**Self-reflection report**

(aim to keep this report to roughly two pages)

Academic year: Choose an item.

Faculty: Choose an item. (if relevant) Second Faculty: Choose an item.

Department: *[name of Department/research unit]*

PhD candidate: *[First name, last name]*  Supervisor(s): 1. *[First name, last name]*

Title of research project: *[(preliminary) title]* 2. *[First name, last name]*

3. *[First name, last name]*

**Doctoral research: activity report**

(*Provide a short overview of your research activities and achievements. If this is your first progress report, it should contain at least a research plan setting out how you intend to tackle your research project. If your funding body requires you to submit a progress report to them in a specified format, you can upload that report in Oasis instead to complete this process. You should still aim to reflect on your professional development, as described in section three, as part of the conversation you have with your supervisor(s) as part of this process.)*

**Research project planning**

*(Provide a short description or schematic overview of the key pieces of work you expect to focus on in the coming year and/or any additional research-related activities you expect to engage in. Use this section to reflect on areas where you expect to make progress in the coming year as well as any areas where you think you can improve on your current approach.)*

**Professional development**

***(Provide a short reflection on the main skills and competences you have worked on developing over the past year and those you intend to focus on developing in the coming year, through your research and doctoral training programme as well as other activities you engage in as part of your functioning within your research group. You may find it useful to consult these resources in completing this section and/or using them as a starting point for a development-focused conversation with your supervisor about your professional development as a researcher and next steps in your career:*** [*https://www.ugent.be/en/research/doctoralresearch/progress-report.htm*](https://www.ugent.be/en/research/doctoralresearch/progress-report.htm)***. You will not be evaluated on the contents of this section with regard to the requirement of having a positively evaluated self-reflection report in order to re-enroll)***

**Checklist of requirements set out in Ghent University’s** [**Education and Examination Code**](https://www.ugent.be/student/en/class-exam-exchange-intern/class-exam/education-examination-code/oeren20202021.pdf)**:**

**Submit this report via Oasis by 30 June to be able to re-enroll for the next academic year. Please note that if this is your first progress report, you will not be able to upload it in Oasis until you have completed the** [online onboarding in Ufora for starting PhD candidates](https://www.ugent.be/doctoralschools/en/administration/phd-onboarding)**.**

**For doctoral students with first enrolment in 2020-21 or later, submit a Data Management Plan (DMP) within 6 months of starting your doctoral research using the templates on** [DMPonline.be](file:///C:/Users/Sean/AppData/Local/Microsoft/Windows/INetCache/Content.Outlook/3JLM2XCD/DMPonline.be) **and keep that DMP updated as your research project progresses. Once you have created your DMP, share it with your supervisor(s) and others involved in guiding your PhD via** [DMPonline.be](file:///C:/Users/Sean/AppData/Local/Microsoft/Windows/INetCache/Content.Outlook/3JLM2XCD/DMPonline.be) **and copy the link here (additional instructions** [here](https://researchtips.ugent.be/en/tips/00001281/)**):**

|  |
| --- |
| **Link to your personal DMP:** |

**Report any research results that can create value to the Technology Transfer Office (**[techtransfer@ugent.be](mailto:techtransfer@ugent.be)**) prior to publication in any which shape or form.**