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| Thesis information sheet |
| Incoming exchange at FEA |

[please fill out electronically and submit together with your exchange application in Oasis (under “Documents”)]

Name student:

Email address student:

Home university:

Host university: Ghent University

Period of study abroad (approximate start & end date):

Promoter of the thesis at the home university (name & email address):

Promoter of the thesis at the host university (name & email address):

Tick the box of the appropriate framework:

The student’s mobility goal is (Erasmus+ for) studies and the student adds the UGent course ‘Master’s Dissertation’ with the corresponding course code (e.g. [E091103](https://studiekiezer.ugent.be/current/studiefiche/en/E091103)) to the Learning Agreement[[1]](#footnote-2).

Please fill in the number of ECTS awarded to the thesis by UGent: \_\_\_

*(mention* *the number of ECTS credits that need to appear on your UGent Transcript of Records; this number should be the same as the number of ECTS that your home university will award the thesis upon return)*

The student’s mobility goal is (Erasmus+ for) studies and the student adds the UGent course ‘[Research for incoming students](https://studiekiezer.ugent.be/current/studiefiche/en/E999999)’ with the corresponding course code [E999999](https://studiekiezer.ugent.be/current/studiefiche/en/E999999) to the Learning Agreement[[2]](#footnote-3).

Please fill in the number of ECTS awarded to the research work by UGent: \_\_\_  
*(It is generally assumed that each week that the student conducts research abroad equals 1 ECTS credit.)*

UGent study programme the thesis/research is related to:

(to be filled by the UGent promotor)

Proposed title of the thesis/research:

Short description and work plan of the thesis/research (max. 1 page):

Please explain how both promoters will be involved in the evaluation of the thesis/research work:

The Master’s Dissertation will be registered in Plato[[3]](#footnote-4):  Yes  No

Language: English / \_\_\_\_

In case of Master’s Dissertation, place of the defense: Ghent / \_\_\_\_

Signature student:

Signature promoter home university:

Signature promoter host university:

This document will be added to the Learning Agreement and has to be signed by the student and by both promoters.

1. By doing so, the student accepts the course specifications as stipulated in the [study guide](https://studiekiezer.ugent.be/en/zoek?zt=&aj=2024&otc=ManaBa&voMa=&voPB=&voAB=&taal=EN&fac=TW). To earn ECTS credits, both the local and the UGent promotor should be involved in the written report as well as the public defence. The master’s dissertation is evaluated on the basis of the written report as well as on the public defence and presentation of the dissertation. [↑](#footnote-ref-2)
2. By doing so, the student indicates that only laboratory work/research will be executed under the supervision of the UGent promotor during the student’s stay. The course will be assessed by PASS/FAIL on the Transcript Of Records. In case the home university wants the laboratory/research work to be graded, a letter/evaluation form can be provided by the promotor. [↑](#footnote-ref-3)
3. Plato is a platform developed by the faculty. It is used to register information about master's dissertations, traineeships and exchange programmes (for degree students). Registration of the Master’s Dissertation in Plato is not obligatory for exchange students, but recommended since this facilitates the completion of the Transcript Of Records. Please sign in using your UGent account if you want to use Plato: <https://plato.ea.ugent.be/> [↑](#footnote-ref-4)