

## TIMELINE 2021-2022 for lecturers

September 2021		
September 27th, 2021	Master dissertation: selection of the advisory committee (SUPERVISOR)	in PLATO
October 2021		
November 2021		
November 1st, 2021	Change language of instruction of course => via SPC (**)	
November 1st, 2021	Course session: change of semester => via SPC (**)	
November 1st, 2021	Transform semester course unit to full-year course unit => via SPC (**)	
November 1st, 2021	Change total number of contact hours of course => via SPC (**)	
December 2021		
December 15th, 2021	Master dissertation: approval of title, language and assessment committee for first-term examination period (SUPERVISOR)	in PLATO
January 2022		
	Submit project proposals "Onderwijsinnovatie 2022" (via department of study programme committee)	
February 2022		
February 3rd - 5th, 2022	Public defences of master dissertations (THESIS YEAR/first-term examination period)	
February 7th, 2022	Master dissertation: final assessment and signing of the assessment form for first-term examination period (SUPERVISOR)	in PLATO & OASIS
March 2022		
before March 15th, 2022	Master dissertation: submission of proposals for new dissertation topics 2017-2018	in PLATO
April 2022		
	Submit project proposals "Onderwijsvernieuwend didactische apparatuur 2022" (via department)	
April 10th, 2022	Master dissertation: approval of title, language and assessment committee for second-term examination period (SUPERVISOR)	in PLATO
May 2022		
June 2022		
June 29th - July 1st	Public defences of master dissertations (second-term examination period)	
July 2022		
July 3rd, 2022	Master dissertation: final assessment and signing of the assessment form for second-term examination period (SUPERVISOR)	in PLATO & OASIS
August 2022		
September 2022		
September 7th - 9th	Public defences of master dissertations (resit examination period)	
September 12th, 2022	Master dissertation: final assessment and signing of the assessment form for resit examination period (SUPERVISOR)	in PLATO & OASIS

January 1st till March 15th: submission of proposals for new dissertation topics (in PLATO)

before mid-April 2022: review of course specifications, sessions and course competences AY 2022-2023 (in OASIS) (\*)

December 1st 2021 till February 28th 2022: interim evaluation master dissertations (in PLATO)

### Remarks

(\*) In reviewing the course sessions it is only possible to change the partition of the contact hours over the different teaching methods, not the total number of contact hours.

(\*\*) Changing the language of instruction of a course, changing the semester of a course or modify the number of contact hours,... need to be reported to Study Programme Committee (November 1st = deadline for SPC to report changes to the faculty).

Modalities for Master Dissertation (incl. necessary documents) see [www.ugent.be/ea/en/education/master-dissertation](http://www.ugent.be/ea/en/education/master-dissertation)