

Appendix 3: Priority regulations for UGent child care

Subsidised child care initiatives				
Category		Priority regulations		Child care period
Ghent University Association Students <sup>1</sup>	1	1	Brothers and sisters who are at the centre at the same time for at least 3 months.	Quarter in which the child becomes 3 years old
		2	Foreign students who are staying in Belgium temporarily to study, without support to fall back on and who are not familiar with the possibilities in the area of child care.	
		3	Belgian students, on the condition they are not in a final year.	
		4	Belgian final year students.	Until the end of the academic year
UGent personnel and equivalent of function classes D-B <sup>2</sup>	2	1	Brothers and sisters who are at the centre at the same time for at least 3 months.	Quarter in which the child becomes 3 years old
		2	Every other UGent staff member or equivalent who is included in category 2.	
UGent personnel and equivalent of levels AP and ATP from function class A onwards <sup>3</sup>	3	1	Brothers and sisters who are at the centre at the same time for at least 3 months.	Quarter in which the child becomes 3 years old
		2	Foreign Masters and guests who are staying in Belgium temporarily for an assignment at the UGent, without support to fall back on and who are not familiar with the possibilities in the area of child care.	
		3	Every other UGent staff member or equivalent who is included in category 3.	
Parents associated with Ghent University Association institutes <sup>4</sup> and who are not included in categories 1, 2 or 3.	4	1	Foreign students who are staying in Belgium temporarily to study without support to fall back on, who are not familiar with the possibilities in the area of child care, and who are not included in category 1.	Quarter in which the child becomes 3 years old
		2	Brothers and sisters who are at the centre at the same time for at least 3 months.	
		3	Students registered with a Diploma Contract for less than 27 credits.	
		4	Ghent University Association personnel	
Ghent University Hospital personnel <sup>5</sup>	5	1	Brothers and sisters who are at the centre at the same time for at least 3 months.	Quarter in which the child becomes 3 years old
		2	Every member of the Ghent University Hospital personnel.	
Parents not associated with the Ghent University Association or University	6	1	Ghent University Association Students who are not included in categories 1 or 4.	Quarter in which the child becomes 3 years old
		2	Ghent University Association alumni students and former Ghent University Association personnel.	

Hospital		3	Others	
Non-subsidised child care initiatives				
Category		Priority regulations		Child care period
UGent personnel and equivalent of levels AP and ATP from function class A onwards <sup>3</sup>	1	1	Brothers and sisters who are at the centre at the same time for at least 3 months.	Quarter in which the child becomes 3 years old.
		2	Foreign Masters and guests who are staying in Belgium temporarily for an assignment at the UGent, without support to fall back on and who are not familiar with the possibilities in the area of child care.	
		3	Every other UGent staff member or equivalent who is not included in category 1.	
UGent personnel or equivalent of function classes D-B <sup>2</sup>	2	1	Brothers and sisters who are at the centre at the same time for at least 3 months.	Quarter in which the child becomes 3 years old
		2	Every other UGent staff member or equivalent who is included in category 2.	
Parents associated with Ghent University Association institutes <sup>4</sup> and who are not included in categories 1, 2 or 4.	3	1	Foreign students who are staying in Belgium temporarily to study without support to fall back on, who are not familiar with the possibilities in the area of child care, and who are not included in category 4.	Quarter in which the child becomes 3 years old
		2	Brothers and sisters who are at the centre at the same time for at least 3 months.	
		3	Students registered with a Diploma Contract for less than 27 credits.	
		4	Ghent University Association personnel.	
Ghent University Association students <sup>1</sup>	4	1	Brothers and sisters who are at the centre at the same time for at least 3 months.	Quarter in which the child becomes 3 years old
		2	Foreign students who are staying in Belgium temporarily to study, without support to fall back on and who are not familiar with the possibilities in the area of child care.	
		3	Belgian students, on the condition they are not in a final year.	
		4	Belgian final year students.	Until the end of the academic year

Are included in the category:

<p><sup>1</sup> Ghent University Association students:</p>	<p>Students who can be considered for selective facilities according to article 61 of the decree relating to study financing and student facilities in higher education of the Flemish Community, dated 30/04/2004:</p> <p>§1. Student facilities are able to offer selective facilities to students who comply with all the following conditions:</p> <p>1<sup>st</sup> The student complies with the nationality conditions of article 12 of the decree dated 30/04/2004;</p> <p>2<sup>nd</sup> The student is enrolled in an officially registered institution as referred to in article 7 of the Structural Decree, and has entered into a Diploma Contract with the institution;</p> <p>3<sup>rd</sup> The student is included in one of the following specific target groups:</p> <p>a) Low income students whether or not entitled to a student grant from the Flemish Community;</p> <p>b) Students of whom one of the parents is born in a developing country included in the first section of the list of the Development Assistance Committee of the Organisation for Economic Cooperation and Development;</p> <p>c) Students with a disability or chronic disease;</p> <p>d) Students from newly-formed household units;</p> <p>e) Students with a Vocational Secondary Education diploma;</p> <p>f) Single-parent students with children.</p> <p>§2. As a deviation from §1, selective student facilities can be offered to foreign students attending higher education programmes at an officially registered institution, as defined in article 7 of the Structural Decree, in the context of the Directorate General for Development Cooperation (DGDC) programme.</p> <p>§3. As a deviation from §1, non-structural assistance can be granted to any student who finds himself in an emergency situation, and who at the same time:</p> <p>1) Is registered for a study programme that is in compliance with the educational conditions that entitle the student to a grant from the Flemish Community, even if the student does not himself/herself comply with the educational conditions at the time the child is accepted in the child care centre, or is registered for a 2<sup>nd</sup> master education programme (2<sup>nd</sup> Master or 1<sup>st</sup> Master after Master) that immediately follows graduation with a 1<sup>st</sup> Master Degree;</p> <p>2) Is enrolled for a minimum of 27 credits, with the exception of the final year.</p> <p>The limit of 27 credits is the limit within which the student retains the statute of student from a social-legal point of view in the context of all branches of the social legislation.</p>
<p><sup>2</sup> UGent Staff Members:</p>	<ul style="list-style-type: none"> <li>- Staff members appointed or employed under statutory conditions by the UGent, or who have an employment contract with the UGent;</li> <li>- Staff members of legal entities with whom the UGent has an agreement stating that these persons are entitled to make use of the student facilities in the same manner as the UGent's own personnel;</li> <li>- On the condition that the person involved will keep his/her association with the UGent for a period of at least another 3 months at the time of entry.</li> </ul>

<sup>3</sup> UGent Staff Members:	<ul style="list-style-type: none"> <li>- Staff members appointed or employed under statutory conditions by the UGent, or who have an employment contract with the UGent;</li> <li>- Staff members of legal entities with whom the UGent has an agreement stating that these persons are entitled to make use of the student facilities in the same manner as the UGent's own personnel;</li> <li>- Masters who are registered as doctoral students at the UGent, or who are doctoral researchers, or who have a Dehousse grant, or are employed by the UGent as assistant;</li> <li>- Post-doctoral researchers and foreign guests of the UGent;</li> <li>- On the condition that the person involved will maintain his/her association with the UGent for a period of at least another 3 months at the time of entry, except in the case of temporary child care.</li> </ul>
<sup>4</sup> Parents associated with Ghent University Association institutions:	<p>On the condition that the person involved will maintain his/her association with the institution for a period of at least another 3 months at the time of entry.</p>
<sup>5</sup> Ghent University Hospital Personnel:	<p>On the condition that the person involved will maintain his/her association with the institution for a period of at least another 3 months at the time of entry.</p>

In case of an emergency situation, it is possible to deviate from the priority regulations for the duration required to provide a solution to the emergency situation.

As a deviation from the priority regulations, it is possible to grant priority to parents who are in a difficult social situation within the category to which they belong on the basis of an individual examination of their file carried out by the Social Service for Students or by the Personnel and Organisation Department.

Parents who have outstanding debts with the UGent childcare centre will only be considered for a new day care place following favourable advice from the Social Service for Students or from the Personnel and Organisation Department, unless a re-payment plan has already been agreed that is strictly complied with.