

Faculty regulations for working students

Students at the Faculty of Economics and Business Administration who have been granted the working student status can apply for the following facilities:

- Having one or several examinations rescheduled to a different time in the academic year;
- Having one or several examinations with a different evaluation method;
- Being exempted from educational activities requiring student attendance. In this case, a task may be imposed instead;
- Being given an alternative time to submit the master's dissertation;
- Being given an alternative time to defend the master's dissertation;
- Being given an alternative time for feedback.

When applying for one of the above mentioned facilities, students have to submit a certificate stating that presence at the work floor was obligated at the time of class, exam or feedback for which facilities were requested, issued by the employer.

The student in question needs to inform the lecturer(s)/promotor(s) in charge via oasis.ugent.be which of the awarded education and/or examination facilities s/he wishes to invoke for the course unit at hand before the deadlines as specified in article 25 §9 of the Education and Examination Code.

Facilities are always granted in joint consultation with the lecturer/promotor in charge. In dialogue with the faculty director of studies or the chair of the study programme committee, the lecturer/promotor in charge may refuse a facility if duly justified. S/he may do so if the essential programme competences are impaired as a result of the facility, if it is practically not feasible to grant the facility or if the student did not submit a certificate from his/her employer. The faculty and/or institutional ombudsperson may mediate in this procedure if necessary.