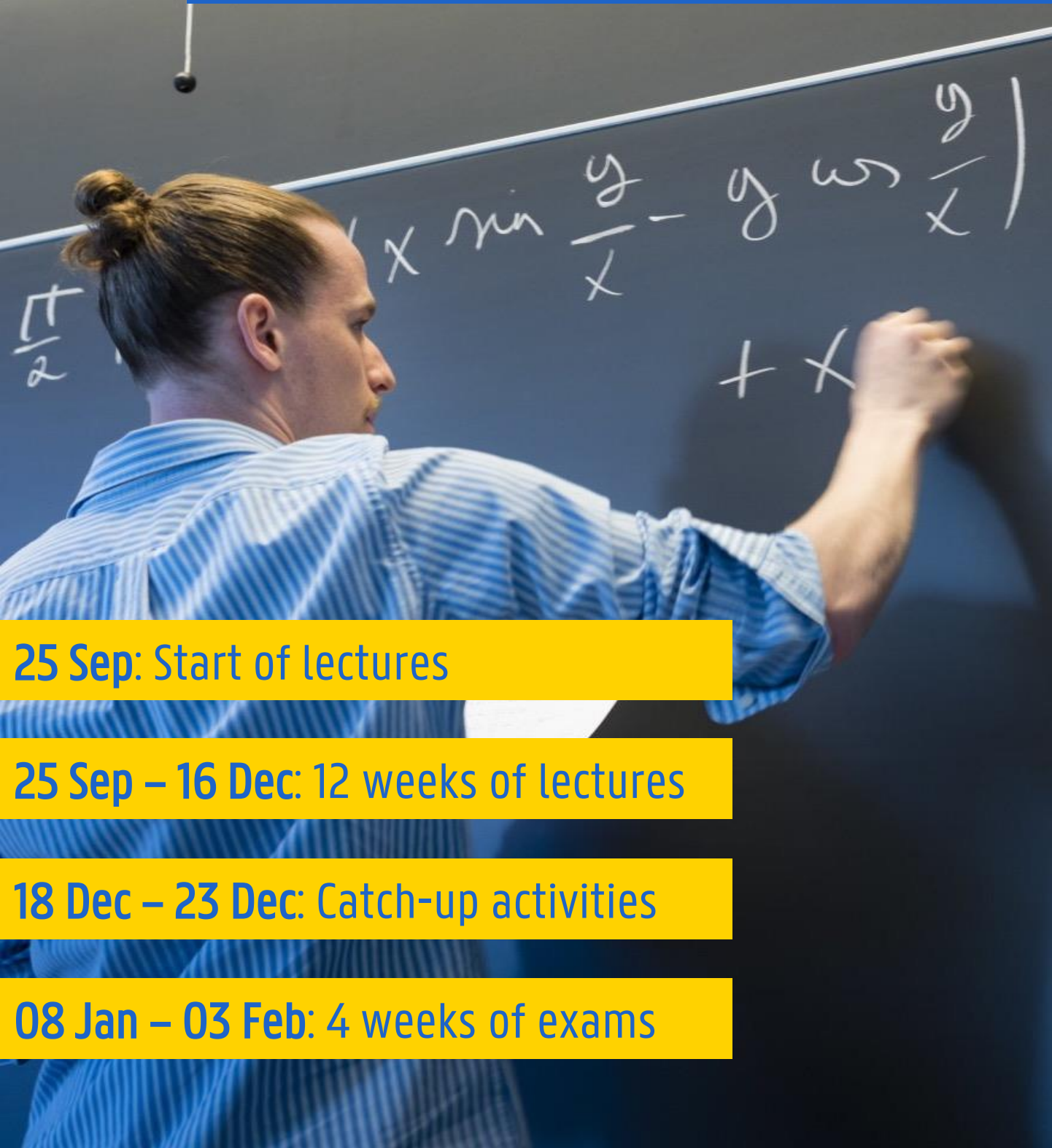


www.helpdesk.ugent.be/online/en

Exchange	Degree
<p>Do not use for</p> <ul style="list-style-type: none">- changes to your curriculum- Procedure explained on https://www.ugent.be/ea/en/for-exchange-students/la-changes.htm.- Changes will be made by the IRO- Changes to the LA can be downloaded from Oasis by end October (IRO will inform you by email)- Individual questions will be answered in the Q&A sessions.	<p>Use for changing and completing your curriculum</p> <p>Learning Track Counsellor Matthias Van Impe will be available in the Q&A sessions for support</p>

CALENDAR 1ST SEMESTER

Lectures & exams



25 Sep: Start of lectures

25 Sep – 16 Dec: 12 weeks of lectures

18 Dec – 23 Dec: Catch-up activities

08 Jan – 03 Feb: 4 weeks of exams

Holidays



01 Nov: All Saints Day

02 Nov: All Souls Day

03 Nov: Bridge Day

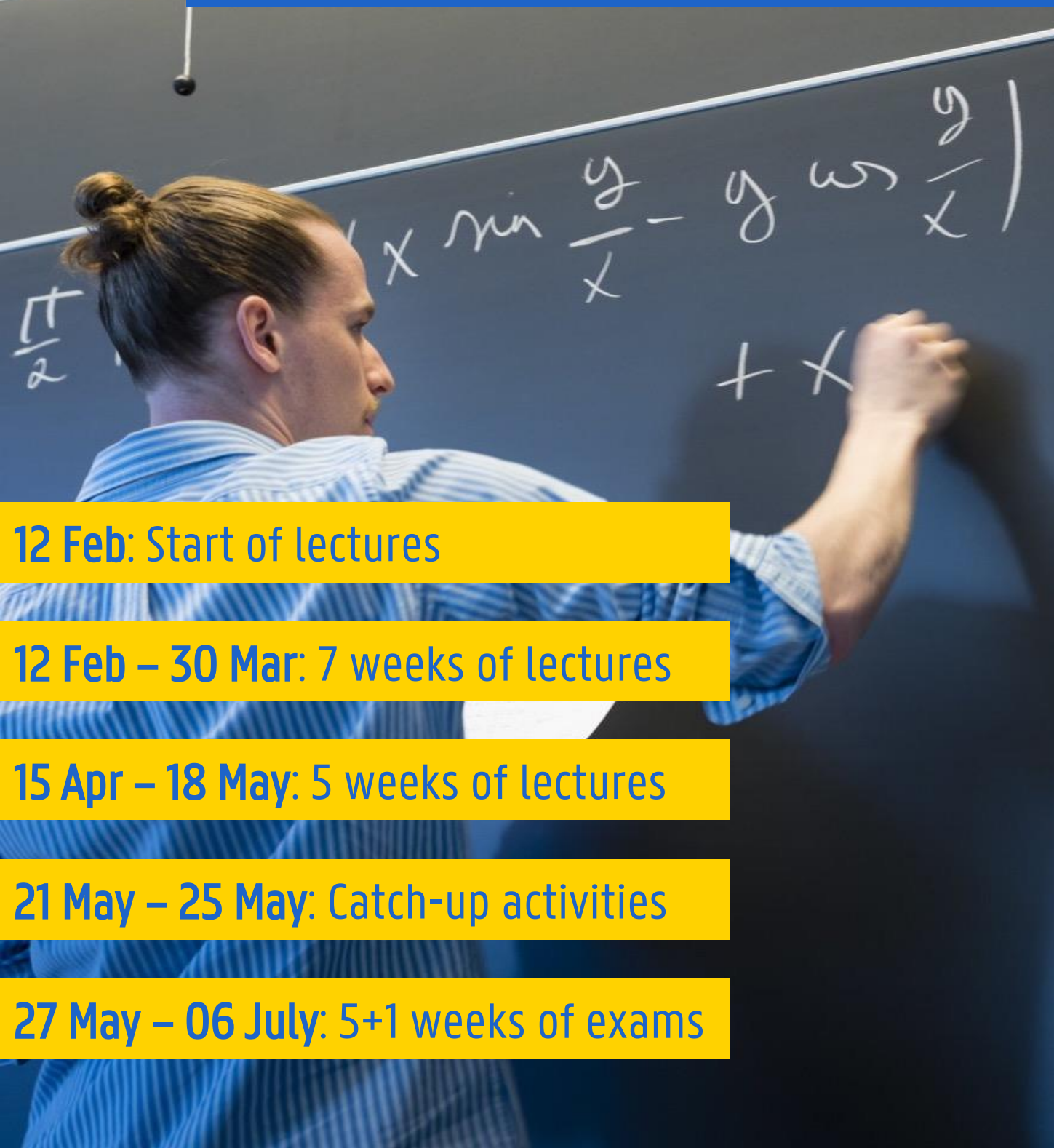
11 Nov: Armistice

25 Dec – 06 Jan: Christmas recess

05 Feb – 10 Feb: Inter-term recess

CALENDAR 2ND SEMESTER

Lectures & exams



12 Feb: Start of lectures

12 Feb – 30 Mar: 7 weeks of lectures

15 Apr – 18 May: 5 weeks of lectures

21 May – 25 May: Catch-up activities

27 May – 06 July: 5+1 weeks of exams

Holidays



22 Mar: Dies Natalis

01 Apr – 13 Apr: Easter recess

01 May: Labor Day

09 May: Ascension Day

10 May: Bridge Day

20 May: Whit Monday

10 July – 19 Aug: Summer recess

EXAMINATIONS

Only during official examination periods:

- At the end of the first semester (8 Jan – 3 Feb)
- At the end of the second semester (27 May – 30 June - 6 July)
- Resit examination period (19 Aug – 14 Sep): for examinations you failed (<10/20)
- Exception: “continuous assessment”
- Transcript of Records only available AFTER deliberation period

Feedback and access to exam copy is possible after each session (see academic calendar)

Academic calendar 2023-2024

In your agenda

[Academic calendar 2023-2024 \(iCal\)](#) (update 9/05/2023)

EXAMINATION SCHEDULE

- To be followed strictly!
- Schedules published on Oasis
- Students have to stay until the end of the examination period
- Only the following exceptions can be allowed:
 - Absence based on a valid reason (e.g. illness proven by medical certificate): another exam date within the same examination session is possible
 - Exchange students who have two exams at the same time, upon request of the students themselves (contact IRO ASAP)



GRADING SYSTEM: LOCAL MARK & ECTS MARK

Local mark:

- Mark out of 20
- Max = 20/20
- Minimum to pass = 10/20

Percentile on transcript of records (ToR)

- On the UGent ToR the ECTS percentile is displayed per 'individual educational component' (= course unit to which credits are awarded). The ECTS percentile provides insight into how the student performs compared to other students in that study field. This is indicated as follows: **ECTS percentile: A(B)C**
- A = percentage of students obtaining grades **strictly lower** than your grade
- B = percentage of students obtaining **exactly** your grade
- C = percentage of students obtaining grades **strictly higher** than your grade
- nra = no records available (this means there were not enough marks to make the result statistically valid)



UNIVERSITEIT
GENT

Absence/fail: course will NOT be deleted from Transcripts of Records

FAILURE AT EXAMS

2nd chance exam session in summer period (19 Aug – 14 Sep)

= **only official period to repeat exams!**

Exchange students: ToR will be sent to home university

FRAUD

Board of Examiners will be informed to decide on possible sanctions (e.g. mark “FRAUD” in ToR)

Plagiarism = form of fraud !

UGent uses anti-plagiarism software

EDUCATION AND EXAMINATION CODE

Detailed information available in the full
“education and examination code” + faculty-
related addendum for the academic year
2023-2024

www.ugent.be/ea/en

> exchange students >
your studies in Gent

www.ugent.be/ea/en

> degree students >
enrolled students

EDUCATION AND EXAMINATION CODE

of the 2023-2024 academic year

STUDENT CARD

Identify as an UGent student

You need it for

- exams
- some educational activities
- student rate at the university student restaurants
- access to UGent sports facilities
- student discount in museums, at the cinema, some restaurants



SUPPORT AT FEA

HELP - IRO

<http://www.ugent.be/ea/en/faculty/IRO>

Contact

Nele De Wolf, Bert Coryn, Ann Vanoutryve, Fien Porrez

Jozef Plateaustraat 22

9000 Gent

+32 9 264 36 99

international.ea@ugent.be



AVAILABILITY

On campus and via MS Teams.

Availability on campus – but students who made appointment have priority

And we are not always available

So...

Please make an appointment in advance



HELP - OMBUDS SERVICE

1. Address all kind of problems or complaints about educational matters to the **professor/assistants**.
2. If no solution is possible with professors or assistants, address all complaints to one of the **faculty ombudspersons**.
3. If no solution is possible with the faculty ombudsperson you can contact the **institutional ombudsperson**.



HELP – STUDENT UNIONS

- **VTK:** entire faculty – vtk@vtk.ugent.be
- **Centaura:** students at Campus Kortrijk - centaura@howest.be
- **Hermes:** engineering technology students - info@hermesgent.be
- **DLK:** architecture – dlk@ugent.be
- **Poutrix:** civil engineering - info@poutrix.be
- **MaChT:** chemical engineering & materials science - macht.gent@gmail.com
- **CenEka:** electrical engineering & computer science - info@ceneka.be
- **IEEE Student Branch:** electrical engineering - ieeesb.gent@gmail.com
- **VVN:** applied physics - vvn@student.ugent.be
- **Pkarus:** electromechanical engineering – pkarus@gmail.com
- **BEST:** Board of Engineering Students - ghent@BEST.eu.org
- **IAESTE:** Int. Ass. for the Exch. of Stud. for Tech. Exp. – iaeste@vtk.ugent.be



ENJOY YOUR TIME AT FEA!

Kim Verbeken

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INTERNATIONALISATION

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Ghent University

