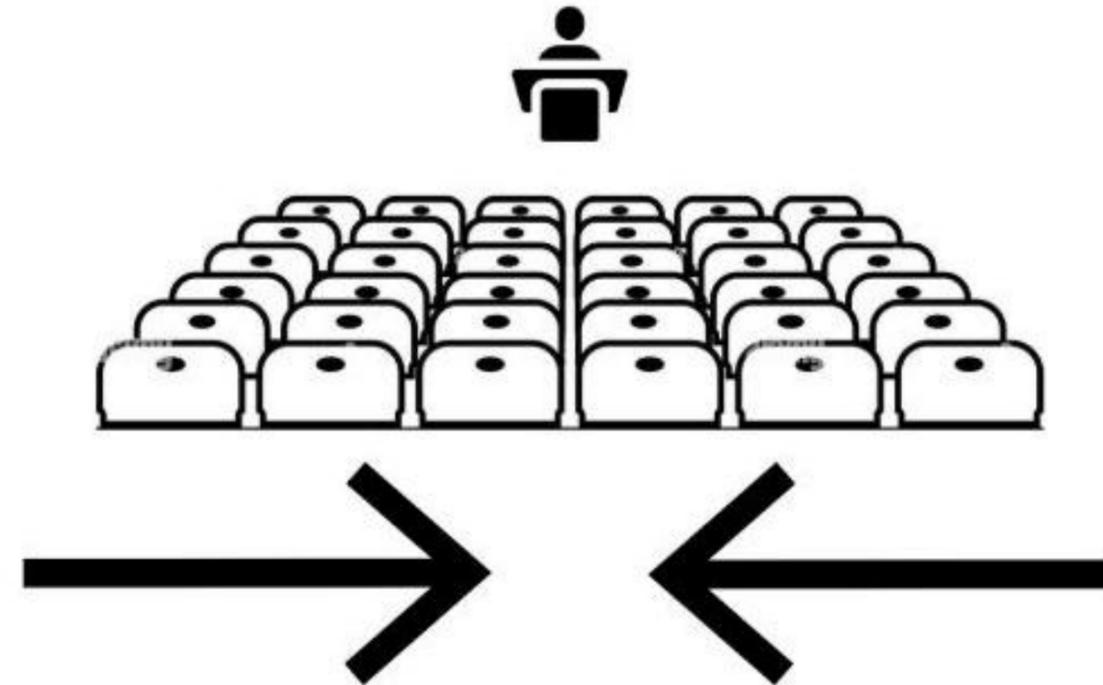


**BE MINDFUL, TAKE A SEAT  
IN THE MIDDLE OF THE ROW**

**AVOID OVERCROWDING AT THE ENDS**

**KEEP THESE SEATS FOR LATECOMERS!**



**Thank you!**



FEEL AT  
HOME



GHENT  
UNIVERSITY

DEPARTMENT OF STUDENT FACILITIES  
HOUSING OFFICE

**WELCOME TO  
ALL NEW  
RESIDENTS!**



# PROGRAM

- Arrival: to do's!
- Internal Rules and Regulations
- Safety
- Living in a University Hall
- Homecouncil

# ARRIVAL: TO DO'S





# DID YOU READ....



1 Home Fabiola  
Stalhof 4

2 Home Vermeylen / Housing office reception desk  
Stalhof 6

3 Home Heymans  
Isabellakaai 30-154

4 Home Groningen/ Uppsala/ Göttingen/Canterbury  
Voetweg 64 & Stalhof 43/ Stalhof 47/ Stalhof 49 / Stalhof 51

5 Home Astrid  
Krijgslaan 250

6 Home Bertha De Vriese  
De Pintelaan 260B

7 Home Boudewijn  
Harebekestraat 70

**Welcome in Ghent!**

Easy access to every link in this leaflet:

[ugent.be/housing/welcome](https://ugent.be/housing/welcome)

GHENT UNIVERSITY

**INTERN REGULATIONS  
UNIVERSITY HOMES  
INTERNATIONAL STUDENTS AND GUESTS**

(this document is an integral part of the tenancy agreement)

Academic year 2025-2026

UNIVERSITEIT GENT



# ROOM INVENTORY

- = state of your room
  - Within 1 week after check-in (online)
  - Be thorough
    - Something isn't functioning? Stains? Mention it.
    - End of your stay -> check your room using this inventory
    - Price list for damages



# RENT & PAYMENT

- Monthly invoice
  - By email
  - Do not pay without an invoice
  - Check your payment status on [oasis.ugent.be](https://oasis.ugent.be)
- ~~– Deposit~~



# INTERNAL RULES & REGULATIONS



8.1 From **11 p.m. onwards**, complete silence must be observed in the entire building. ... During official examination periods, silence must be observed during the daytime as well.

# SILENCE



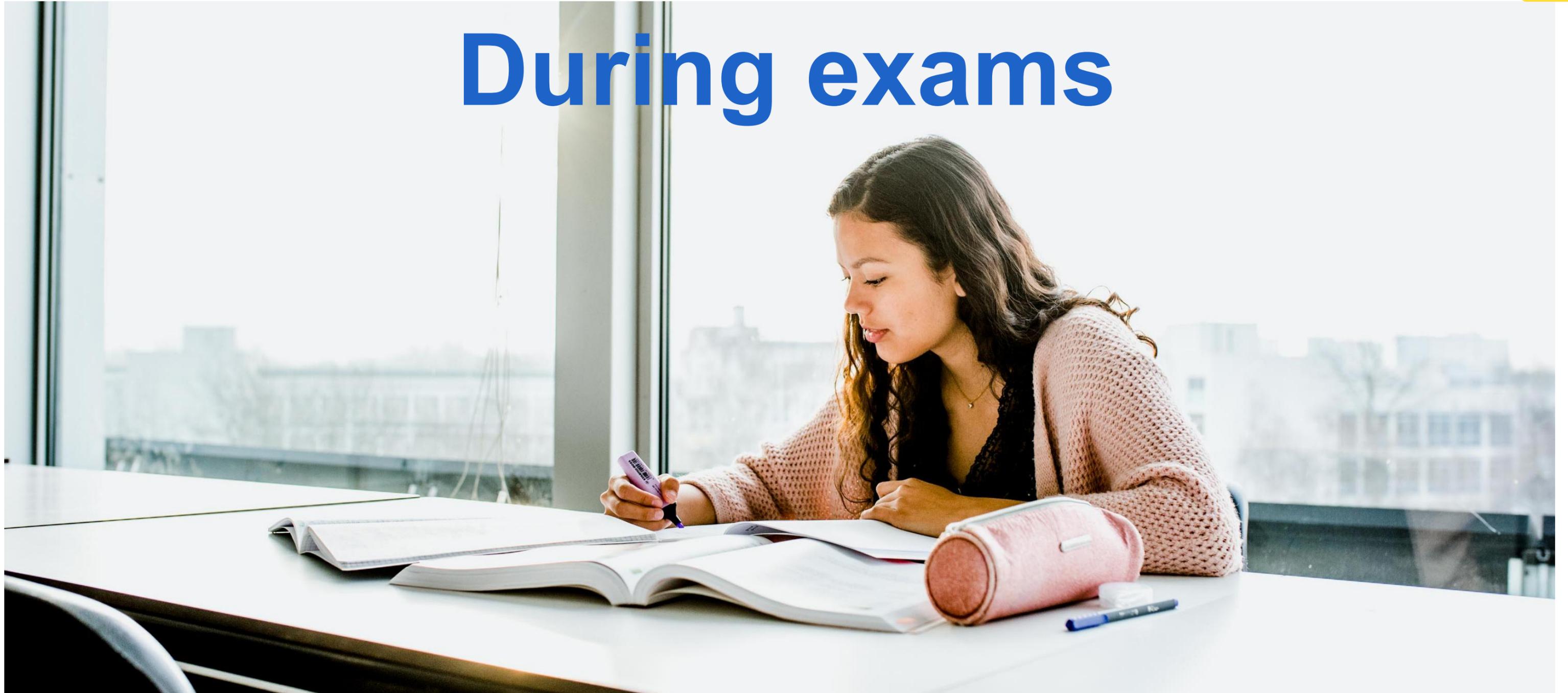
**Before 11 pm**



**After 11 pm**



## During exams





# Violation

- home university is informed
- possible expulsion

# SAFETY

IN CASE OF AN EMERGENCY



# In case of emergency...



# Assembly point



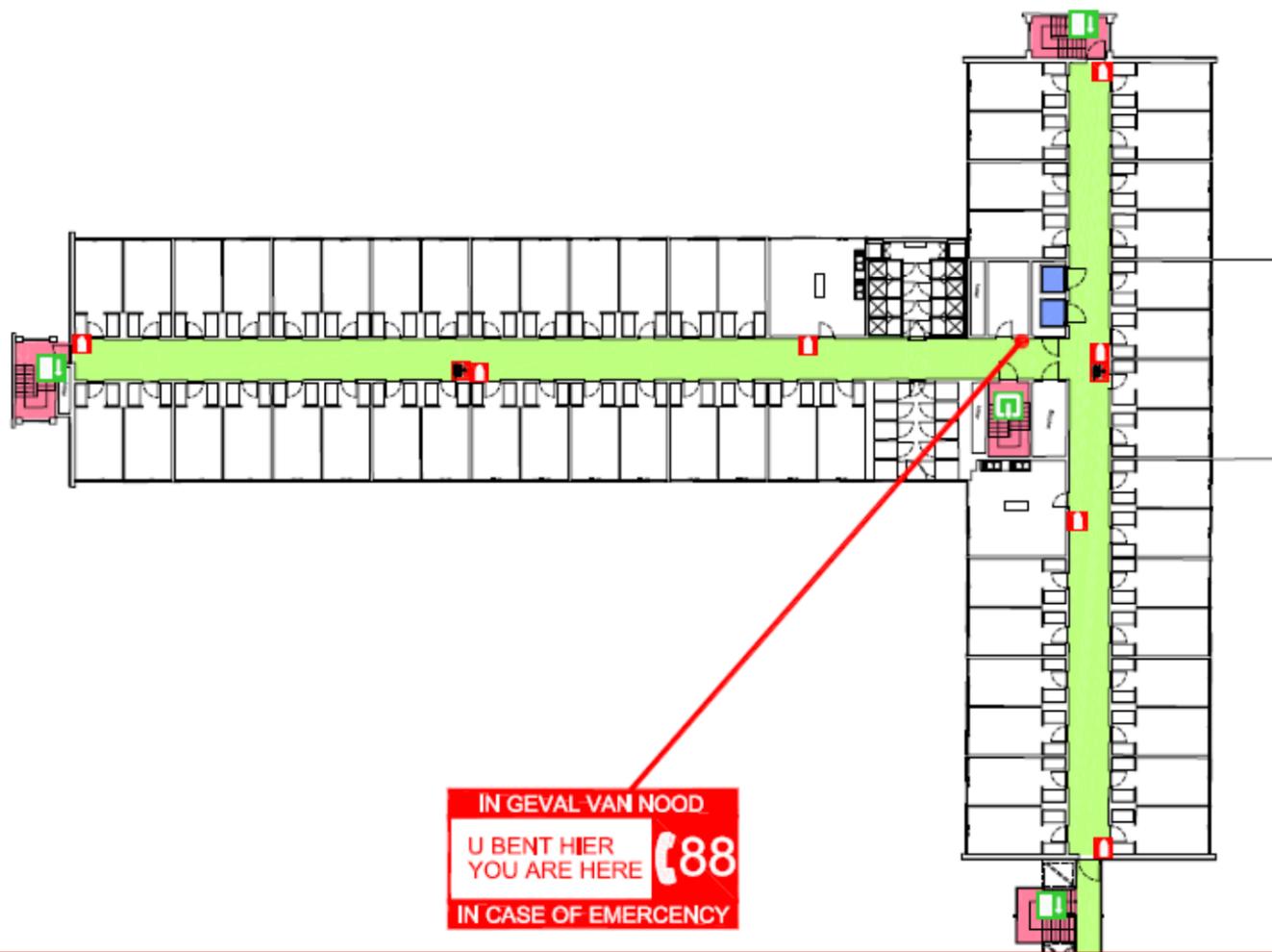
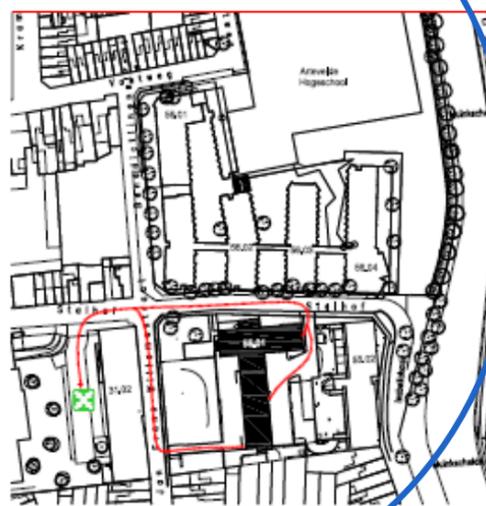
## EVACUATIEPLAN - EVACUATION MAP - eerste verdieping +1

### NOODINSTRUCTIES

1. blijf kalm
2. activeer de waarschuwingstoon ( - - - ) door de rode alarmknop in te drukken
3. bel 88 (vast) of 09 264 8888 (mobiel)
4. volg instructies van de Eerste Interventie Ploeg (EIP)
5. ga bij evacuatiealarm ( ~~~~~ ) langs een aangegeven vluchtweg naar de verzamelplaats

### EMERGENCY INSTRUCTIONS

1. remain calm
2. raise the warning alarm ( - - - ) by pushing the red alarm button
3. dial 88 (fixed) or dial 09 264 8888 (mobile)
4. follow instructions of First Intervention Team (EIP)
5. In case of an evacuation alarm ( ~~~~~ ) take the indicated escape route to the assembly point



### LEGENDE

- |  |  |  |   |  |  |  |                                   |  |                        |
|--|--|--|---|--|--|--|-----------------------------------|--|------------------------|
|  | verzamelplaats na evacuatie<br>assembly point after evacuation   |  | horizontale vluchtrichting<br>horizontal escape direction             |  | brandslang<br>fire hose                  |  | noodtelefoon<br>emergency phone   |  | EHBO<br>first aid post |
|  | uitgang<br>exit  |  | verticale vluchtrichting - trap<br>vertical escape direction - stairs |  | manuele snelblusser<br>fire extinguisher |  | brandweertift<br>elevator firemen |  |                        |
|  | evacuatielweg / nooduitgang<br>evacuation route / emergency exit |  | lift - niet gebruiken<br>elevator - do not use                        |  | alarmknop<br>alarm button                |  |                                   |  |                        |

vragen, opmerkingen of suggesties:  
noodplanning@UGent.be

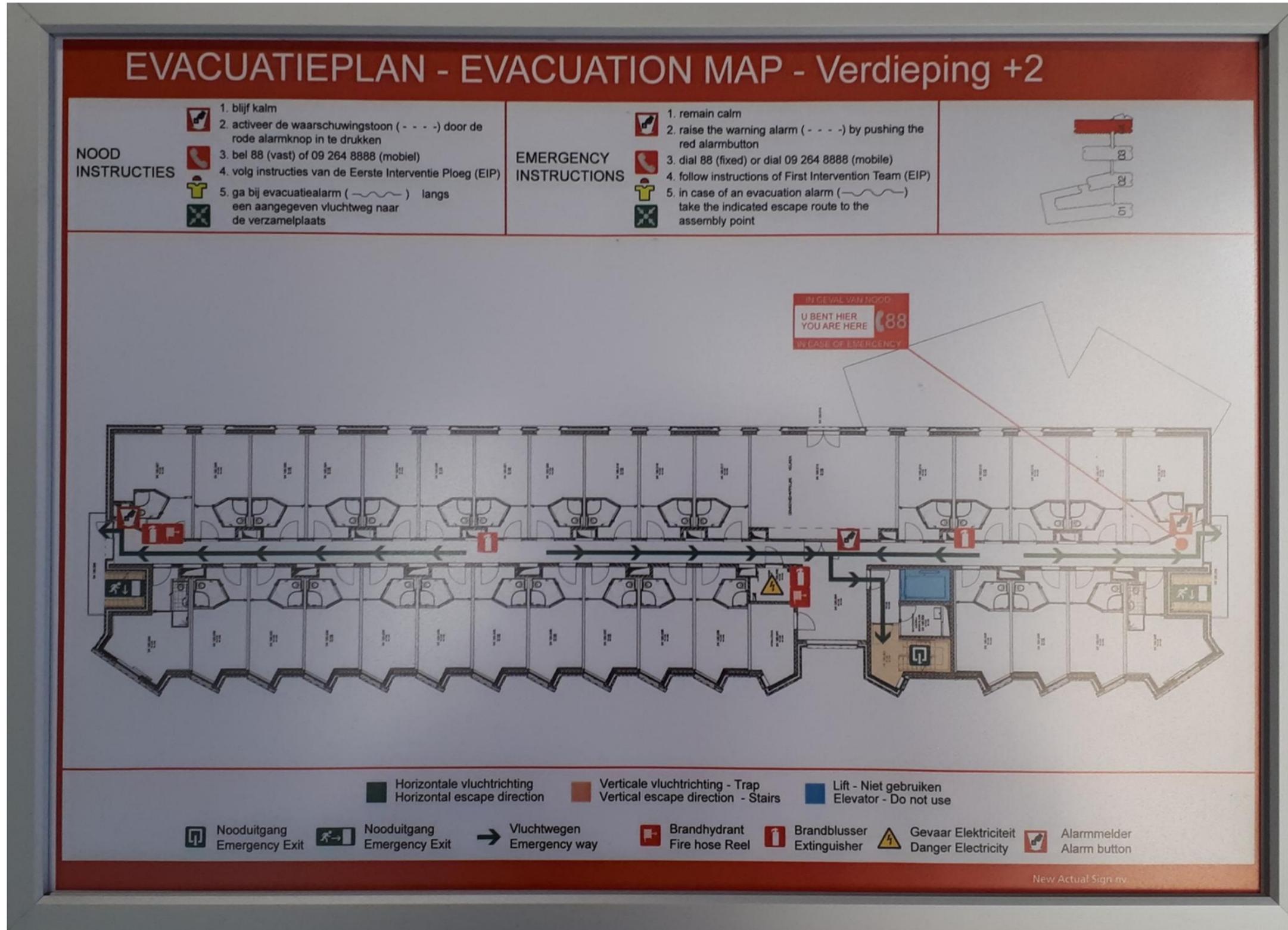
Studentenverblijf Vermeylen  
Stalhof 6 - 9000 Gent

FI: 55.01.110

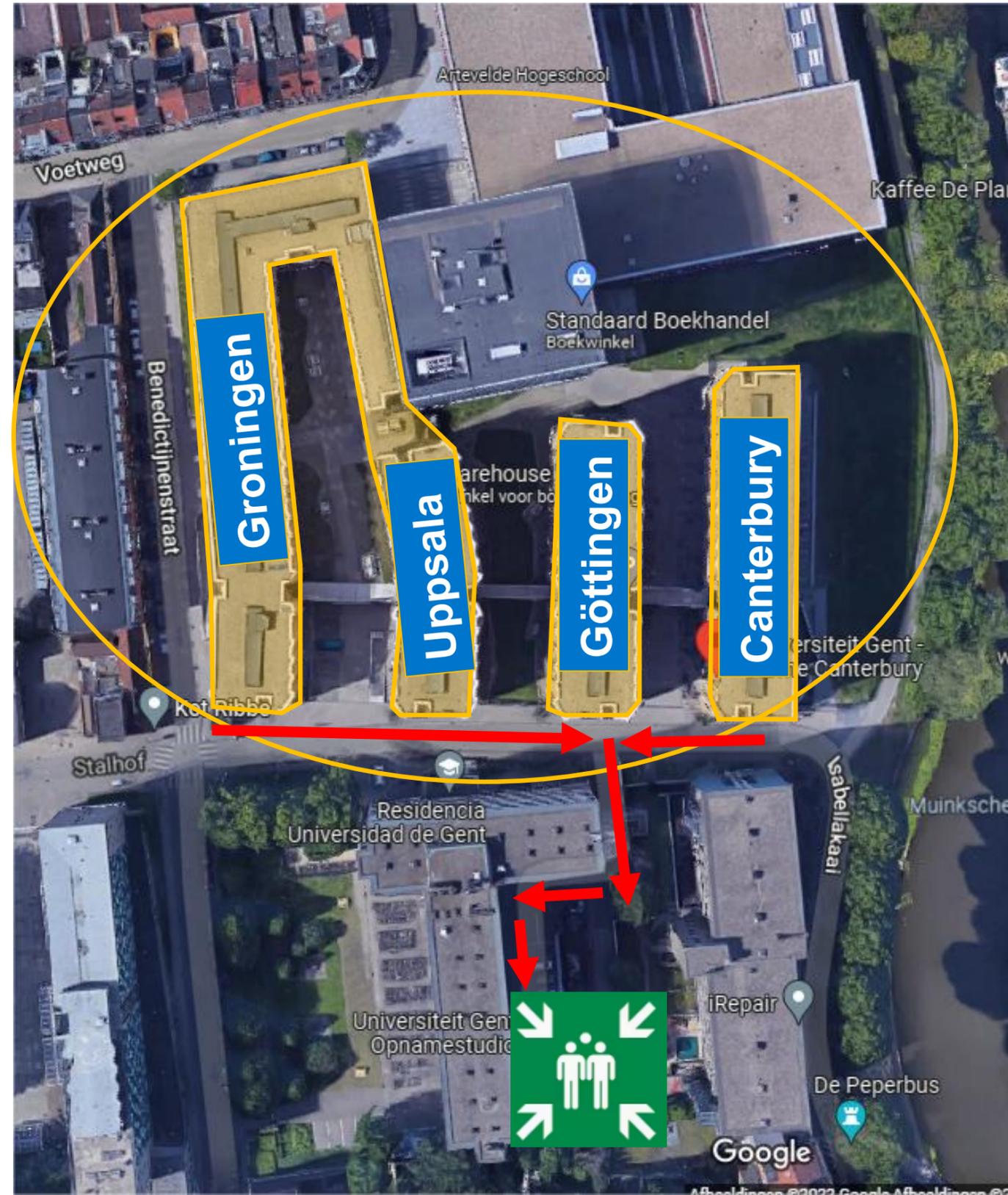
v.w. DGFBI/DPBW:11/02/2014

FEEL AT HOME 5

# Assembly point Kantienberg



# Assembly point Kantienberg



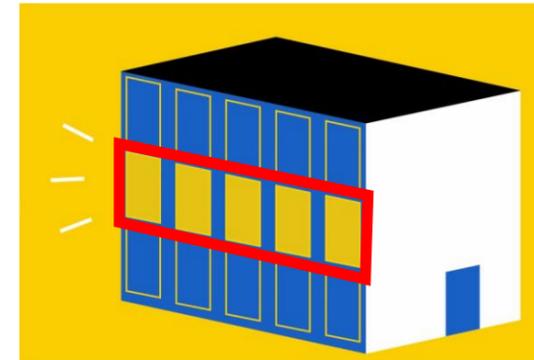
# Assembly point Kantienberg



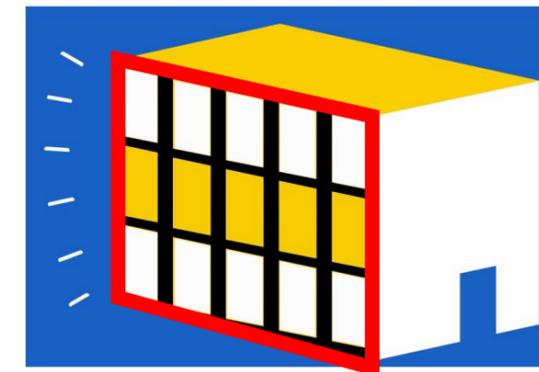


# Difference between

- Warning signal -----



- Evacuation alarm 



# Follow the instructions of the Safety Stewards



# [www.ugent.be/safetystewards](http://www.ugent.be/safetystewards)



- Residents of the homes of Ghent University who contribute to (fire)safety in their home.
- What do we expect?
  - Follow the information session about emergency procedures and tasks of the Safety Stewards: **09/02/2026** or **11/02/2026**
  - Assist at the evacuation exercise
  - Actively cooperate during incident and evacuation
- What do you get?
  - Opportunity to follow a **first aid and firefighting training**
  - One-time **discount** on monthly rent
  - Digital participation **certificate** via Badgr





# EVACUATION EXERCISE

= mandatory



# Emergency Centre Ghent University:

(free) **+32 800 67 888**

**+32 9 264 88 88**

**88**

Every suspicious, dangerous,  
urgent situation  
Every emergency

**➔ On campus**



# Emergency Centre Ghent University:



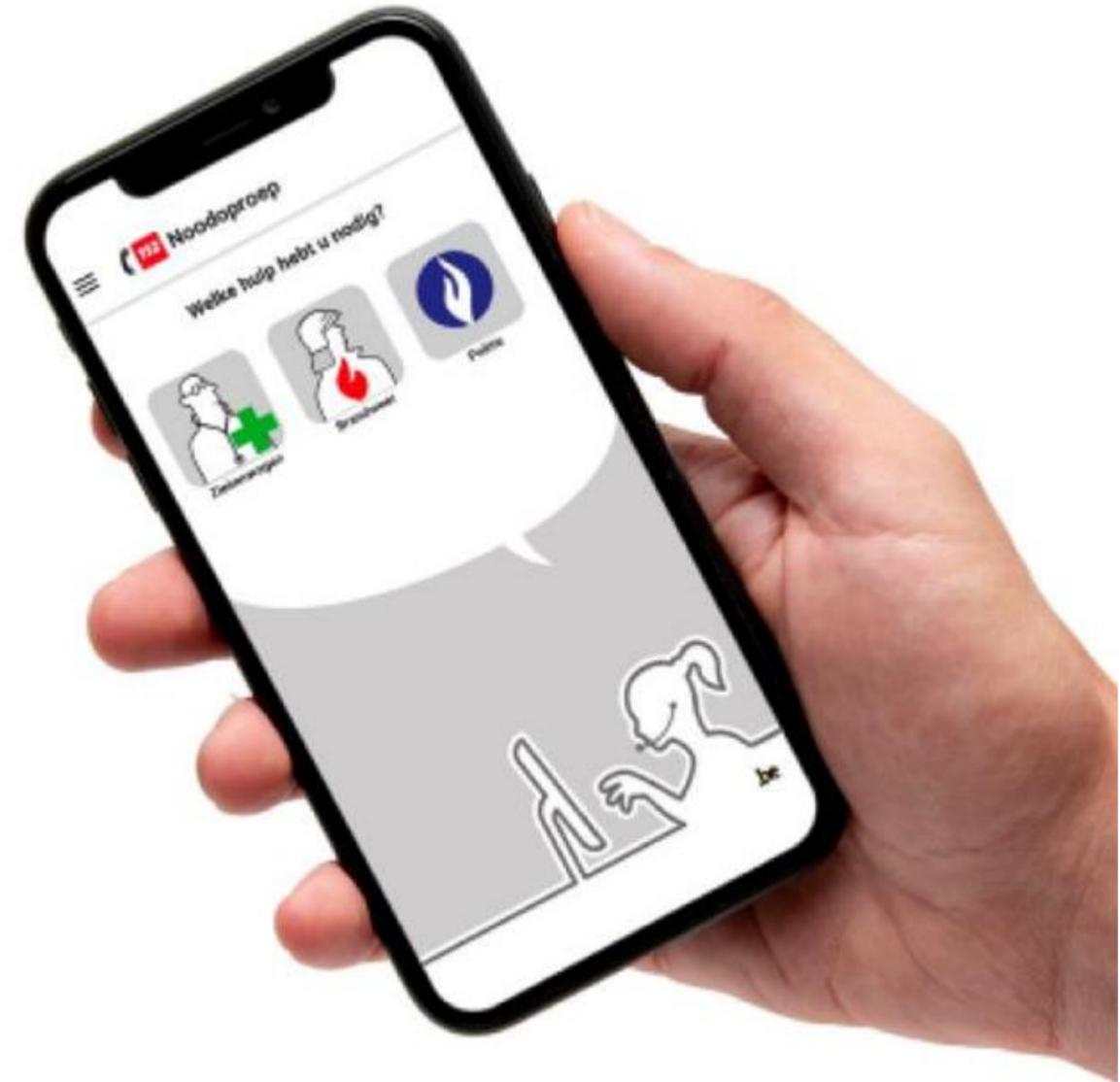
(free) **+32 800 67 888**

+32 9 264 88 88

88

➔ Off campus  
➔ medical problem

**European Emergency number 112**



**App 112 BE**  
Dringend hulp nodig in België?  
Je kan de noodcentrales ook via app bellen.

**1**  
**Download**  
Ga naar  of  Store.  
Zoek "112 BE".  
Download en installeer de app.

**2**  
**Registreer**  
Vul je naam, je contactgegevens en extra info in.

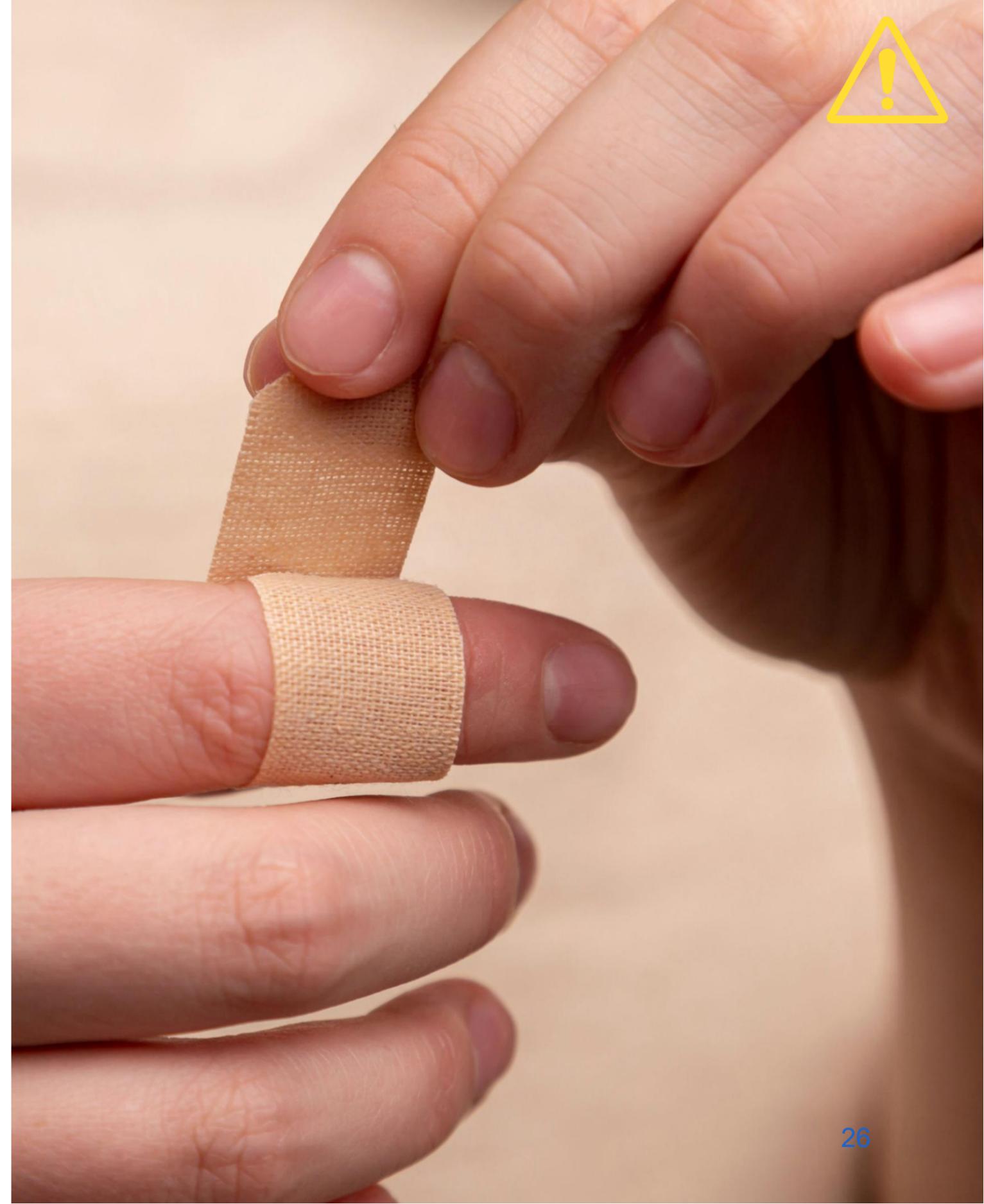
**3**  
**Bel**  
Gebruik de app als je dringend hulp nodig hebt van brandweer, ambulance of politie in België.


www.112.be 

# Small medical problem

- Reception desk Housing Office (office hours)
- Desk of Emergency Centre



# Small medical problem

- Home Vermeylen
- Home Heymans
- Home Fabiola
- Home Bertha De Vriese
- Home Astrid



Safety Stewards



**PREVENTIESTUDENTEN**  
Home Astrid



VERDIEPING +1		
Gilles Verhelst	Kamer 15	+
Aaron Jacobs	Kamer 18	
Mira Bastiaens-Hoex	Kamer 22	
Ayoub Batal	Kamer 30	+
Laetitia M. Tankam	Kamer 43	+
Timo Vandecasteele	Kamer 49	

VERDIEPING +2		
Kasper Vandenbroucke	Kamer 15	+
Guillaume Smet	Kamer 16	
Laurens Van der Linden	Kamer 21	+
Xander Wellens	Kamer 32	+
Lien Castelein	Kamer 37	+
Liv Cuyckens	Kamer 43	

VERDIEPING +3		
Anouk Vanderpiete	Kamer 27	
Kato Lauwers	Kamer 37	
Ulrike Voorthuijzen	Kamer 50	+

VERDIEPING +4		
Aurora Buena	Kamer 16	
Tibo Demaré	Kamer 20	+
Jennifer Dupont	Kamer 21	
Brikke Jacobs	Kamer 38	
Jonas Van Mieghem	Kamer 44	

VERDIEPING +5		
Merel Verminck	Kamer 15	+
Nico Seghers	Kamer 33	+

**IN GEVAL VAN NOOD**  
**BEL 0800/67 888**

*Preventiestudenten zijn op de hoogte van de noodprocedures en begeleiden de evacuatie!*  
+ EHBO-koffer ter beschikking

 UNIVERSITEIT  
GENT

10P8W-VSAK - Team Veiligheid  
noodplan11@ugent.be

# PREVENTION



# PREVENTION



# PREVENTION



# PREVENTION

- Charge your batteries in a safe way!
- Do not charge them unattended!



# PREVENTION



# PREVENTION

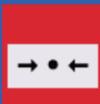




# NOODINSTRUCTIES // EMERGENCY INSTRUCTIONS



**IN GEVAL VAN NOOD** **IN CASE OF EMERGENCY**



Druk op de waarschuwingsknop  
Push the warning button

**0800/ 67 888**  
Contacteer het PermanentieCentrum  
Contact the Emergency Center

# WAARSCHUWING EN EVACUATIE // WARNING AND EVACUATION

**Onderbroken waarschuwingssignaal**  
Interrupted warning signal

Probeer de oorzaak te vinden  
Try to find the cause

Contacteer het PermanentieCentrum & volg hun instructies  
0800/ 67 888  
Contact the Emergency center & follow their instructions  
0800/ 67 888

Maak je klaar om het gebouw te verlaten  
Prepare to leave the building

**Pulserend evacuatiealarm**  
Pulsating evacuation alarm

Verlaat het gebouw via de dichtstbijzijnde (nood-) uitgang  
Leave building via nearest (emergency) exit

Gebruik geen liften  
Do not use the elevator

Ga naar de verzamelplaats  
Go to the assembly point

Blijf op de verzamelplaats en volg de instructies van de Preventiestudenten  
Stay at the assembly point and follow instructions of the Safety Stewards

or

**UNIVERSITEIT GENT**

Bij technische incidenten (elektriciteitsuitval, vandalisme, lekken, vastzitten in de lift, etc.) en incidenten met betrekking tot veiligheid (brand, ongeval, agressie, diefstal, lawaaihinder, etc.): Contacteer de homebeheerder tijdens de kantooruren (09/264.71.00) of het PermanentieCentrum na de kantooruren (09/264.71.25).  
Bij noodsituaties: **contacteer het PermanentieCentrum via 09/264.88.88.**  
For technical assistance (power failure, damage to infrastructure, leakage, stuck lift, etc.) and incidents relating to safety and security (fire, accident, aggression, theft, excessive noise, etc.): Contact the home manager during office hours (09/264.71.00) or the Emergency Office after office hours (09/264.71.25).  
For emergencies: **contact the Emergency Office via 09/264 88 88.**

**Evacuatie-instructies**

**Waarschuwalarm** = een eentonig, onderbroken signaal -----  
1. Ga – indien mogelijk – op zoek naar de oorzaak  
2. Contacteer het PermanentieCentrum: noodnummer 09/264.88.88  
3. Maak u klaar om het gebouw zo snel mogelijk te verlaten

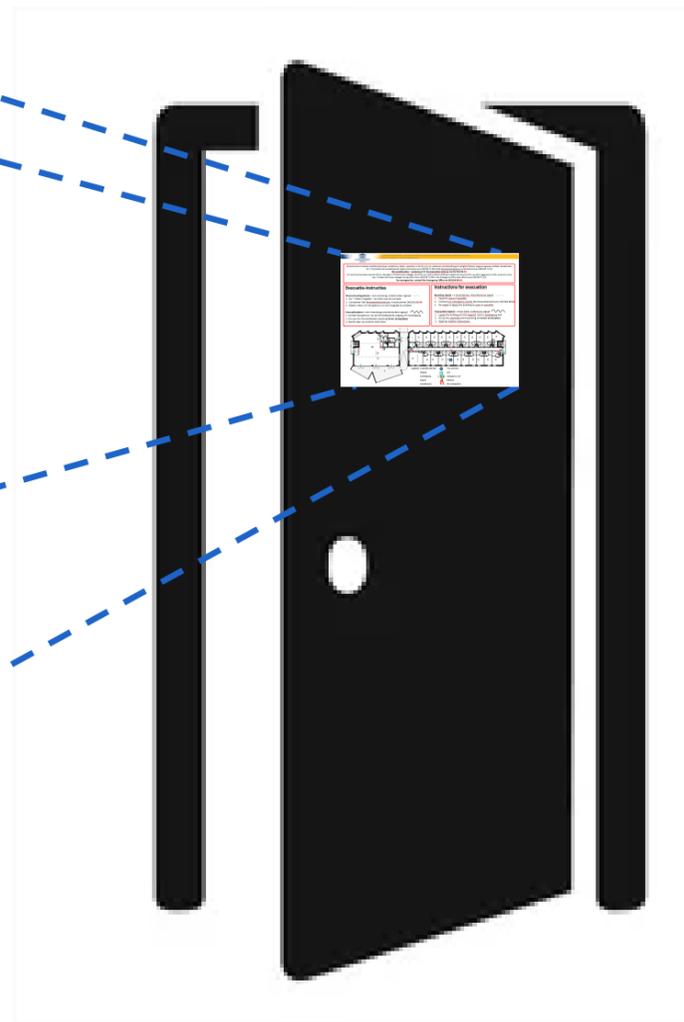
**Evacuatiealarm** = een tweetonig ononderbroken signaal ~~~~~  
1. Verlaat het gebouw via de dichtstbijzijnde uitgang of nooduitgang  
2. Ga naar de verzamelplaats (parking **home Vermeyleen**)  
3. Wacht daar op verdere instructies

**Instructions for evacuation**

**Warning signal** = a monotonous, discontinuous signal -----  
1. Find the cause if possible  
2. Contact our emergency centre (PermanentieCentrum): 09/264.88.88  
3. Be ready to leave the building as soon as possible

**Evacuation signal** = a two-tone, continuous signal ~~~~~  
1. Leave the building via the nearest exit or emergency exit  
2. Go to the assembly point (parking lot **home Vermeyleen**)  
3. Wait for further instructions

**Legende: u bevindt zich hier**  You are here  
uitgang  exit  
nooduitgang  emergency exit  
haspel  firehose  
brandblusser  fire extinguisher

# LIVING IN A UNIVERSITY HALL



# Team Housing Office



# RECEPTION DESK @ HOME VERMEYLEN



- Practical questions: parcels, mail, keys, cleaning sets ...

## Contact:

- [Huisvesting@ugent.be](mailto:Huisvesting@ugent.be)
- Stalhof 6 – 9000 Gent
- +32 9 264 7100

## Opening hours:

- Weekdays:
  - 8am - noon & 1pm – 8pm
- September en February:
  - **Weekdays** 'till 10pm
  - **Saturday and Sunday** from 10am – 10pm



# HOME MANAGERS



- Infrastructure and facilities
- Repairs, structural problems, problems with your room
- ...
- [homebeheer@ugent.be](mailto:homebeheer@ugent.be)
  - Luc Vandenberghe
  - Emiel Verstraete
  - Hilde de Brauwer
  - Jordi Goossens



# RESIDENCE COACH



- Conflict
- Community / living together
- Personal questions
- ...
- [ugent.be/housing/residencecoach](https://ugent.be/housing/residencecoach)
- [charlotte.vanbelle@ugent.be](mailto:charlotte.vanbelle@ugent.be)



# CONTACT HOUSING OFFICE



How can we help you?

– **Questio**

○ [acco](#)

– **Questio**

○ [Onth](#)

Housing				Emergency
PRACTICAL OR TECHNICAL QUESTIONS 	LIVING TOGETHER IN THE HOMES 	ADMINISTRATION / RENTING A ROOM 	NUISANCE 	EMERGENCY OR CRISIS 
University services				
SUPPORT FOR FUNCTIONAL IMPAIRMENT 	FINACIAL AND PRACTICAL ORGANISATION 	PERSONAL QUESTIONS 	STUDY RELATED QUESTIONS 	MEDICAL QUESTIONS 

# COMMUNICATION



Your Ghent University mail!  
(...@ugent.be)



Site Kantienberg (homes  
Canterbury, Göttingen, Groningen  
& Uppsala)

Openbaar groep · 101 leden



Homes Heymans, Fabiola en  
Vermeylen

Openbaar groep · 290 leden



Homes Astrid, Bertha en Boudewijn

Openbaar groep · 178 leden



**ugent\_homes** ⋮

Huisvesting UGent

1 bericht

214 volgers

27 volgend

Housing Office UGent

Alles over wonen in de studentenhomes // Everthing  
about living in the student homes

UGent

Stalhof 6, Gent, Belgium 9000

# Repairs and interventions



# ALL INFORMATION



\*  

@housingessentials



voor Nederlands, klik hier 

**UNIVERSITY RESIDENCE**

Check-in

-  Everything you need to know about your check in! 
-  Fill out the inventory form (mandatory!) 
-  Register your address in Ghent 
-  International student guide - Ghent University 

**Defects? Questions?**

-  Report a defect and ask for a repair (free-of-charge, unless intentional or negligence) 
-  Contact page Housing Office 

# REPAIRS



- **Request a repair** (immediately) through the online repair form

**homeserve.ugent.be**

~~Inventory~~

UNIVERSITEIT GENT  
HOME VERMEYLEN  
KAMERNUMMER: 55.01

**PLAATSBSCHRJVING**

huizen verhuurder: Universiteit Gent, DSV Algemein Huisvesting  
en huurder: \_\_\_\_\_

e-mailadres huurder: \_\_\_\_\_

OMSCHRIJVING	STAAT: OK (X) NIJ	OPMERKING
deur		
deurslot		
Muren/plafond		
vloer		
raam		
Gordijnen		
radiator		
veiligheidsbar		
bed		
matras		
bureau		
stoel		
boekenkast		
kleerkast		
ladenkast		
lavoer		
organ.		
spiegel		
Toiletkast/schap		
handdoekdrager		
lamp toiletkast/schap		
lamp boven bed		
lamp boven bureau		
stopcontacten		
intermetastuim		
sticker binnen		

VOOR DEFECTEN VUL STEEDS EEN HERSTELFORMULIER IN:  
<https://homeserve.ugent.be/>

\*Vul je kamernummer bovenaan in!  
\*Noteer eventuele opmerkingen bondig in duidelijk handschrift.  
\*Dien dit document in binnen de week na ingebruikname aan het onthaal van de dienst huisvesting Home Vermeulen, Sjabhof 6, 9000 Gent.  
\*Via dit formulier worden geen herstellingen doorgegeven, gebruik hiervoor het bezorgingspulpje.  
\*Bij defectief verzoek kan vastgesteld schade aangerekend worden!

Datum: \_\_\_\_\_ Naam + handtekening huurder \_\_\_\_\_ Naam + handtekening verhuurder \_\_\_\_\_

# REPAIRS



[homeserve.ugent.be](https://homeserve.ugent.be)

Log in with your Ghent University account

UGent CAS

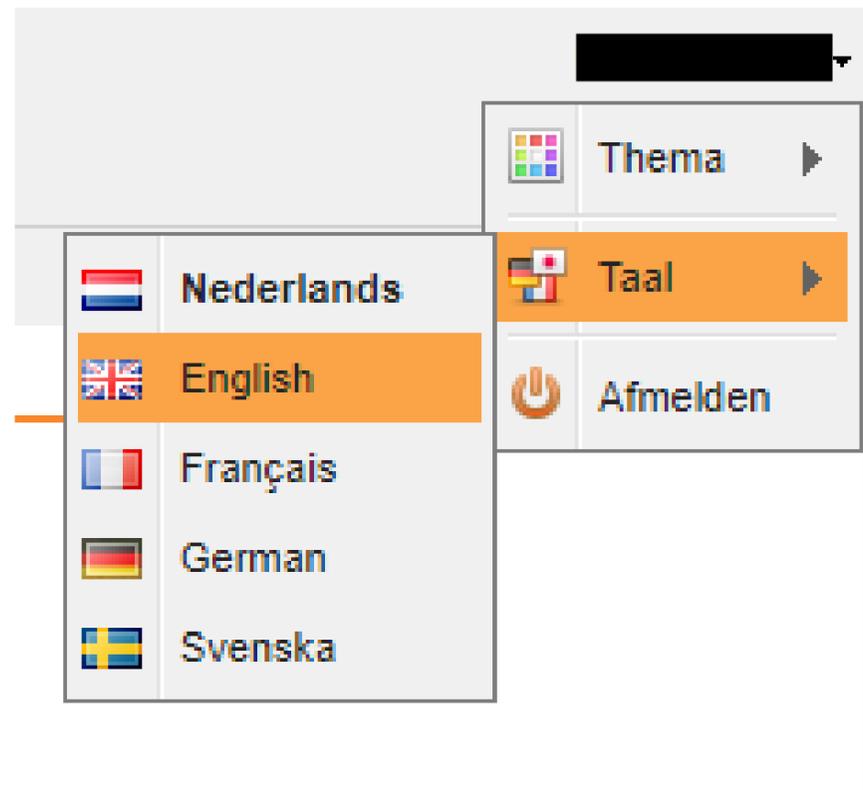
Gebruikersnaam

Wachtwoord

Aanmelden



[homeserve.ugent.be](https://homeserve.ugent.be)



- 1. Click on your name in the top right corner**
- 2. “Taal”**
- 3. Choose a language**

# REPAIRS



MCS MCS WebPortal

Start HelpDesk

**Aanvragen herstellingen**  
Alle herstellingen aan bestaande installaties, gebouwonderdelen of wegenis...

**Aanvragen services**  
O.a. transport of verhuis, groenonderhoud, schoonmaak, signalisatie...

**Aanvragen werken**  
Herinrichtings- en oprisingswerken, Aanpassingen voor onderwijs of onderzoek...

**Uitleendienst**  
Uitlenen van materialen voor tentoonstellingen en evenementen

**HomeServe**  
Enkel voor homebewoners / Home residents only

**Mijn aanvragen tonen**

**Reserveren lokaal of leszaal**  
Via TimeEdit

**Bestellen sleutel of cilinder**  
Via Sleutelbeheer

**Badge voor parkings en gebouwen**  
Beheer en aanvragen

**Probleem met telefonie**  
Via DICT Helpdesk

**UServe**  
UGent-platform voor Gebouwen en Facilities

**Dringende meldingen**  
Bel het Permanentiecentrum op 71.25 of bij gevaar 88

**Andere vragen voor DGFB:**  
Stel uw vraag via dgfb@ugent.be  
Of telefoon (09/264) 31.70

**Andere vragen voor DICT:**  
Contacteer DICT Helpdesk:  
<https://helpdesk.ugent.be/contact/>

Start HelpDesk

New Call | My Calls | My Department's Calls | Backoffice

Call Templates

- HomeServe
- RoomService Request**
- UServe

Create Call From Template - RoomService Request

Language / Taal: Adjust user>taal in topright corner / Pas user>language aan rechtsboven

Nature of the problem: \*

Describe the problem:

Related documents

ID	Name / URL	S...	Type	Description	Remark	Create...
No results found..						

Note: Homes: hieronder niets invullen - leave empty

Book Call  Reset Form

[https://userve.ugent.be/mymcs\\_prd/#](https://userve.ugent.be/mymcs_prd/#)

# REPAIRS



- Free (unless misuse)
- Repair request = access to your room. **Your presence is not necessary.**
- Procedure:
  - 2x knocking before entering
  - Spare key if absent (reception desk logs)
  - Post-it in case you were absent





## – Urgent repairs in the weekend or outside office hours?

Only urgent repairs & issues in which there is no other solution or option

- Flooding of toilet
- No electricity
- Safety issues
- Problems with doors or locks...
- No internet on entire floor

→ Emergency and Prevention Centre

→ T. +32 9 264 7125



# INTERVENTIONS

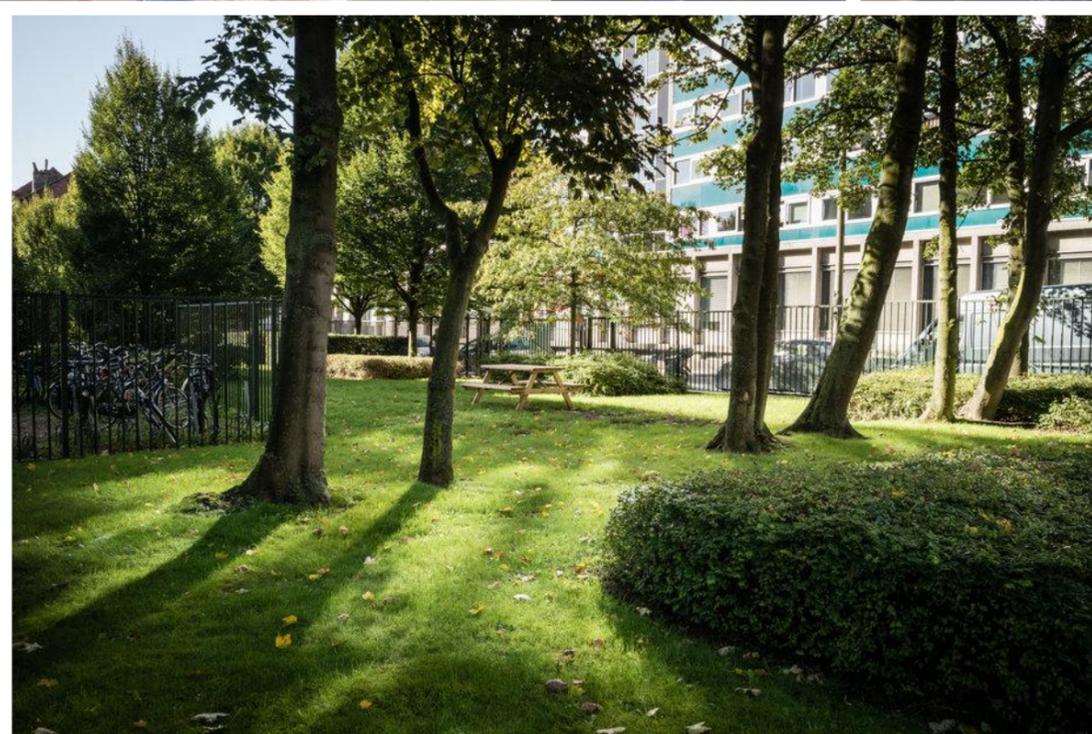


- **Scheduled check-ups:**
  - Hygiene, safety, vermin ...
    - *Prior notification*
  
- **Emergencies:**
  - fire, flooding, urgent technical repairs ...
    - *No prior notification possible*

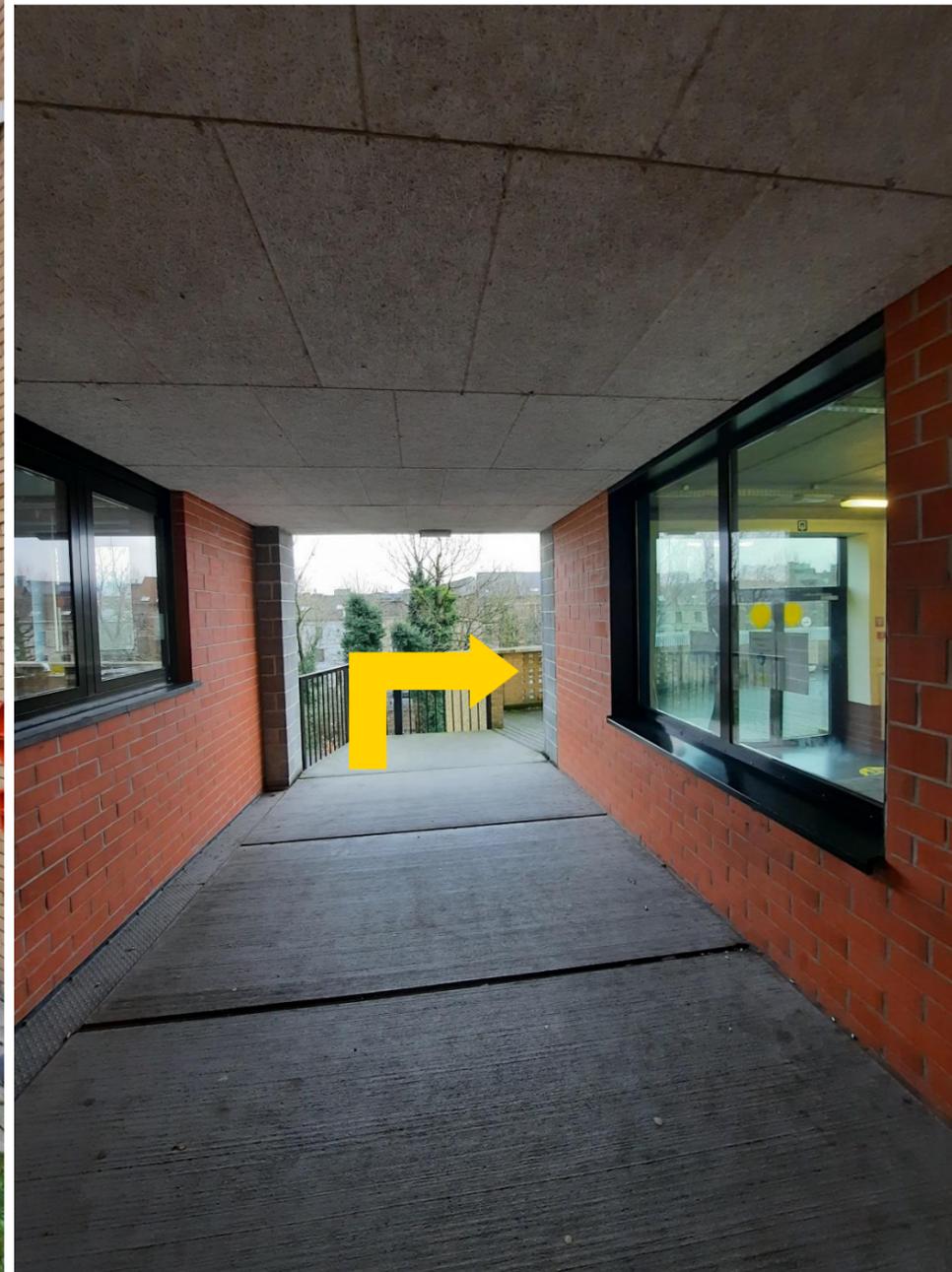
# Facilities



# COMMON ROOMS



# COMMON ROOM CANTERBURY



# LAUNDRY ROOMS



Location of the laundry rooms in the homes:

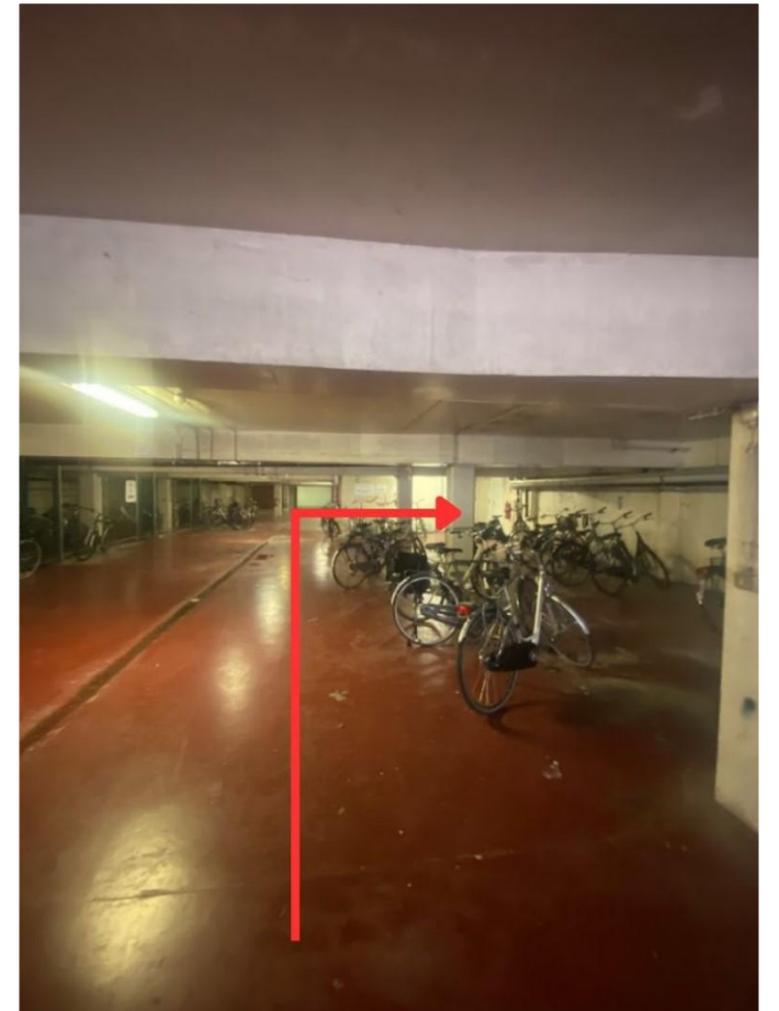
- Home Astrid: first floor, room N° 110.061
- Home Fabiola: ground floor, room N° 100.014.

Access outside (end of courtyard)

# LAUNDRY ROOMS



- Home Heymans & Vermeylen: garage – 090.012.  
Entrerance on the outside, between the two buildings



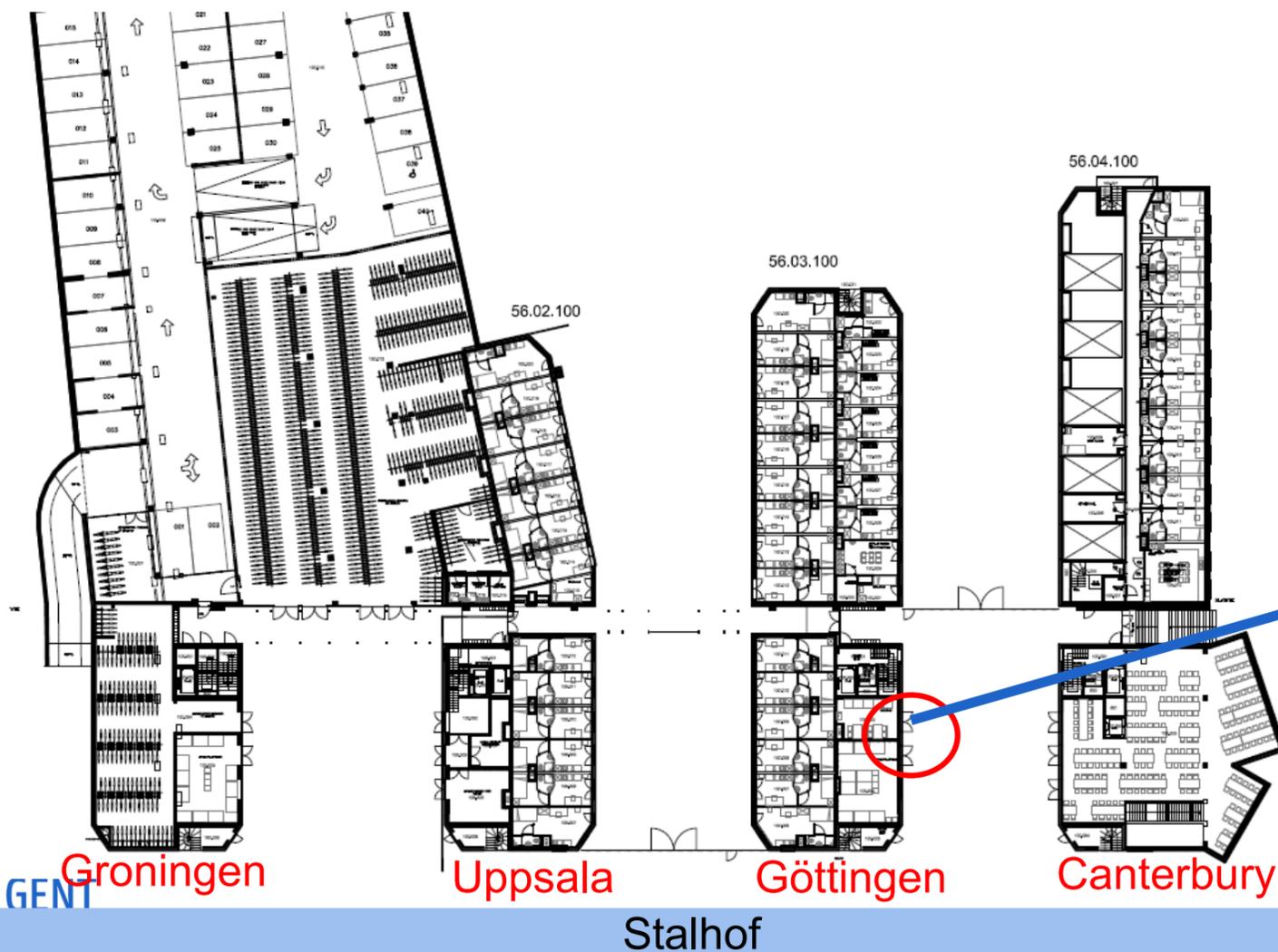
# LAUNDRY ROOMS



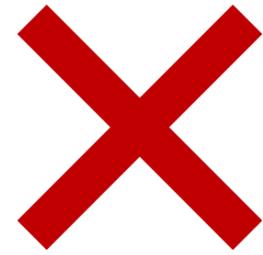
Site Kantienberg: home Göttingen (3rd block):

→ Street level, room N° 100.003

→ Access with badge/tag



# YOUR KITCHEN



- Frying and grilling
- Smoking
- Food scraps in the sink



- Keep it clean
- Use the extractor hood
- Food scraps in the trash

Fire alert = intervention of the Emergency Centre (€)

**3 warnings** about unhygienic state = **closing** of the kitchen

# YOUR KITCHEN



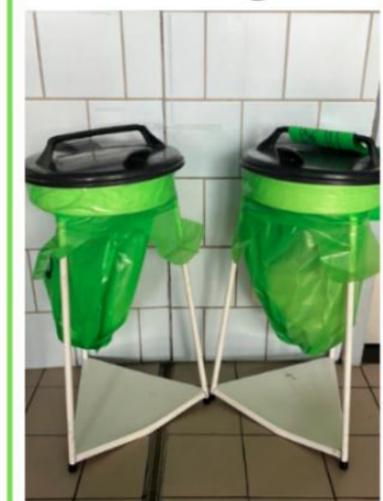
- All stoves are equipped with a safety switch!
  - Must be switched on every 7 minutes for the stove to work!



# YOUR KITCHEN



## SORT YOUR WASTE!



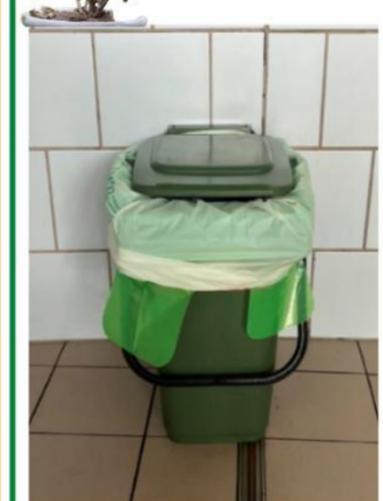
RESIDUAL  
WASTE



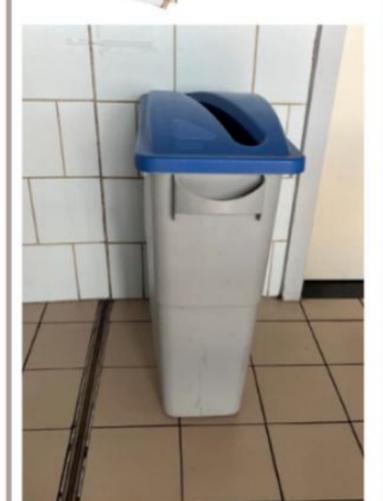
PLASTIC



GLASS



ORGANIC



PAPER



BATTERIES

# YOUR KITCHEN



vettige verpakkingen  
greasy packaging

medicijnverpakkingen  
medical packaging

## RESTAFVAL Residual waste

schelpen/beentjes  
shells/poultry bones

FEEL AT HOME | UNIVERSITEIT GENT

*Note: A red box with a thumbs-down icon contains items not accepted: cigarette butts, beer bottles, and crumpled paper.*

## PMD Plastic waste

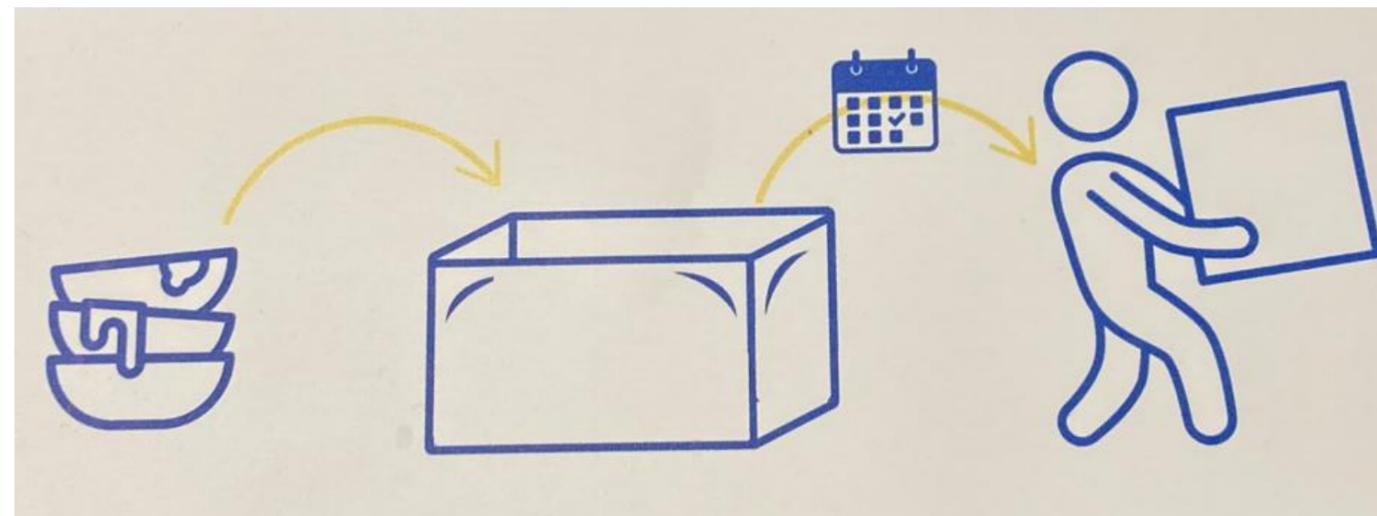
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*Note: A red box with a thumbs-down icon contains items not accepted: Pringles and crumpled paper.*

# YOUR KITCHEN



## CLEAN YOUR DISHES



# KITCHEN REPAIRS

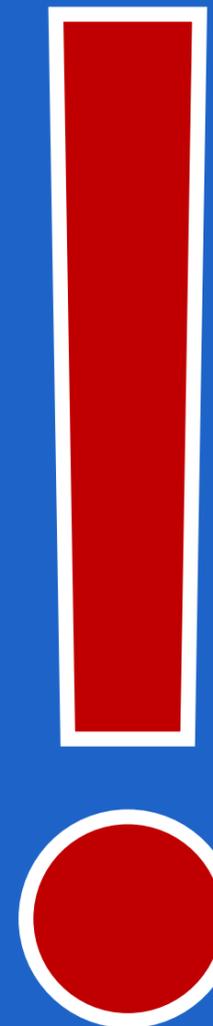


- If you find anything in the kitchen that needs repairs:

[homeserve.ugent.be](https://homeserve.ugent.be)

- Write down the necessary repair, together with the **roomnumber of the kitchen** above the door (e.g. 56.01.130.015)

# HOW TO: AVOID CLOGGING!



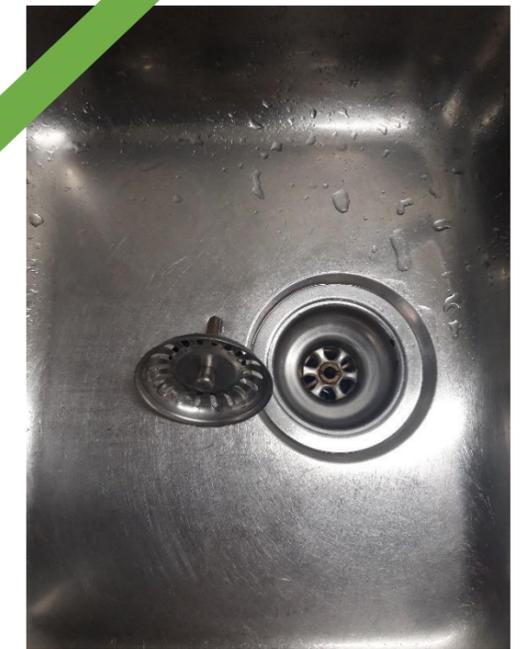
# YOUR KITCHEN



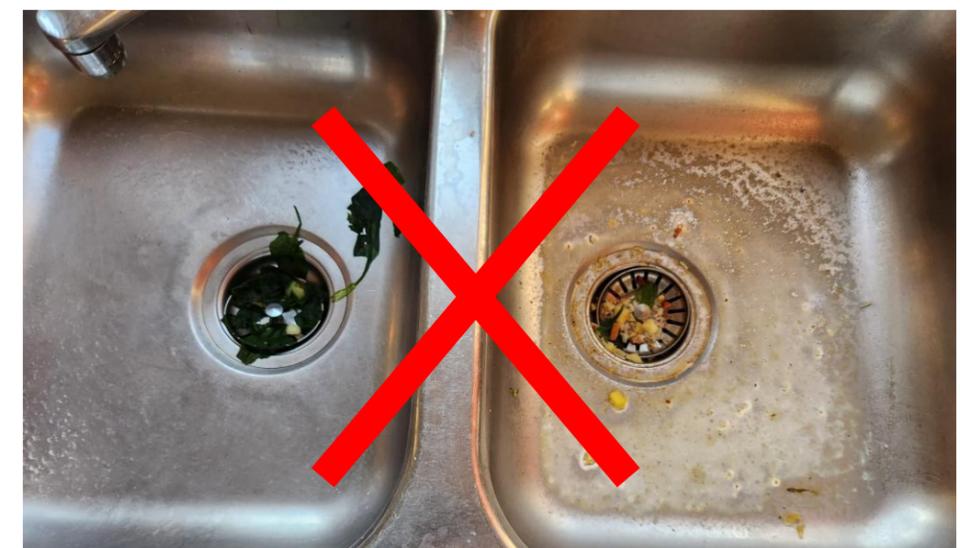
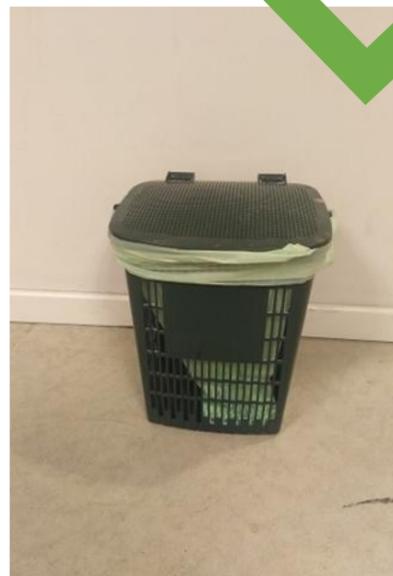
- No food (or oil) in the sink  
(unclogging = no use of sink)



Keep the metal grid in place when using the sink and clean if necessary!



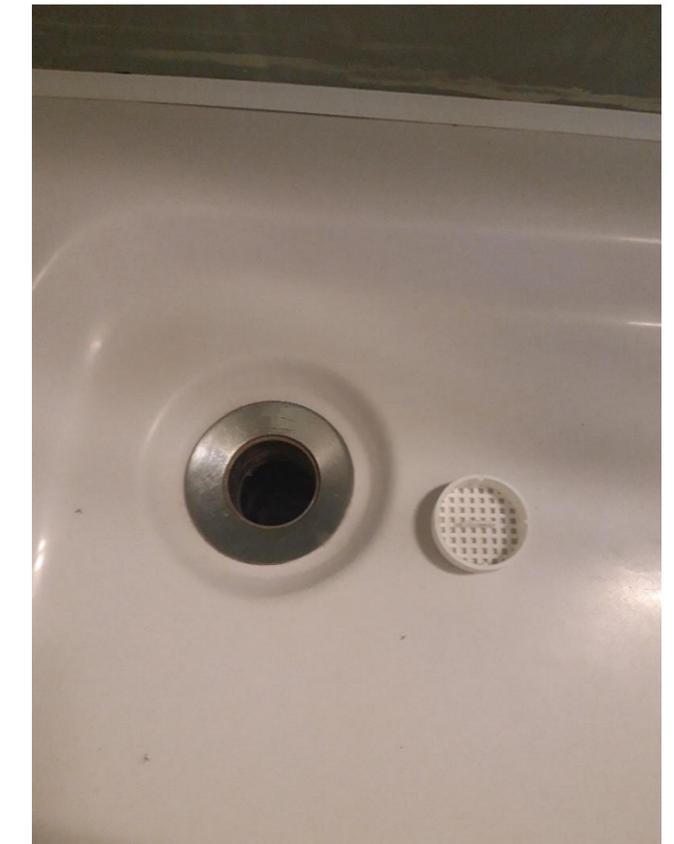
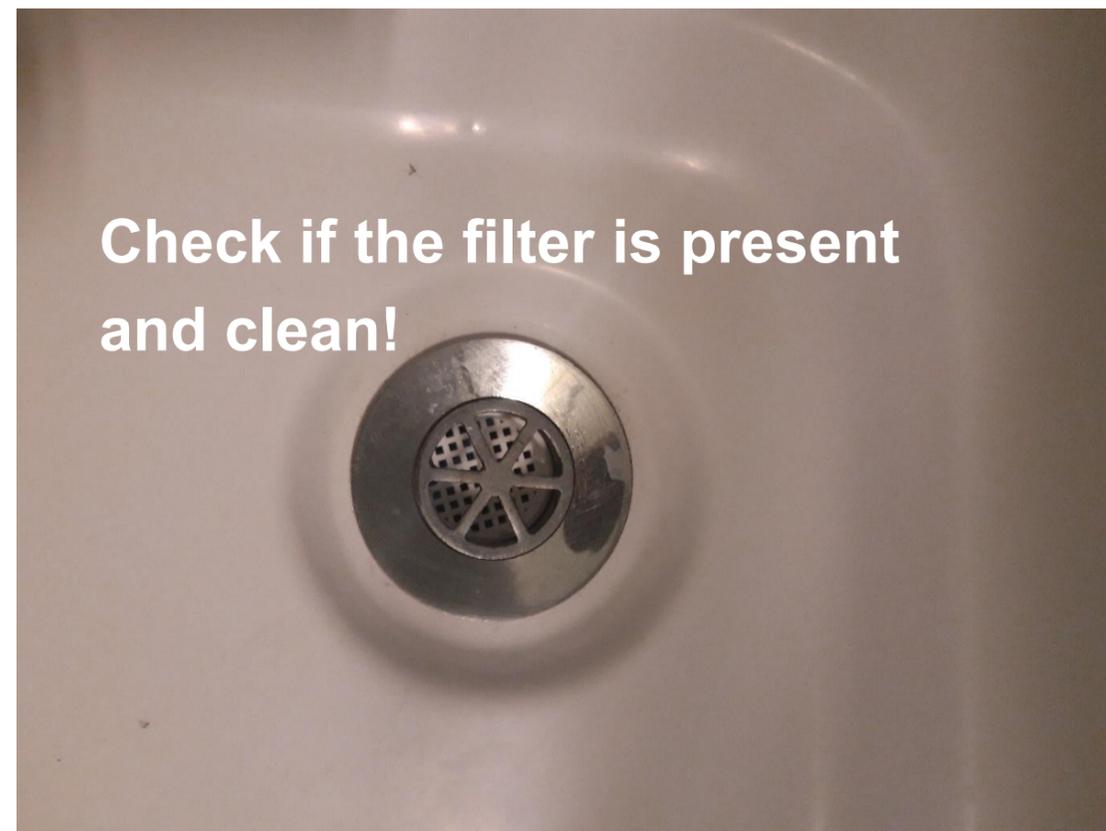
The same applies for kitchenettes!



# SHOWER: WHITE FILTER



- Keep it running:
  - Prevent blockages by using and cleaning the drain filters!

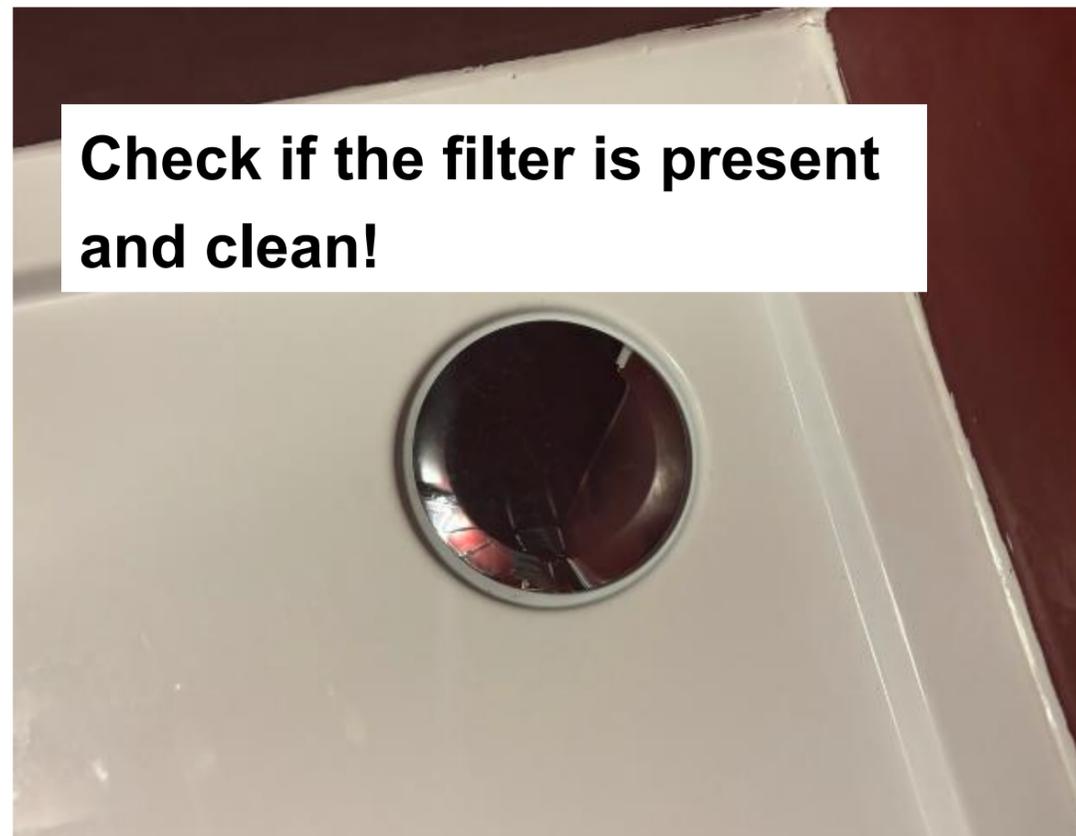


**To clean: take out the metal grid, remove the filter and clean!  
(throw hair etc. in the trash, not in the drain!)**

# SHOWER: BLACK FILTER



- Keep it running:
  - Prevent blockages by using and cleaning the drain filters!



**To clean: take off the metal cover, remove the black grid and clean inside!  
(throw hair etc. in the trash, not in the drain!)**

# PROBLEMS OR QUESTIONS?



Contact your home manager → [homebeheer@ugent.be](mailto:homebeheer@ugent.be)

# Your room



# YOUR ROOM



- ALWAYS keep the **fire detector** clear

## Violation = sanction!

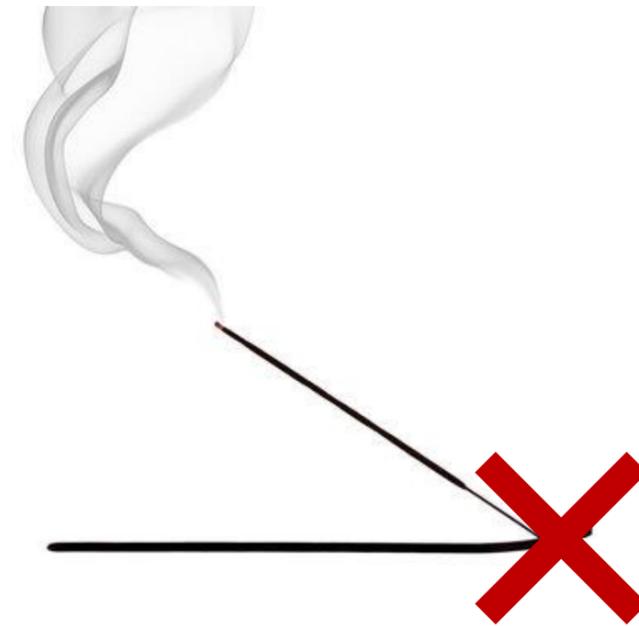
covering / damaging the detector



# ALLOWED



# NOT ALLOWED



# SAFETY

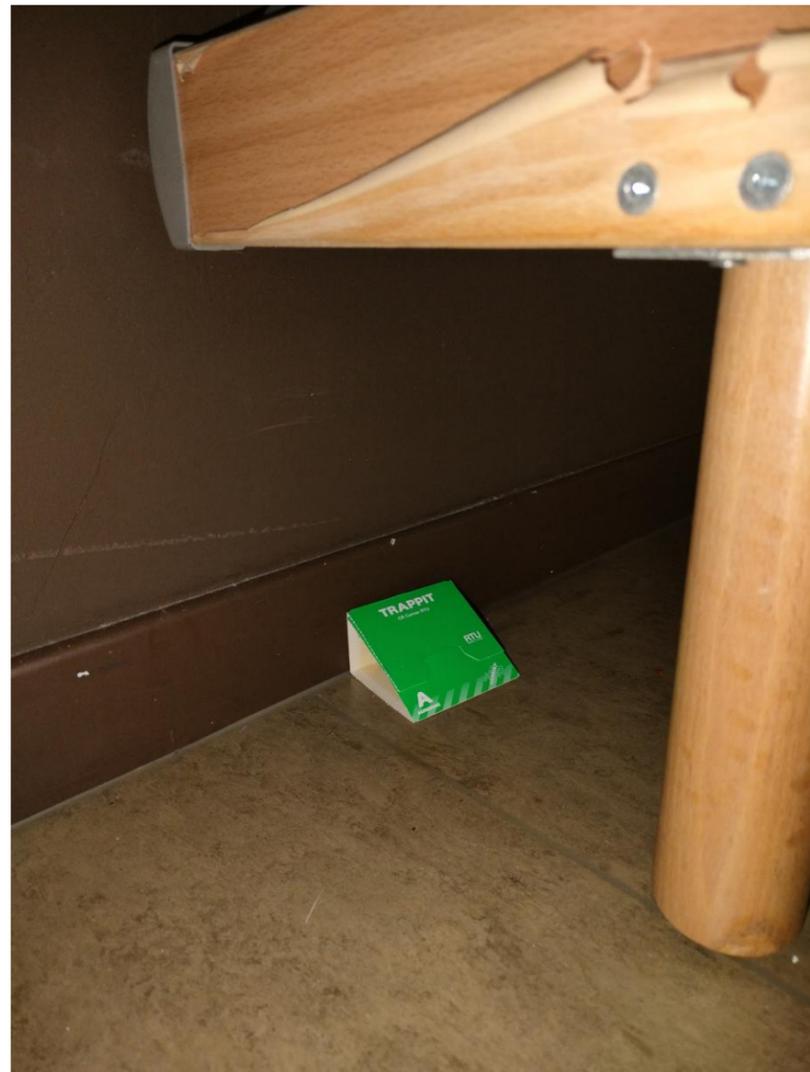


- Keep your **personal belongings** in your room (not in communal areas)
- **Lock** your room



# PEST CONTROL

- Detection boxes in your room: **DON'T REMOVE**
- If you see something, say something: [homebeheer@ugent.be](mailto:homebeheer@ugent.be)



# HYGIENE



- Keep it clean
  - **Clean your room frequently**
    - Borrow a **vacuum cleaner** (60 min) or **cleaning set** at the reception desk (no products!).
    - **Air your room** in the morning (**15 min**) to prevent **mold and odor**





# Your address

# TAG



Emergency Centre/ PermanentieCentrum  
Non/niet-urgent: +32 9 264 71 25  
**EMERGENCY/NOOD: +32 9 264 88 88**



**No TAG?**  
**No ENTRY!**

Be careful who you let in

**Geen TAG?**  
**Geen TOEGANG!**

Let op wie je binnenlaat

# YOUR ADDRESS



# Key + above door 56.01.120.067

→ Also on your  
tenancy agreement

UNIVERSITEIT GENT

HUURCONTRACT KAMERPLUS UNIVERSITAIRE HOMES

CONTRACTNUMMER: 300008015  
VOONEENHEID: 56.01.130.075  
STUDENTENNUMMER: 3000001120  
IUSVESTINGSGROEP: 5

Tussen de ondertekenende partij(en):  
- enerzijds Universiteit Gent, vertegenwoordigd door de Rector, hierna genoemd de verhuurder;  
- anderzijds hoofdaanvrager

iema genoemd de huurder(s);  
s overeengkomen wat volgt:

vt. 1 De verhuurder geeft in huur een wooneenheid in Groningen, Stadhof 43, 9000 Gent met nummer 56.01.130.075. De huurovereenkomst begint op 20/09/2016 en eindigt op 30/09/2019. De huurprijs bedraagt 415,00 EUR / maand. Het huurcontract kan onder geen enkel beding stilzijdend verlengd worden.

vt. 2 De huur wordt betaald per maand en bij voorkeur via domiciliëring of met vermelding van de gestructureerde mededeling na ontvangst van de factuur.

Bij het aangaan van de huurovereenkomst dient (dienen) de huurder(s) op rekening van de verhuurder een waarborgsom van 125,00 EUR (300,00 EUR voor appartementen) te storten. Voor sleutel en badge wordt door de huurder(s) op rekening van de verhuurder een afzonderlijke waarborgsom gestort van 35,00 EUR (70,00 EUR voor appartementen). Beide waarborgen worden gefactureerd bij de 1e maand huur. Deze waarborgen kunnen door de verhuurder worden aangewend voor het dekken van alle verplichtingen van de huurder(s). De waarborgen leveren geen interesten op ten voordele van de huurder(s).

Elke vervallen en/of onbetaalde factuur zal van rechtswege en zonder voorafgaande aanmaning verhoogd worden met een conventionele interest van 10% per jaar. Het bedrag van onbetaald gebleven facturen zal, bij wijziging van schadevergoeding, van rechtswege verhoogd worden met 10% met een minimum van 25,00 EUR vanaf de dag volgend op de vervaldag van de facturen en dit zonder voorafgaande ingebrekestelling en bovenop de hoofdsom, verwijntresten, inlijfs- en aanmaningskosten.

vt. 3 De huurder(s) erkent (erkennen) de wooneenheid in onberispelijke staat te hebben ontvangen. In dit niet het geval dan wordt dit schriftelijk kenbaar gemaakt via het inventarisformulier, binnen de 7 dagen na ontvangst van de sleutels. De huurder(s) dient (dienen) de wooneenheid terug te geven in dezelfde staat als waarin men deze heeft ontvangen. In geval de staat van de wooneenheid niet beantwoordt aan de plaatsbeschrijving zullen reinigings-, herstellings- en/of vervangingkosten aangerekend worden aan de geldende kostprijs (cf. Intern Reglement) door middel van inhouding van de waarborg en/of bijkomende factuur met opgave van de kostenstaat.

vt. 4 Het intern reglement, dat betrekking heeft op de huurtermijn zoals hierboven vermeld, maakt integraal deel uit van het contract. De huurder(s) kent (kennen) de inhoud van het intern reglement en zal (zullen) het te allen tijde naleven.

# YOUR ADDRESS



56.01.120.067

## Building site:

56: Kantienberg  
91: Boudewijn  
55: Vermeylen  
& Heymans

## Building

56.01: Groningen  
56.02: Uppsala  
56.03: Göttingen  
56.04: Canterbury  
55.01: Vermeylen  
55.02: Heymans

Floor Room number

[FULL NAME]  
HOME GRONINGEN  
STALHOF 43, 267  
9000 Gent

# YOUR ADDRESS



## – SITE KANTIENBERG

- Groningen: Voetweg 64 & Stalhof 43\* – 9000 Gent
- Uppsala: Stalhof 47 – 9000 Gent
- Göttingen: Stalhof 49 – 9000 Gent
- Canterbury: Stalhof 51 – 9000 Gent

# YOUR ADDRESS



- Heymans:       Isabellakaai 30-134\* – 9000 Gent
- Vermeylen:     Stalhof 6 – 9000 Gent
- Fabiola:        Stalhof 4 – 9000 Gent
  
- Astrid:         Krijgslaan 250 – 9000 Gent
- Bertha:         De Pintelaan 264 – 9000 Gent



## NO COMMERCIAL PARCELS

- Delivery companies **do not stop**
  - (or worse: don't wait)
- Choose a pick-up point nearby during payment



### Exceptions:

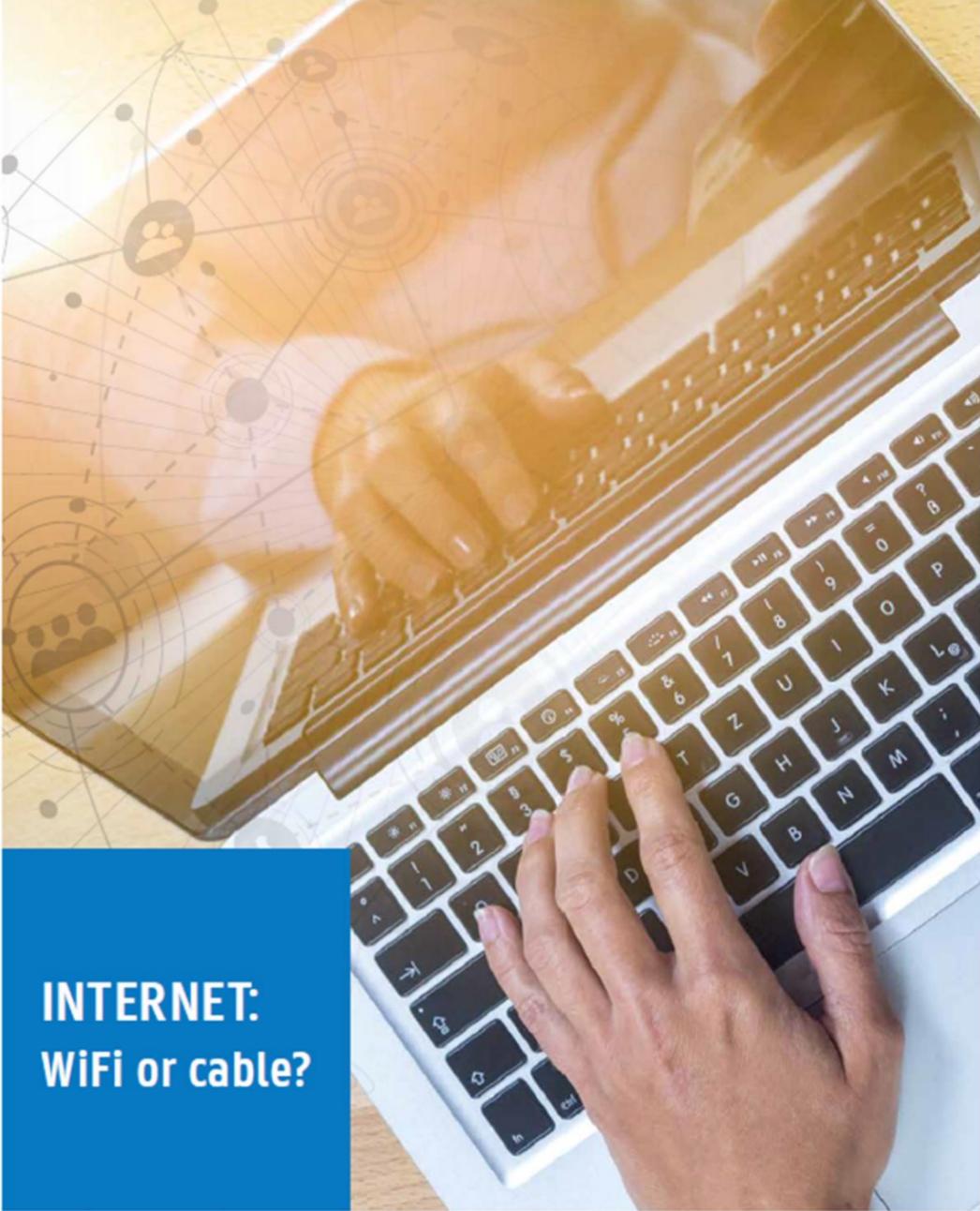
- Parcels from home
- Health related/Urgent
- Official documents

→ Reception desk will contact you

# Internet



# DID YOU READ...



**INTERNET:  
WiFi or cable?**

  
UNIVERSITEIT  
GENT

Department of Student Facilities  
Housing Department

➔ Internet brochure  
in at the reception  
desk

# INTERNET IN YOUR ROOM



**Keep the existing set-up!**

- Your own UTP-cable
- AVAILABLE Socket

And

**WiFi: EDUROAM**





## WiFi: EDUROAM



[Ghent University Login]@ugent.be  
Ghent University password

ATTENTION: usually not your email address

# INTERNET IN YOUR ROOM



## UTP TO USB SWITCH/CONVERTER



# INTERNET



EDUROAM – check the house regulations

→ Canterbury Common Room



# INTERNET ISSUES



Problems with connection (WiFi or cable)?

[www.studenteninternet.be](http://www.studenteninternet.be)

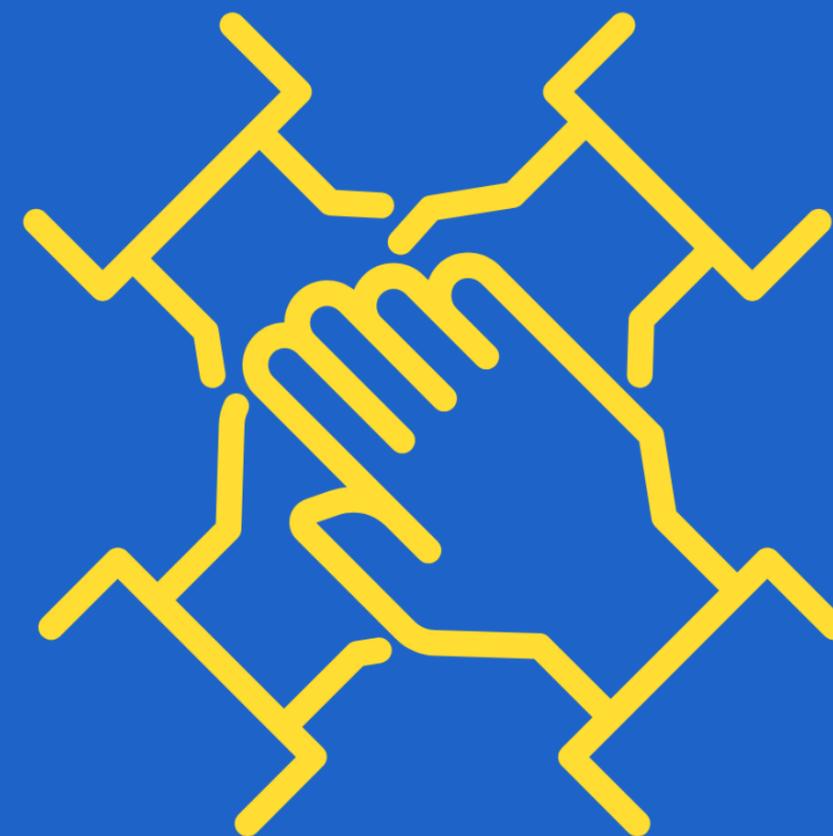
+32 (0)9 395 6000

## ICT HELPDESK

UGent account, classes, restaurant, ...

Ruben

# HOME COUNCIL



# HOME MUNDO

- Home council for the residents of halls
  - Canterbury, Göttingen, Uppsala, Groningen
  - but everyone is welcome 😊
- Main goals
  - Student representation to the Housing Office
    - For policy changes
    - Organizing activities for the residents (board games night, beer tasting, bowling, ... )

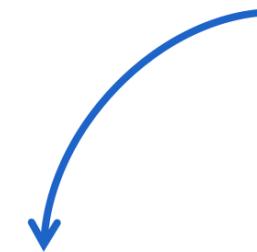


# HOME MUNDO: CALENDAR



- 11/02 (8:30PM): Board Games Night 🎲
- 18/02 (8PM): Beer tasting 🍺
- 25/02 (8PM): Ice Skating 🛼
- 4/03 (8PM): Bar hopping 🍺🍺
- 11/03 (8PM): Sip and paint 🍷 & 🎨
- 17/03 (8PM): Bowling 🎳
- 31/03 (8PM): Karaoke night 🎤
- 21/04 (6:30 PM): Game in building
- 29/04 (8PM): Formal casino night 🎰
- 7/05 ( PM): Mundo open air 🎵

Find our calendar on our  
Instagram page!



Instagram: @home.mundo

# MUNDO RUNCLUB



- Every Tuesday at 19:30
- Conversational pace – 5km
- Whatsapp group



MUNDO  
RUNCLUB



# GET IN TOUCH

- QR codes on posters in hallway
- Instagram
- Whatsapp community
- Facebook



@home.mundo



Activities

# HOME COUNCILS @GHENT UNI



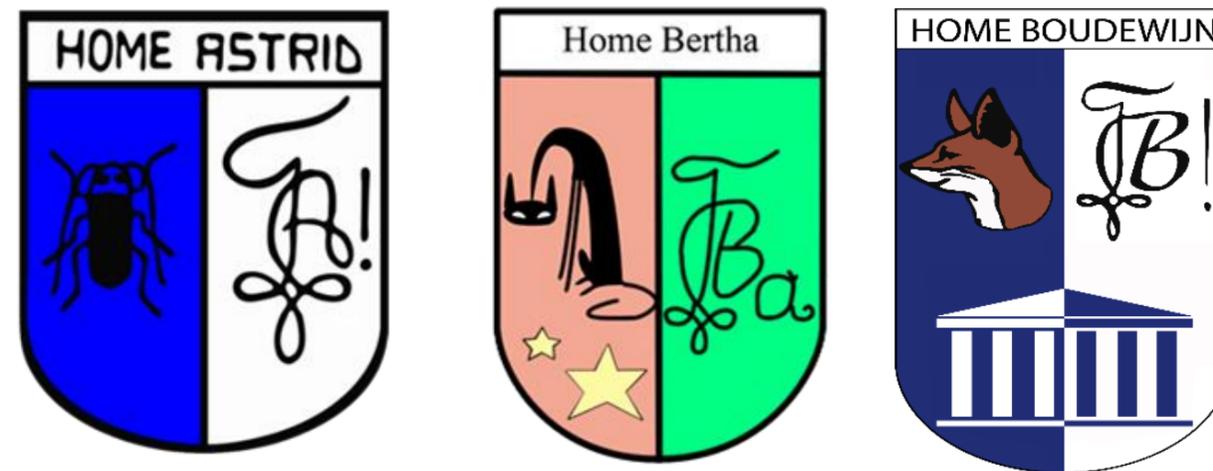
## Home Konvent



## Near the Kantienberg homes



## More to the south of the city



# TAKE HOME MESSAGES



Please read

- Welcome letter
- Internal Rules



Save the emergency number in your phone

**+32 800 67 888**  
**+32 9 264 88 88**



Repair?

[Homeserve.ugent.be!](https://homeserve.ugent.be)



Home councils and activities  
[www.homekonvent.be](http://www.homekonvent.be)



FEEL AT  
HOME



GHENT  
UNIVERSITY