**Group assignment**

**Preparatory Course Master of Science in Business Engineering**

**Academic year 2020-2021**

Ghent University wants as many students as possible to take lessons on campus again. Of course, this goes hand in hand with guaranteeing everyone’s safety. That is why the on campus lessons will still be supplemented with online education. In order to find out whether you have an on campus or an online lesson, you can obtain a personal class schedule. In order to do so, you need a group number for each course. Afterwards, you can compose your class schedule via Centauro.

1. **Courses where the students are divided in 10 groups:**

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| --- | --- |
| F000759 |  Data Mining [en] |
| F000242 | Operations Management [en] |
| F000923 | Database Systems [nl, en] |
| F000423 | Operations Research [en] |
| F000888 | Algorithms and Data Structures [en] |
| F000921 | Mechanical Engineering [nl] |
| F000922 | Civil Engineering [nl] |
| F000863 | International Business Class [en] |

Your group depends on the first letter of your family name. You have to follow the class schedule of this group for all courses.

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| --- | --- | --- | --- |
| A= Group 3  | H= Group 5  | O= Group 4  | V= Group 7 of 8  |
| B= Group 3  | I= Group 4  | P= Group 10  | W= Group 6  |
| C= Group 4  | J= Group 9  | Q= Group 10  | X= Group 5  |
| D= Group 1 or 2  | K= Group 6  | R= Group 10  | Y= Group 5  |
| E= Group 3  | L= Group 6  | S= Group 9  | Z= Group 5  |
| F= Group 4  | M= Group 10  | T= Group 9  |   |
| G= Group 5  | N= Group 4  | U= Group 10  |   |

1. **Subscribe via UFORA on the infosite ‘bachelor in de handelsingenieur'**

For the following two courses:

|  |  |  |
| --- | --- | --- |
| F000463 | Mathematics II (A) [nl] | Infosite ‘bachelor in de handelsingenieur’ |
| F000479 | Financial Statement Analysis [nl] | Infosite ‘bachelor in de handelsingenieur’ |

Subscribe on UFORA on the ‘infosite bachelor in de handelsingenieur’ in group 5, 6, 7, 8 of 9. You can enrol starting from Wednesday September 16th at 8.30 am. The enrolments are done “first come, first served” so make sure to enrol on time.

As of week 2 (Monday September 28th) you can no longer change your group and the group assignment is definite.

1. **Subscribe via UFORA on the course site**

For the following course:

|  |  |  |
| --- | --- | --- |
| F000494 | Economics (A) [nl] | Course site ‘Economie (A)’ |

If you want to follow classes on campus you have to enrol for a group. You can do this via the course site on UFORA. You can enrol starting from Wednesday September 16th at 8.00 am. If you want to follow online classes only, you do not have to enrol for a group. In this case, you look at the class schedule and choose when you want to follow the online class.

You cannot enrol for a group that is already full, in this case, you have to choose another group. In case all groups are full, please contact the teacher concerned.

As of October 1st the group assignment is definite. You have to stay in the group that you choose now for the entire semester.

By letting you choose your own group, we hope that we can count on your “fair play”. Do not sneak into another group (the number of places in classrooms are limited and presence may be checked). Think about your safety and that of your fellow students.

It is not allowed to change groups during the semester, unless you have a valid reason. For all questions you can contact the faculty student administration via fsa.eb@ugent.be

1. **Look on UFORA or contact teacher:**

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| C003080 | Programming [en] |
|  | Peter Dawyndt |