EMERGENCY PROCEDURES GHENT UNIVERSITY

REPORTING AN INCIDENT

Fire – Medical emergency – Agression – Power failure – Chemical spill – Theft – Leakage – …

- Push a red warning button.
- Contact the University's Emergency Centre: **09 264 88 88**.
- Provide more information: Who – What – Where – Victims – Dangerous substances - …?
- Follow the instructions of the Emergency Centre.

WARNING SIGNAL

Audible close by the incident.
(when a red warning button or smoke detector is activated)

- Find the cause of the signal.
- Contact the University's Emergency Centre: **09 264 88 88**.
- Report what you see, smell, hear… or ask about the cause of the signal.
- Follow the instructions of the Emergency Centre.
- Activate the evacuation alarm if necessary (by pressing the yellow button at the main entrance).

EVACUATION ALARM

Audible throughout the building.
When a yellow push button is activated.

- Leave the building using the nearest (emergency) exit:
- Follow the instructions of the First Intervention Team.
- Do not use the lift.
- Never evacuate through smoke.
- Close windows and doors, turn off electrical appliances and close gas and water taps.
- Go to the assembly point (see evacuation maps):
- Pass on relevant information to the First Intervention Team or the emergency services.

Further information: https://www.ugent.be/noodplanning
v.u. noodplanning@ugent.be (June 2024)