

## APPLICATION EXEMPTIONS ACADEMIC YEAR 2023-2024

For each course you want an exemption, you need to fill in a form

COMPLETE ALL REQUIRED FIELDS IN CAPITAL LETTERS:

Name + First name:.....	Student number <sup>1</sup> :.....
E-mail :.....	Telephone number:.....

I request to be exempted from the following course:

.....

I WILL ENROL IN THE FOLLOWING PROGRAMME (please fill in correctly both in the first and the second column):

Study programme	Programme type
<input type="checkbox"/> Economics <input type="checkbox"/> Business Engineering <input type="checkbox"/> Business Economics	<input type="checkbox"/> bachelor <input type="checkbox"/> master <input type="checkbox"/> preparatory course (after academic bachelor)

I think I have already achieved most of the final competences of the course above in following course(s):

Title of completed course in previous studies	Number of Credits	Previous Academic institution and Programme name:	Year completed

MOTIVATE ON THE BACK OF THIS FORM WHY YOU BELIEVE YOU HAVE ALREADY ACHIEVED THE CONTENT AND FINAL COMPETENCES OF THE COURSE.

Please enclose the following necessary documents before sending your application (incomplete applications will not be accepted!):

- Course descriptions of the courses of which you have achieved a credit in your former institution of higher education, and on which this application is based. The course description should be of the academic year in which you obtained the credit for the course(s) concerned
- an official transcript of records

Date and student's signature:.....

Please deliver this form as soon as possible to [degree.eb@ugent.be](mailto:degree.eb@ugent.be) at the latest on **November 14, 2023** (for exemptions for first semester courses<sup>2</sup>) and on **February 29, 2024** (for exemptions for second semester courses).

<sup>1</sup> If not known yet, fill in your prospect number

<sup>2</sup> For modular courses in the first module, you need to deliver this form at the latest on September 30, 2023.