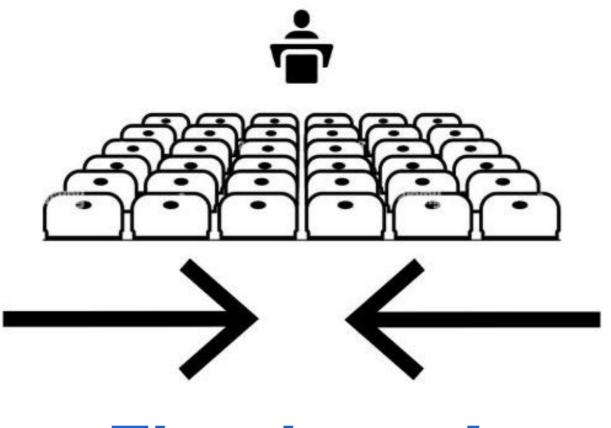
BE MINDFUL, TAKE A SEAT IN THE MIDDLE OF THE ROW

AVOID OVERCROWDING AT THE ENDS

KEEP THESE SEATS FOR LATECOMERS!





Thank you!



FEEL AT GHENT HOME UNIVERSITY

WELCOME TO ALL NEW RESIDENTS!







PROGRAM

- Arrival: to do's!
- Internal Rules and Regulations
- Safety
- Living in a University Hall
- Homecouncil



ARRIVAL: TO DO'S







DID YOU READ...







(this document is an integral part of the tenancy agreement)

Academic year 2025-2026





ROOM INVENTORY



- = state of your room
 - Fill it out within 1 week after check-out (online)
 - Be thorough
 - Something isn't functioning? Stains? Mention it.
 - End of your stay -> check your room using this inventory
 - Price list for damages



ROOM INVENTORY



— Mentioned on the room inventory ≠ request to repair

→ Need something fixed?

ALSO request it through homeserve.ugent.be



RENT & PAYMENT



- Monthly invoice
 - By email
 - Do not pay without an invoice
 - Check your payment status on <u>oasis.ugent.be</u>
- Deposit



INTERNAL RULES & REGULATIONS



8.1 From **11 p.m. onwards**, complete silence must be observed in the entire building. ... During official examination periods, silence must be observed during the daytime as well.



SILENCE





Before 11pm



STILTE







After 11 pm



STILTE





After 11 pm



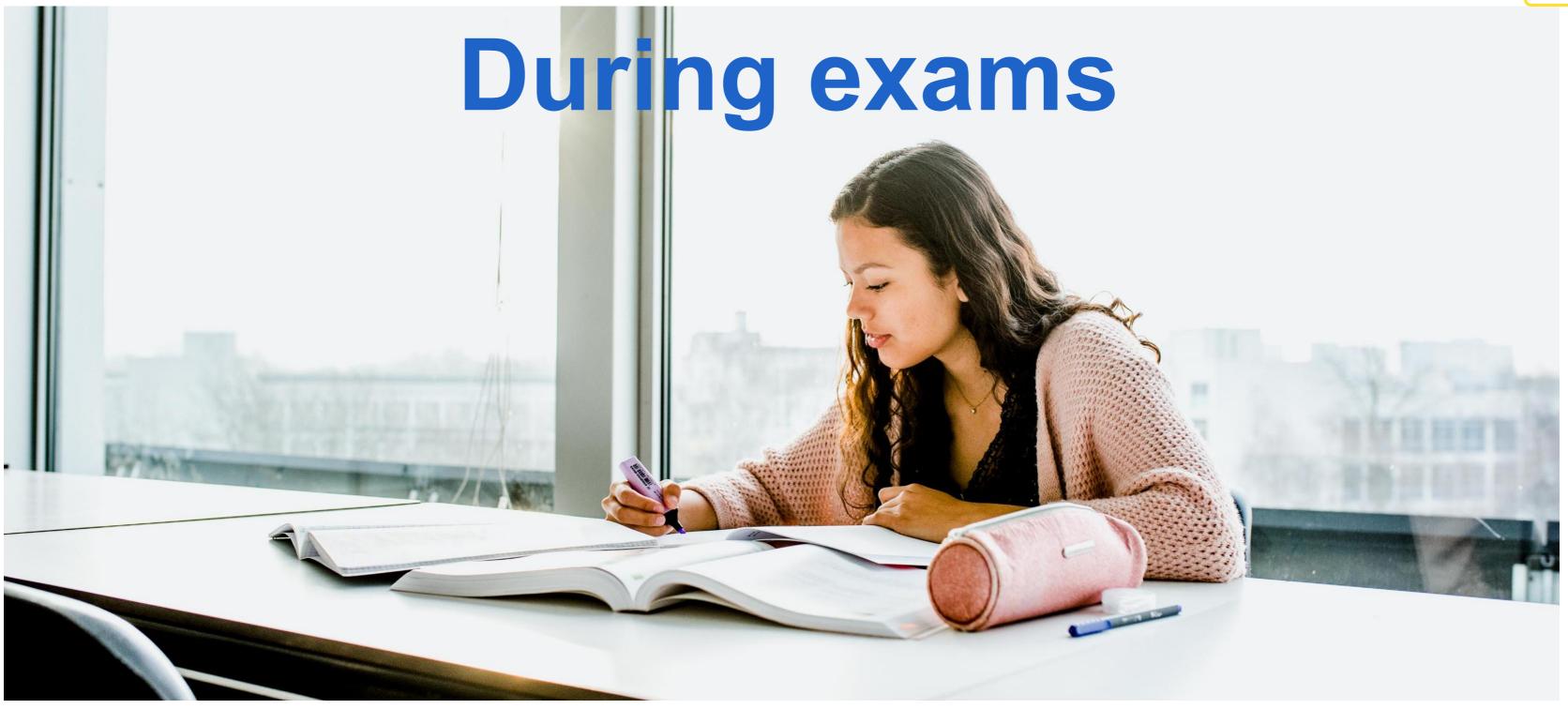


AFTER 11 PM?

continue your meeting elsewhere

STILTE







Silence 24/24





Violation

- home university is informed
- possible expulsion

SAFETY

IN CASE OF AN EMERGENCY







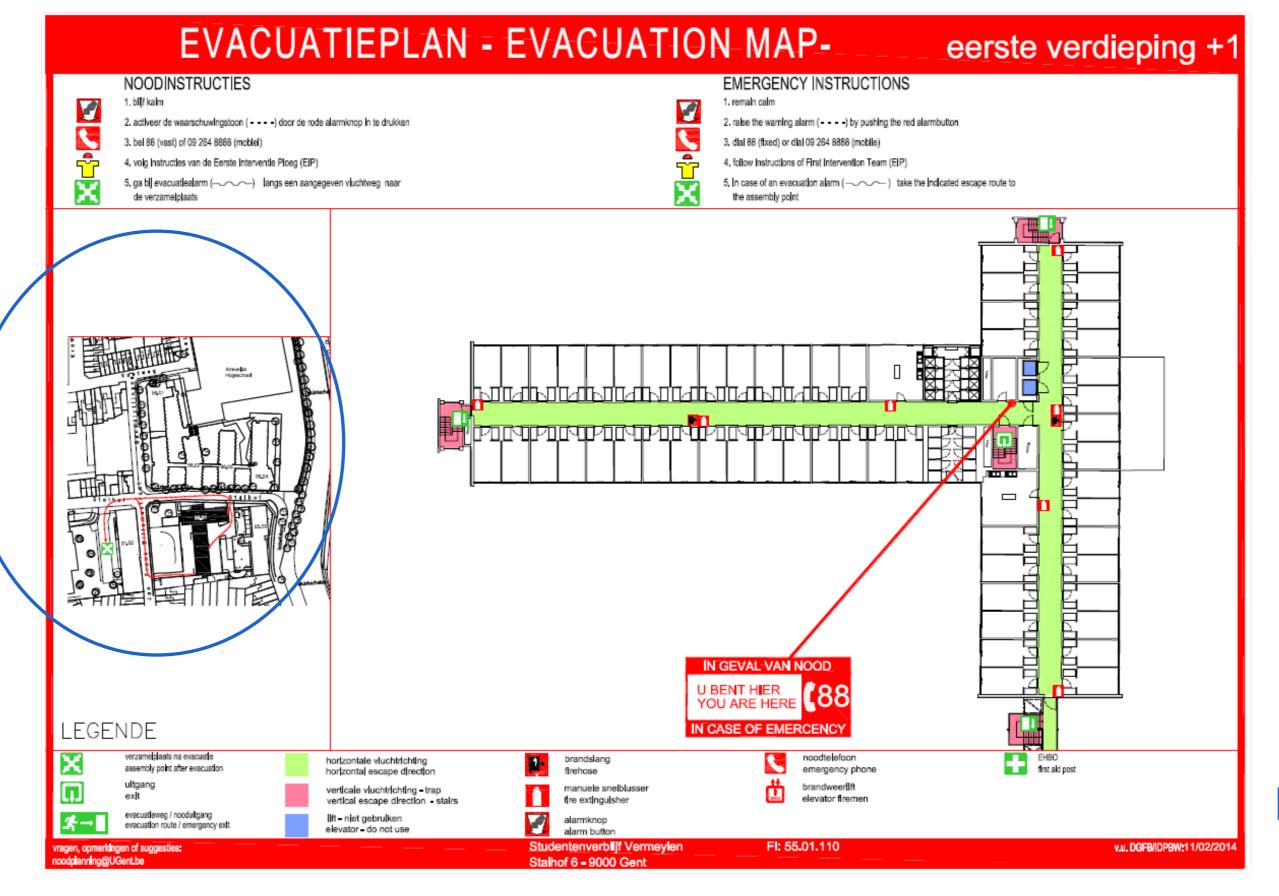
In case of emergency...



Assembly point



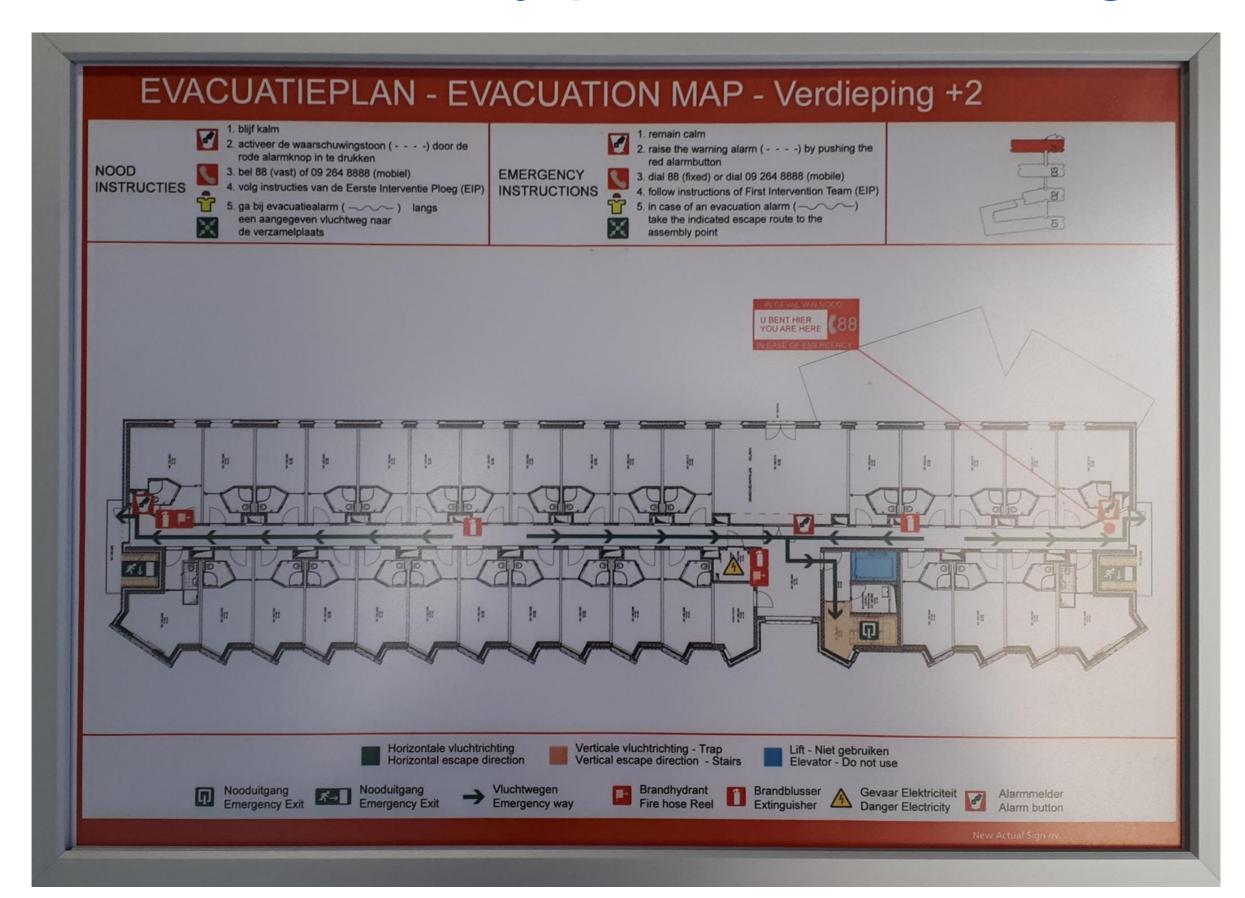






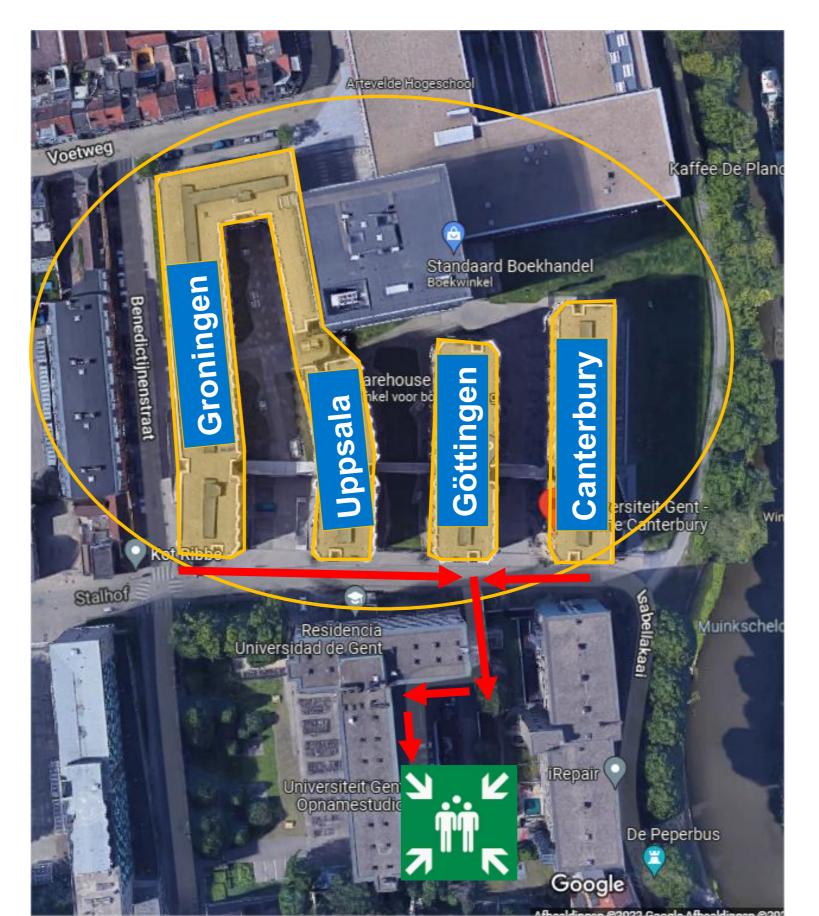
Assembly point Kantienberg





Assembly point Kantienberg





Assembly point Kantienberg

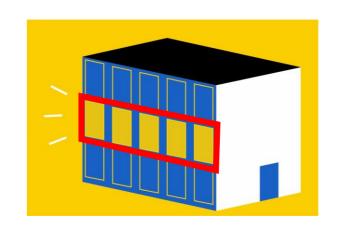




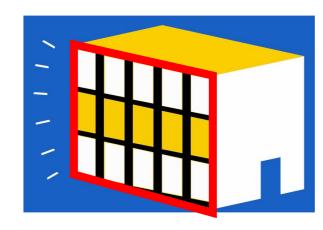


Difference between

Warning signal -----



Evacuation alarm ____





Follow the instructions of the Safety Stewards









www.ugent.be/safetystewards

- Residents of the homes of Ghent University who contribute to (fire)safety in their home.
- What do we expect?
 - Follow the information session about emergency procedures and tasks of the Safety Stewards: 22/09/2025 or 24/09/2025
 - Assist at the evacuation exercise
 - Actively cooperate during incident and evacuation
- What do you get?
 - Opportunity to follow a first aid and firefighting training
 - One-time discount on monthly rent
 - Digital participation certificate via Badgr







www.ugent.be/safetystewards





Programmes Research University life Jobs About us Information for $m{arphi}$

Home > University life > Housing facilities > Safety Stewards

On this page

- → What is a Safety Steward?
- → What do we offer?
- → What do we expect?
- → Important dates
- → Contact

Safety Stewards

Are you a resident in one of Ghent University Halls of Residence?
Are you proficient in the English language?
Are you enthusiastic and driven to participate in (fire)safety in your home?
Are you available for a whole semester?

→ Register as a Safety Steward



What is a Safety Steward?

- → Safety Stewards are residents of the University halls of residence who contribute to (fire)safety in their residence.
- → Safety Stewards are attentive for unsafe situations, defects (in particular in terms of firesafety) in their residence and report them to the Housing Office or Emergency Centre of Ghent University.
- → They also help in case of an incident and if needed they assist their co-residents with evacuating as quickly as possible in a safe and efficient way.
- → During an evacuation (exercise), safety Stewards wear a yellow signalisation coat.

www.ugent.be/safetystewards

- Residents of the homes of Ghent University who contribute to (fire)safety in their home.
- What do we expect?
 - Follow the information session about emergency procedures and tasks of the Safety Stewards: 22/09/2025 or 24/09/2025
 - Assist at the evacuation exercise
 - Actively cooperate during incident and evacuation
- What do you get?
 - Opportunity to follow a first aid and firefighting training
 - One-time discount on monthly rent
 - Digital participation certificate via Badgr





EVACUATION EXERCISE

= mandatory





Emergency Centre Ghent University:

(free) +32 800 67 888

+32 9 264 88 88

88

Every suspicious, dangerous, urgent situation Every emergency



On campus



Emergency Centre Ghent University:

(free) +32 800 67 888

+32 9 264 88 88

88



European Emergency number 112





Emergency Centre Ghent University:

(free) +32 800 67 888

+32 9 264 88 88

88

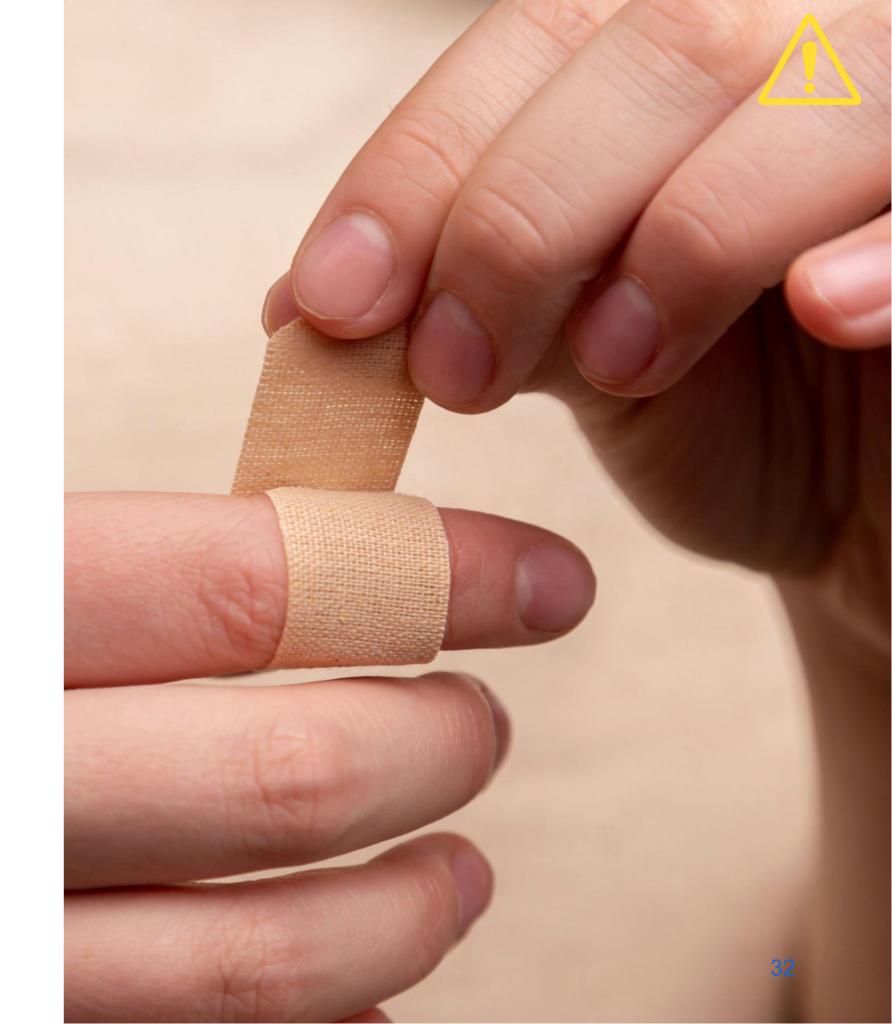




Small medical problem

- Reception desk Housing Office (office hours)
- Desk of Emergency Centre





Small medical problem

Home VermeylenHome Heymans

Home Fabiola

Home Bertha De Vriese

Home Astrid

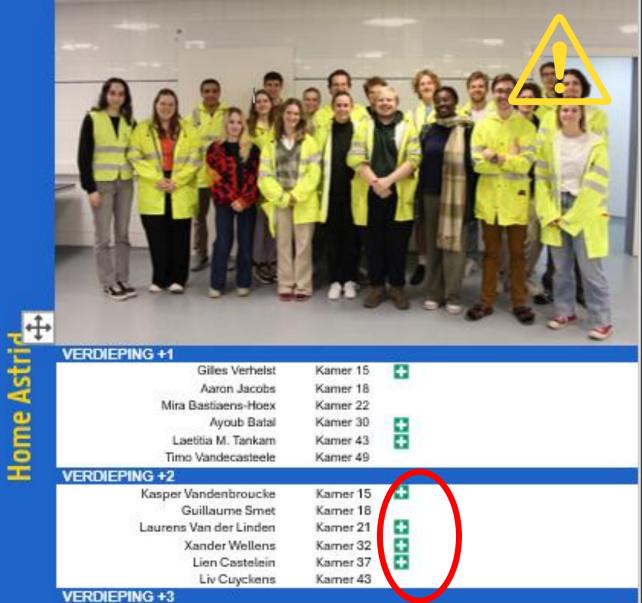


Safety Stewards





PREVENTIESTUDENTEN



Karner 27 Karner 37

Kamer 50

Kamer 16

Kamer 20

Kamer 21

Karner 38

Kamer 44

Kamer 15

Karner 33

IN GEVAL VAN NOOD

Anouk Vanderpiete

VERDIEPING +4

VERDIEPING +5

Kato Lauwers Ulrike Voorthuijzen

Ангога Вцерада

Tibo Demaré Jennifer Dupont

Brikke Jacobs

Merel Verminck

Nico Seghers

Jonas Van Mieghem

BEL 0800/67 888

Carontis Studentso zijn op de hoogte van de noodprocedures en begeleiden de evacuatie!

IDPBW-YSM – Team Velligheid Boodplanviksp@ugent.be



PREVENTION









PREVENTION





















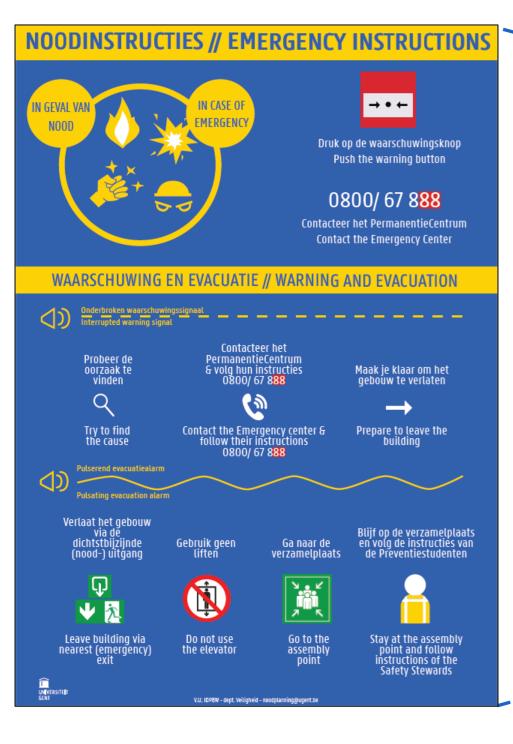


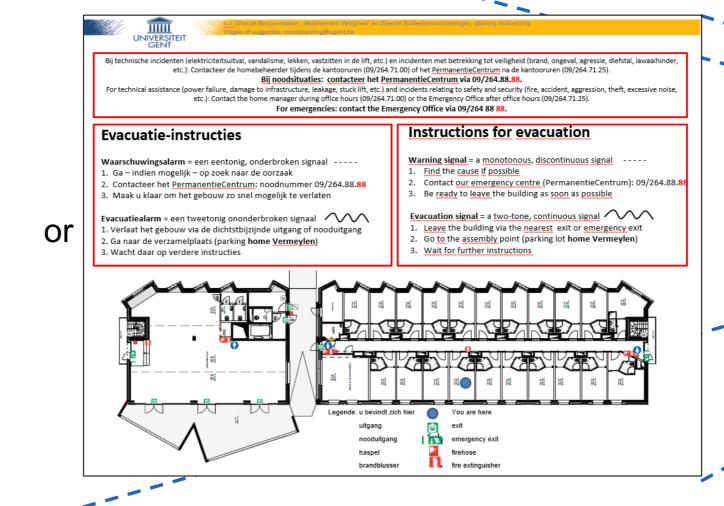














LIVING IN A UNIVERSITY HALL







Team Housing Office







RECEPTION DESK @ HOME VERMEYLEN



Practical questions: parcels,
 mail, keys, cleaning sets ...

Contact:

- Huisvesting@ugent.be
- Stalhof 6 9000 Gent
- +32 9 264 7100

Opening hours:

- Weekdays:
 - 8am noon & 1pm 8pm
- September en February:
 - Weekdays 'till 10pm
 - Saturday and Sundayfrom 10am 10pm









HOME MANAGERS

- Infrastructure and facilities
- Repairs, structural problems,
 problems with your room
- ...
- homebeheer@ugent.be
 - Luc Vandenberghe
 - Emiel Verstraete
 - Hilde de Brauwer
 - Jordi Goossens





RESIDENCE COACH



- Conflict
- You want to tell your story discretely
- Looking for help within or outside
 Ghent University
- **–** ...

- ugent.be/housing/residencecoach
- <u>charlotte.vanbelle@ugent.be</u>





CONTACT HOUSING OFFICE



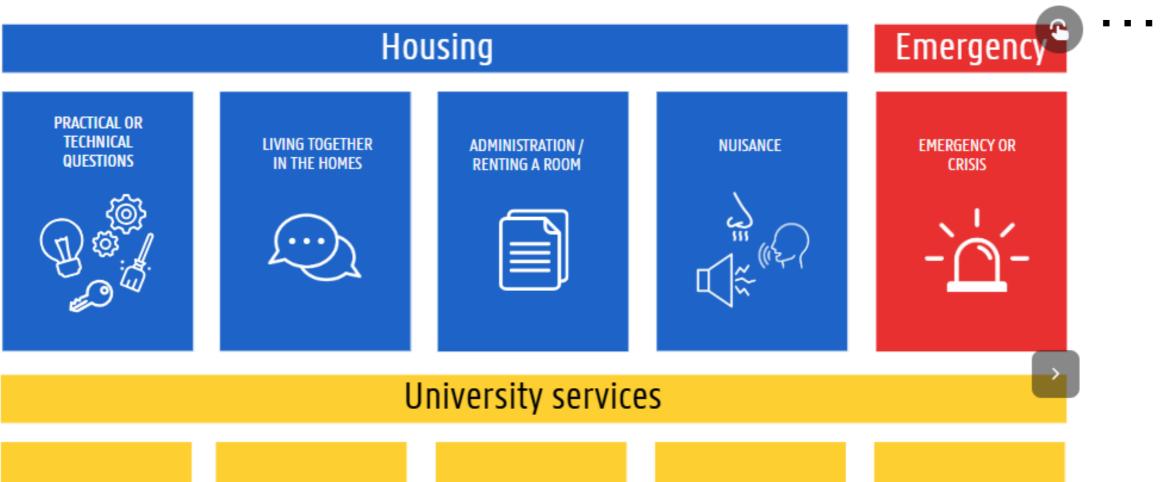
Questi

o <u>accc</u>

— Questi

o Onth

How can we help you?















COMMUNICATION





Main channels:

- Your UGent-mail
 Facebook groups
 - "Homes Astrid, Bertha en Boudewijn"
 - "Homes Heymans, Fabiola en Vermeylen"
 - "Site Kantienberg (homes Canterbury, Göttingen, Groningen & Uppsala)"
- 3) Instagram @ugent homes

Content:

Maintenances and check-ups, deadlines, campaigns ...





Repairs and interventions

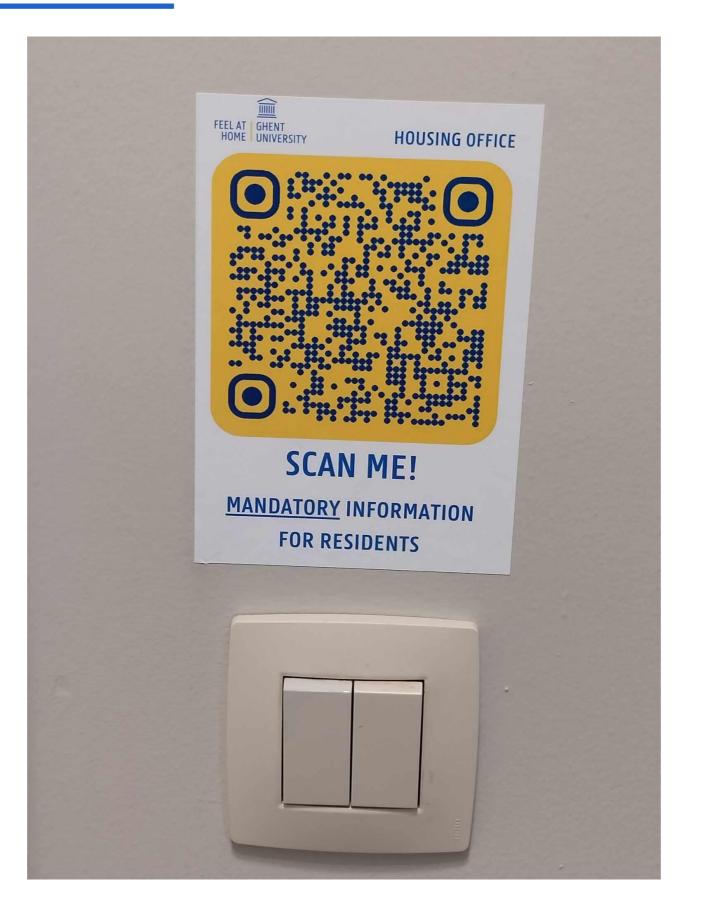






ALL INFORMATION









Request a repair (immediately) through the online repair form

homeserve.ugent.be



PERSITEIT T		
	PLAATSBESCH	DL IV/INIC
ssen verhuurder: Univers huurder	teit Gent, DSV Afdeling Huisw	esting
mailadres Myrder:		
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tur		
eurslot		
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per		
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p boven bureau		
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DIJ DEFE	LILIN VUL SIEEDS EEN HER	STELL ORWIDER IN.
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je kamernummer boven		
	gen bondig in duidelijk handschrif	
		het onthaal van de dienst huisvesting
e Vermeylen, Stalhof 6, 9		bruik hiervoor het hesstelfosmulies.
	en nersteilingen doorgegeven, gel Igestelde schade aangerekend wo	
m: Ni	am + handtekening huurder	Naam + handtekening verhuur







homeserve.ugent.be

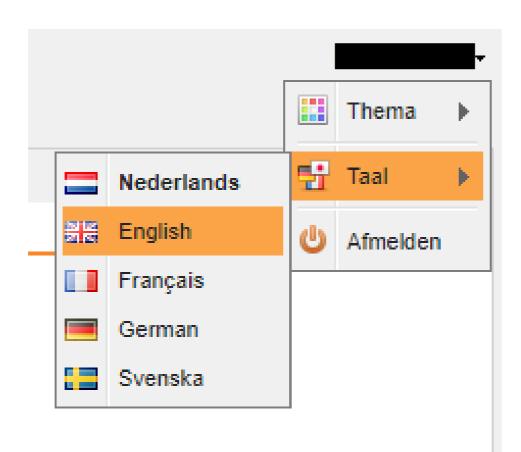
Log in with your Ghent University account

UGent CAS			
Gebruikersnaam			
Wachtwoord			
Aanmelden			





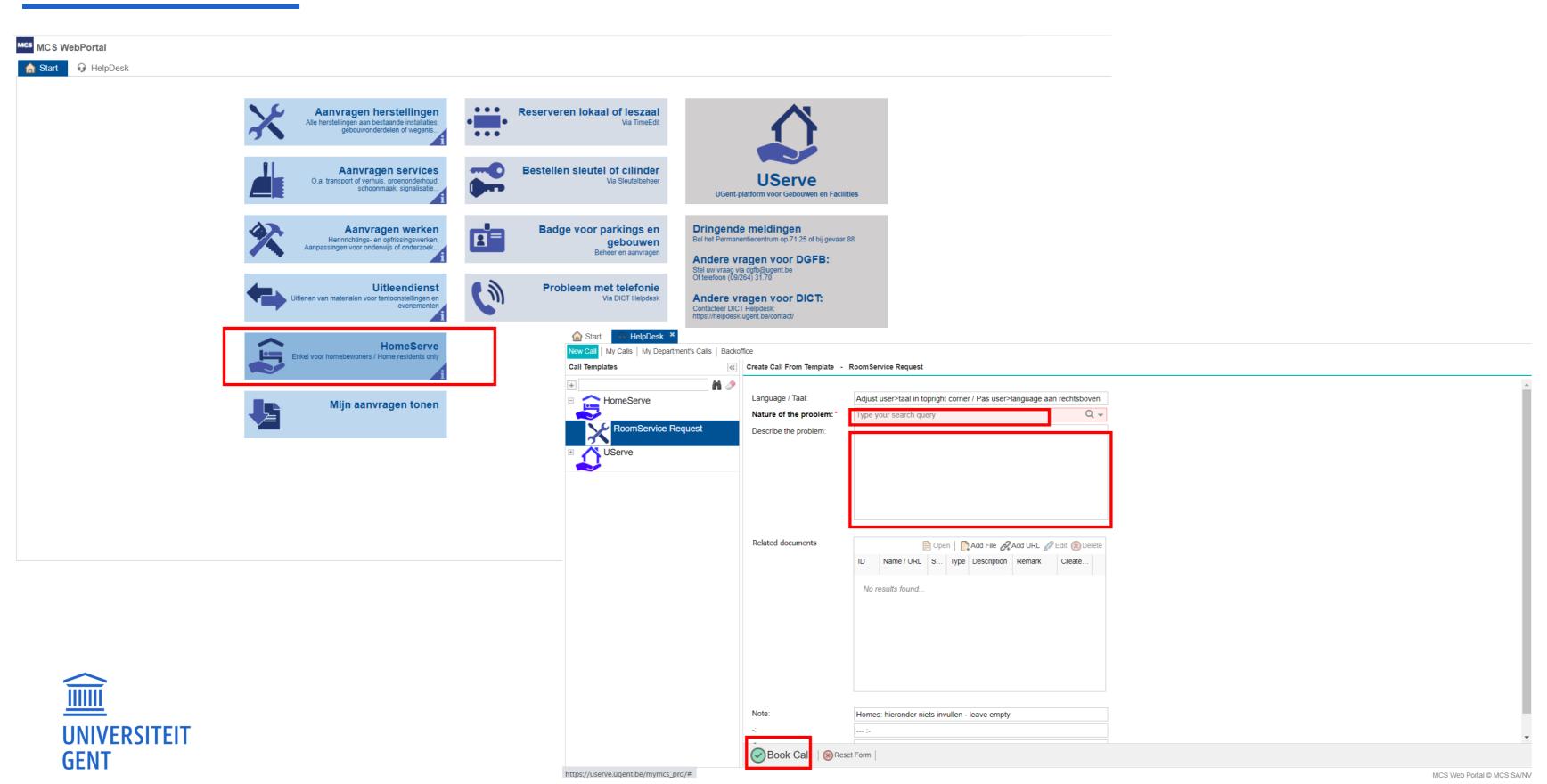
homeserve.ugent.be



- 1. Click on your name in the top right corner
- 2. "Taal"
- 3. Choose a language









- Free (unless misuse)
- Repair request = access to your room. Your presence is not necessary.

- Procedure:
 - →2x knocking before entering
 - → Spare key if absent (reception desk logs)
 - → Post-it in case you were absent







— <u>Urgent</u> repairs in the <u>weekend or outside office</u> <u>hours</u>?

Only urgent repairs & issues in which there is no other solution or option

- Flooding of toilet
- No electricity
- No lights
- Safety issues
- Problems with doors or locks...
- No internet mention Centre
 - → T. +32 9 264 7125











<u>INTERVENTIONS</u>



- Scheduled check-ups:
 - Hygiene, safety, vermin …
 - → Prior notification

- Emergencies:
 - fire, flooding, urgent technical repairs …
 - → No prior notification possible



Facilities







COMMON ROOMS











COMMON ROOMS



Multiple purposes:

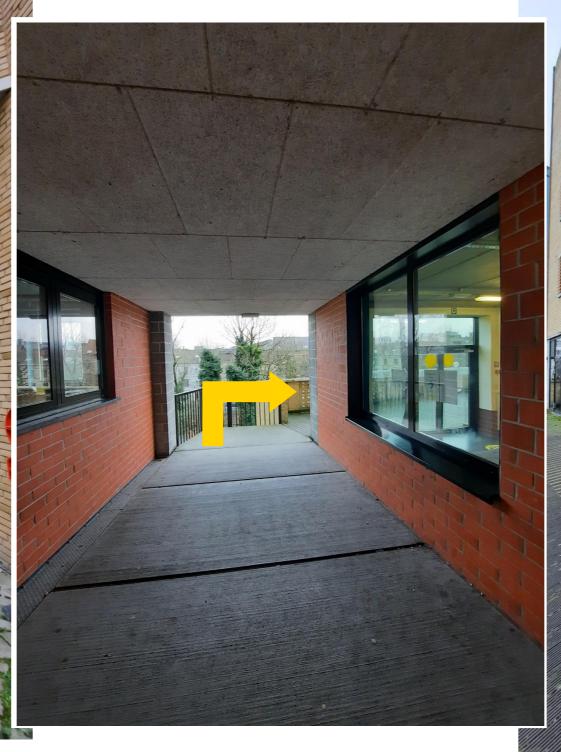
- leisure
- student activities
- swap shop events
- studying during curfew periods
- get to know your homemanager

- . . .



COMMON ROOM CANTERBURY







LAUNDRY ROOMS



Location of the laundry rooms in the homes:

- Home Astrid: first floor, room N° 110.061
- Home Fabiola: ground floor, room N° 100.014.

 Access outside (end of courtyard)



LAUNDRY ROOMS

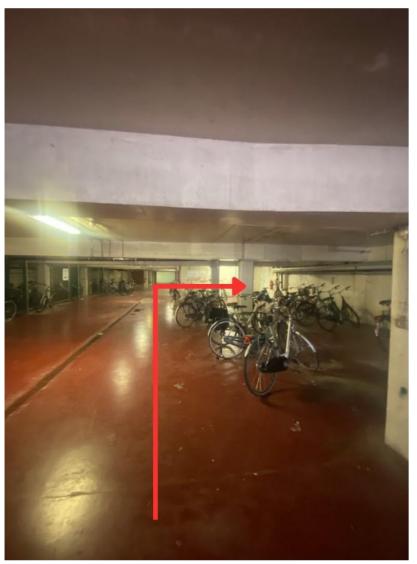


- Home Heymans & Vermeylen: garage – 090.012. Enterance on the outside, between the two buildings











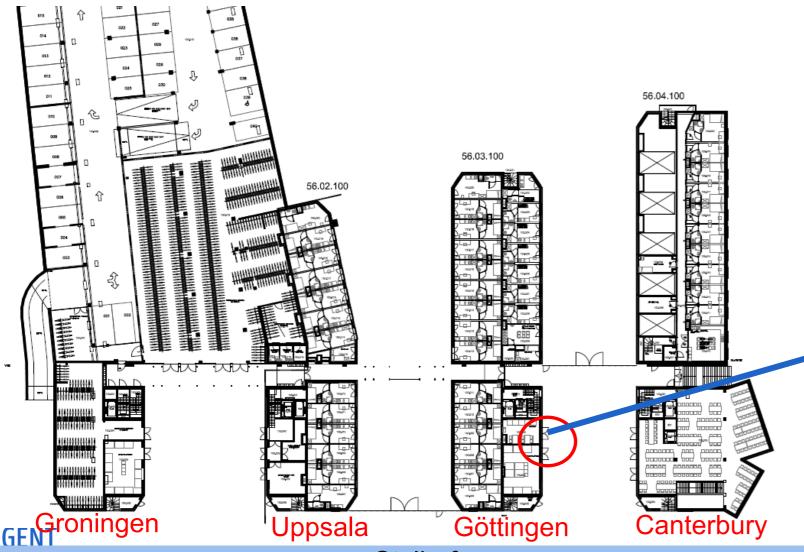
LAUNDRY ROOMS



Site Kantienberg: home Göttingen (3rd block):

→ Street level, room N° 100.003

→ Access with badge/tag

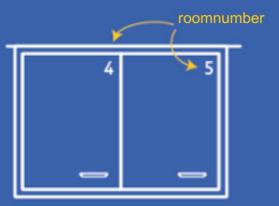




KITCHEN RULES



Kitchen cabinets



Close your cabinet with a padlock. Use the correct cabinet, or both the content and padlock will be removed.

Extractor hood



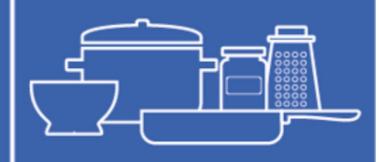
Always turn on the extractor hood during cooking, this way you avoid the fire alert going off.

Oils & food scraps



Never pour oils or throw food scraps in the sink. Please put them in the garbage bins or containers provided.

Hygiene & comfort



Dishes and other belogings will be removed weekly by the cleaning personnel.

Use the kitchen as you would your own and never leave it behind dirty. The kitchen will be closed off indefinitely if this gets out of hand.







- Frying and grilling
- Smoking
- Food scraps in the sink



- Keep it clean
- Use the extractor hood
- Food scraps in the trash

Fire alert = intervention of the Emergency Centre (€)





- All stoves are equipped with a safety switch!
 - Must be switched on every 7 minutes for the stove to

work!









SORT YOUR WASTE!

















YOUR KITCHEN









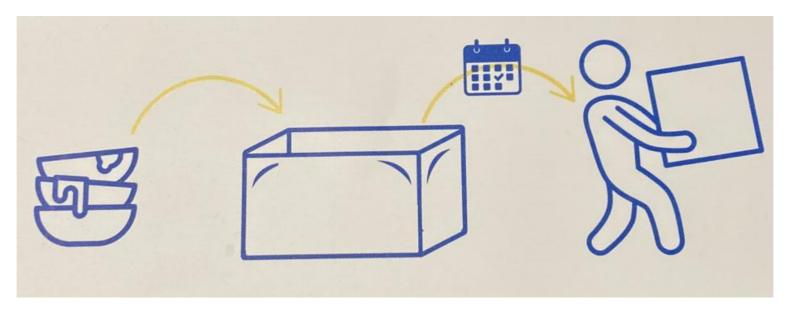
YOUR KITCHEN



CLEAN YOUR DISHES









KITCHEN REPAIRS



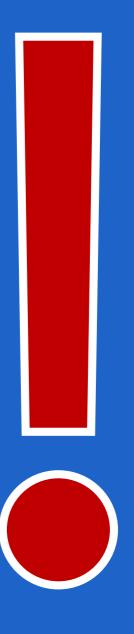
If you find anything in the kitchen that needs repairs:

homeserve.ugent.be

Write down the necessary repair, together with the roomnumber of the kitchen
 above the door (e.g. 56.01.130.015)



HOW TO: AVOID CLOGGING!







YOUR KITCHEN

No food (or oil) in the sink(unclogging = no use of sink)













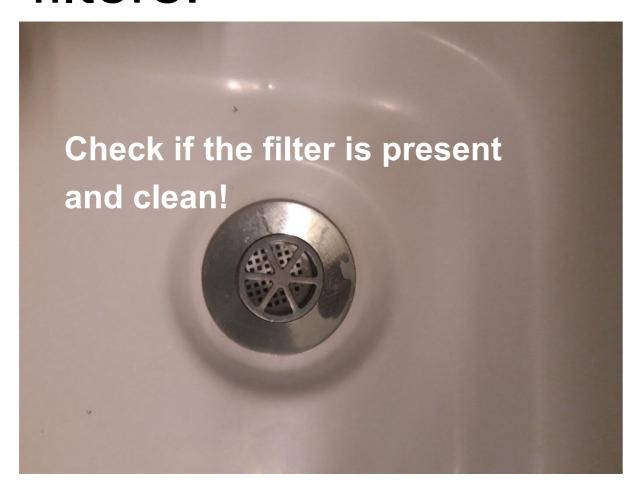
The same applies for kitchenettes!



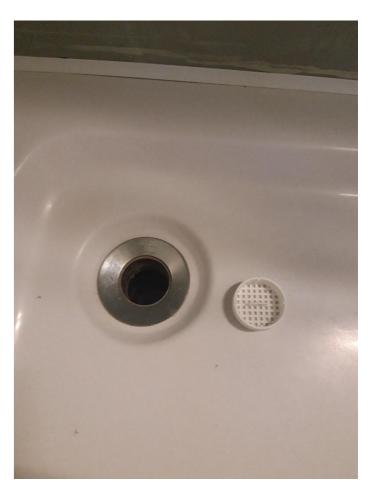
SHOWER: WHITE FILTER



- Keep it running:
 - Prevent blockages by using and cleaning the drain filters!







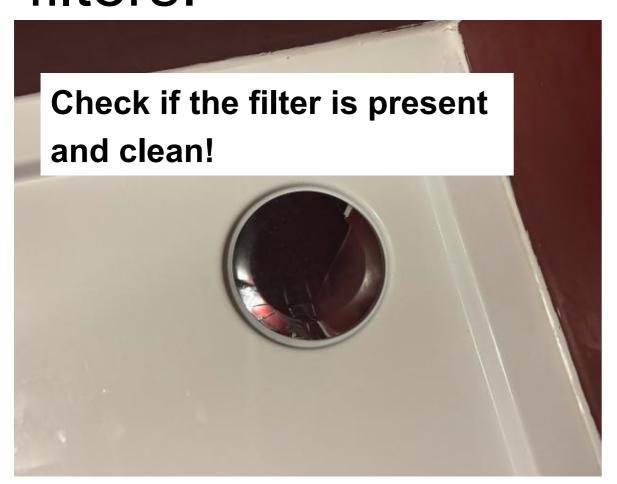


To clean: take out the metal grid, remove the filter and clean! (throw hair etc. in the trash, not in the drain!) ⁷⁸

SHOWER: BLACK FILTER



- Keep it running:
 - Prevent blockages by using and cleaning the drain filters!









To clean: take off the metal cover, remove the black grid and clean inside! (throw hair etc. in the trash, not in the drain!) ⁷⁹

Your room







YOUR ROOM



ALWAYS keep the fire detector clear

Violation = sanction! covering / damaging the detector





ALLOWED









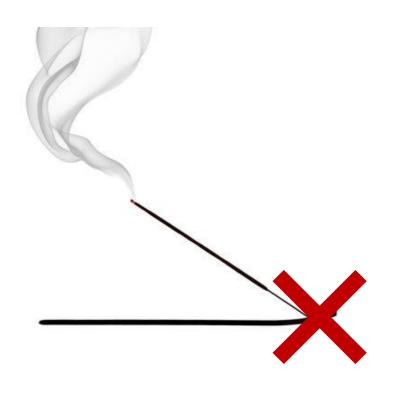




NOT ALLOWED









SAFETY



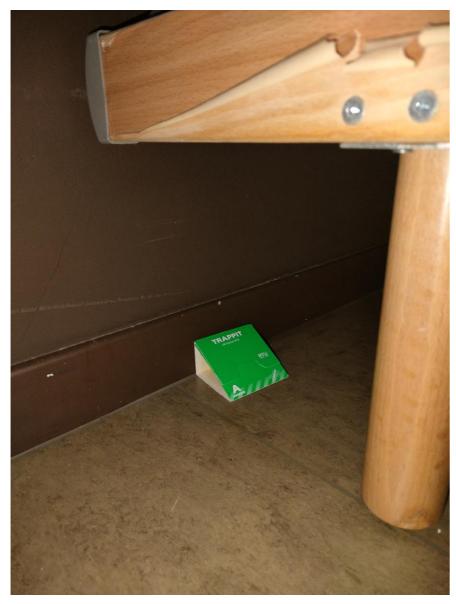
- Keep your personal belongings in your room (not in communal areas)
- Lock your room

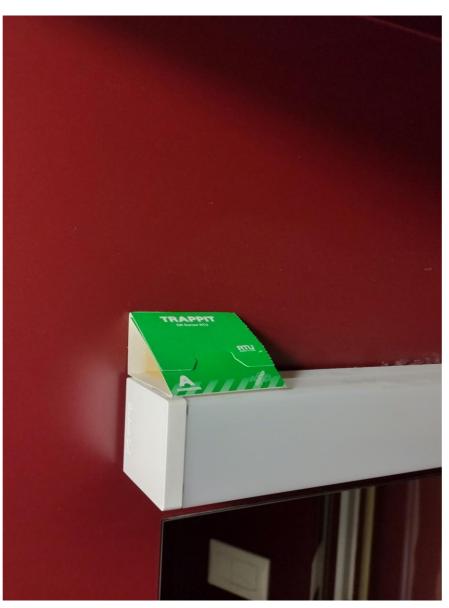


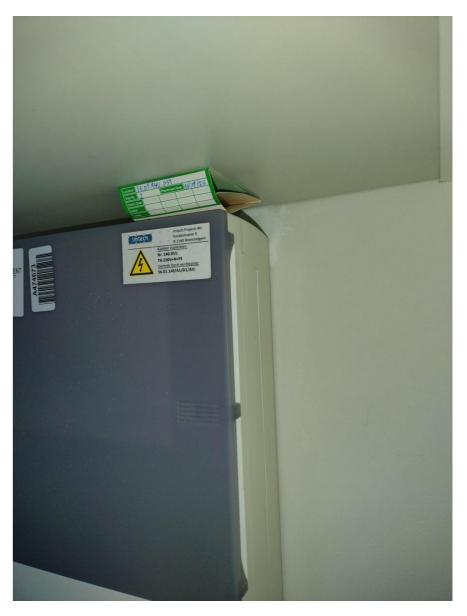


PEST CONTROL

- Detection boxes in your room (DON'T REMOVE)
- If you see something, say something: homebeheer@ugent.be









HYGIENE



- Keep it clean
 - Clean your room frequently
 - Borrow a vacuum cleaner (60 min) or cleaning set at the reception desk (no products!).
 - Air your room in the morning (15 min) to prevent mold and odor





Your address











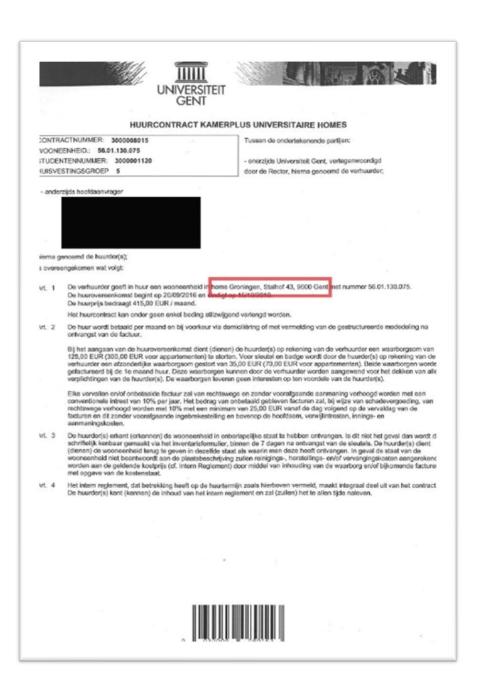






Key + above door 56.01.120.034

→ Also on your tenancy agreement







56.01.120.034

Building site:

56: Kantienberg

91: Boudewijn

55: Vermeylen

& Heymans

Floor Room number

Building

56.01: Groningen

56.02: Uppsala

56.03: Göttingen

56.04: Canterbury

55.01: Vermeylen

55.02: Heymans

[FULL NAME]

HOME GRONINGEN

STALHOF 43, 234

9000 Gent





SITE KANTIENBERG

Groningen: Voetweg 64 & Stalhof 43* – 9000 Gent

Uppsala: Stalhof 47 – 9000 Gent

– Göttingen: Stalhof 49 – 9000 Gent

Canterbury: Stalhof 51 – 9000 Gent





– Heymans: Isabellakaai 30-134* – 9000 Gent

– Vermeylen: Stalhof 6 – 9000 Gent

– Fabiola: Stalhof 4 – 9000 Gent

— Astrid: Krijgslaan 250 – 9000 Gent

Bertha: De Pintelaan 264 – 9000 Gent



LETTERS AND PARCELS



NO COMMERCIAL PARCELS

- → Delivery companies do not stop (or worse: don't wait)
- → Choose a pick-up point nearby during payment



Exceptions:

- Parcels from home
- Health related/Urgent
- Official documents

→ Reception desk will contact you



Internet

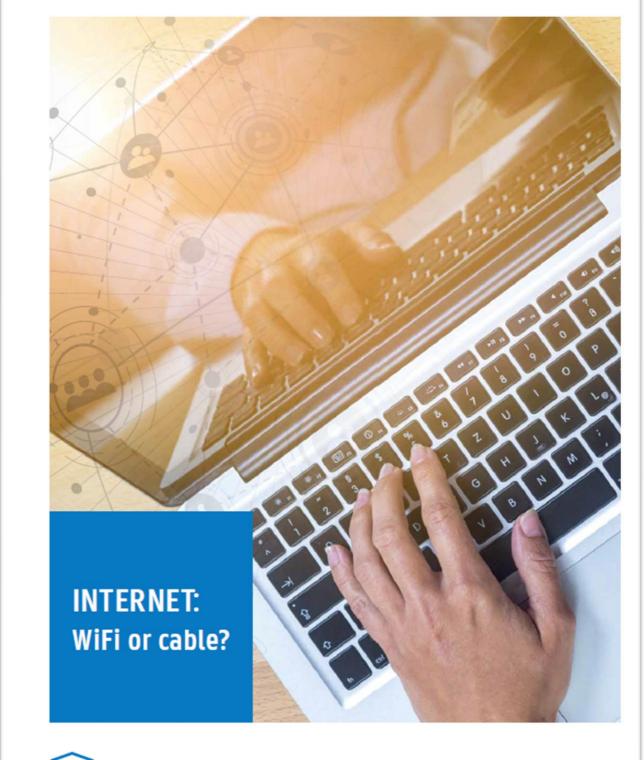






DID YOU READ...





Internet brochure in your room or at the reception desk





Department of Student Facilities Housing Department



INTERNET IN YOUR ROOM



Keep the existing set-up!

- Your own UTP-cable
- AVAILABLE Socket

And

WiFi: EDUROAM





INTERNET



WiFi: EDUROAM



[Ghent University Login]@ugent.be Ghent University password

ATTENTION: usually not your email address



INTERNET IN YOUR ROOM











<u>INTERNET</u>



EDUROAM – check the house regulations

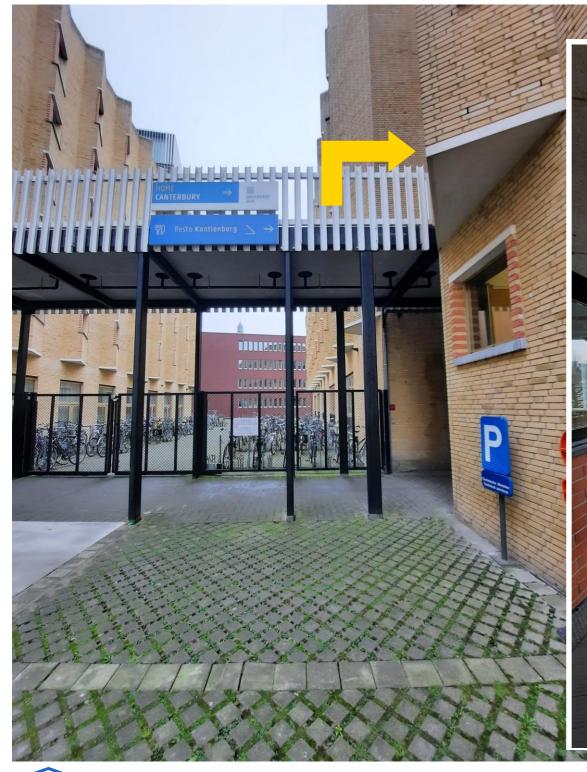
→ Canterbury Common Room

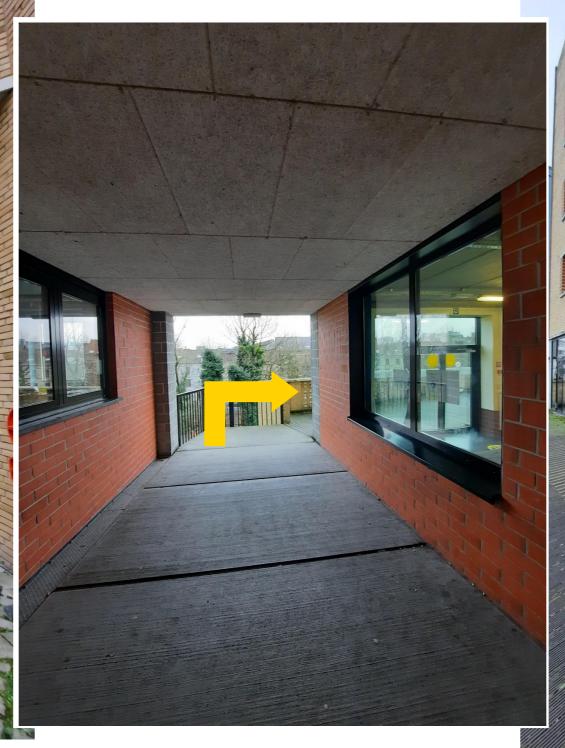






COMMON ROOM CANTERBURY









INTERNET ISSUES



Problems with connection (WiFi or cable)? www.studenteninternet.be +32 (0)9 395 6000

ICT HELPDESK

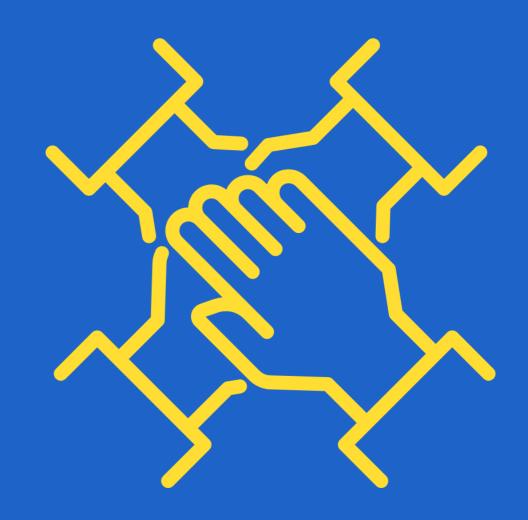
UGent account, classes, restaurant, ...





Kevin

HOME COUNCIL







HOME KONVENT



Who are we?

Overarching student association

Home councils

Residents of the Homes

What do we do?

Activities

Contact point

Communication

-> For a great experience of student life in Ghent

For whom?

Residents of the homes

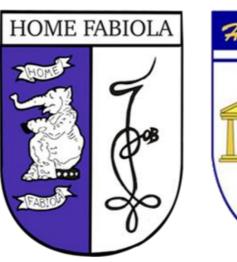




HOME COUNCILS @GHENT UNI



Near the Kantienberg homes



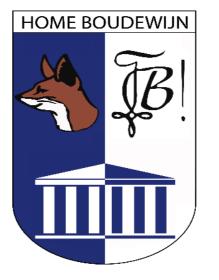




More to the south of the city









HOME MUNDO

- Home council for the residents of halls
 - Canterbury, Göttingen, Uppsala, Groningen
 - ... but everyone is welcome



- Main goals
 - Student representation to the Housing Office
 - For policy changes (Kitchen Use, equipment Common Room...)
 - Organizing activities for the residents (board games night, quiz, bowling, movie nights, ...)





HOME MUNDO

HOME MUNDO: CALENDAR



23/09 (8 PM): Speedfriending



24/09 (8 PM): Mundo open air 🕡



— 1/10 (8 PM): Board Games Night



— 6/10 (8 PM): Bowling Night



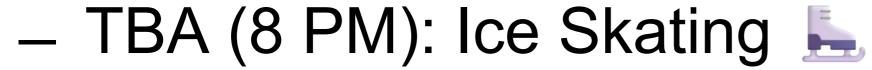
Find our calendar on our instagram page!

TBA (8PM): Fries & Movie Night









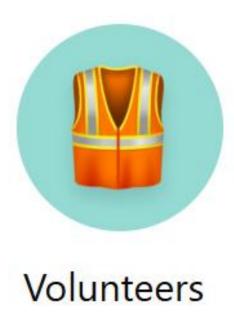




HOME MUNDO: RECRUITING

YET?

- Looking for volunteers -> WhatsApp group
 - Helping setting up (tables, projector, ...)
 - Staffing the bar, serving drinks









STAY UPDATED: FACEBOOK PAGES













facebook.com/homefabiolaugent





facebook.com/berthadevriese





facebook.com/HomeBoudewijn











STAY UPDATED: UPCOMING EVENTS





Welcoming drink @floor 23/09



Reception 21/09

Welcoming bar 23/09



Welcoming bar 23/09







HOME BOUDEWIJN

Welcoming reception 25/09



Mundo: Open Air 24/09



WHATSAPP GROUP



Group for all the Exchange students in the university halls

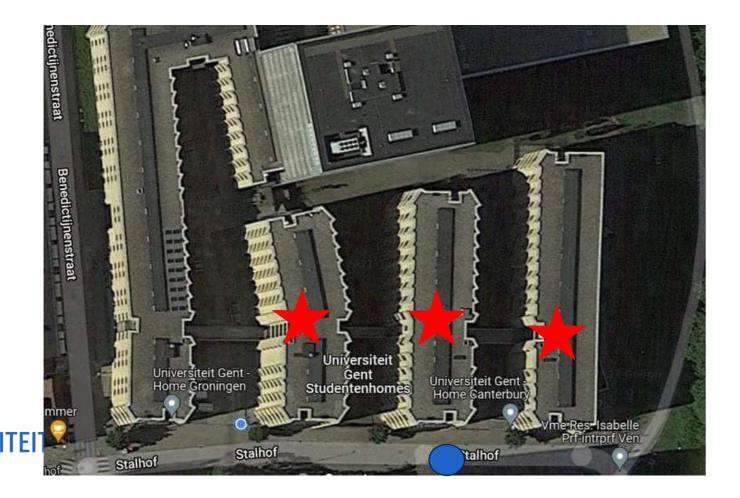




SUSTAINABILITY @HOMES



- Swap Shop and textiles sale
 - Duvets, pillows, towels...
 - Distribution event was yesterday
 - Free stuff is placed in the Swap Shop rooms (1st floor)
 - Free accessible (or ask the home manager)







GET IN TOUCH



Kevin Desmet (president)

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TAKE HOME MESSAGES



Please read

- Welcome letter
- Internal Rules



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