**Annex 1: APPLICATION FORM
Capacity Building (CB) 2018
in University Development Cooperation**

The application must consist of the following components:

* Annex 1 Application form
* Brief curriculum vitae (CV) of the promoter(s)

Every (co-)promoter involved in the Capacity Building initiative should add a CV. Each CV must only contain information relevant to this proposal, and therefore consist of two pages at most (free format).

* Specified programme of the initiative, e.g. for a conference, if already known (free format).

The application form must be filled out completely and accurately, using UGent Panno Text size 11pt.

**General information**

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| Title of the initiative |  |
| Type of activity (seminar, lecture, training, network event, …) |  |
| Date/period |  |
| Focus  | Education | Research |
| *(\*) Please tick as appropriate* |
| Promoter(s) |
| Last name, first name |  |
| Department |  |
| E-mail  |  |
| New to the field of UDC (yes/no) |  |
| Budget holder(\*) |
| Name |  |
| E-mail |  |
| To be appointed by the Research Co-ordination Office |  |

(\*)The budget holder is the person who is mandated to make financial engagements on behalf of the institution. This person can be but is not necessarily the same person as the promoter. Students, PhDs and ATP-staff who are promoters of an initiative need to appoint a budget holder or will be appointed a budget holder in the central administration. If applicable, fill in the name of the appointed person or indicate whether this person has to be appointed by the Research Co-ordination Office.

Summary of the initiative

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Background: explain how the idea arose to organise the initiative.

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How does the proposed activities contribute to the group’s UDC capacity (*tick as appropriate*):

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| Innovative teaching methods on development issues |  |
| Development of a new research topic in UDC |  |
| Expanding UDC research capacity to a new region  |  |
| Developing new collaborations in UDC with | Academic institutions in the Global South |  |
| Private sector |  |
| NGOs |  |
| Government |  |
| Other(s) |  |

**Specific information**

**Scientific/educational quality**

Give a short description of the problem statement of the initiative and a short state of the art of the subject.

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Please list the speakers that will be invited for the initiative (if applicable). Use the following table for each speaker. If the names of these experts are not available yet, the desired profile may be described instead.

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| Last name, first name |  |
| Male/Female/X |  |
| Position |  |
| Institute |  |
| Area of expertise |  |
| Added value of the speaker |  |
| Or describe the desired profile (if you have not selected an expert yet): |

**Relevance**

To what extent does this proposal relate to one of the 31 countries of the VLIR-UOS country list:

* **Africa**: Benin, Burkina Faso, Burundi, Cameroon, DR Congo, Ethiopia, Guinea, Kenya, Madagascar, Mali, Morocco, Mozambique, Niger, Rwanda, Senegal, South Africa, Tanzania, Uganda, Zimbabwe.
* **Asia**: Cambodia, Indonesia, Palestinian Territories, Philippines, Vietnam.
* **Latin America**: Bolivia, Cuba, Ecuador, Guatemala, Haiti, Nicaragua, Peru.

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To what extent will the proposal strengthen and/or expand Ghent University’s Development Cooperation capacity?

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How will this initiative potentially strengthen the UDC capacity building of the research group to which the applicant belongs (if applicable)?

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How does the initiative fit into the 2030 Agenda for Sustainable Development? Describe the connection with at least one of the 17 Sustainable Development Goals (SDG’s)[[1]](#footnote-1).

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Synergy: how will this proposal contribute to already existing activities (Ghent University research, VLIR‑UOS south projects, …)? Explain any areas of coherence and complementarity.

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Synergy: how will it look for synergy with other development intervention/actors and in particular with other Belgian ANGC’s[[2]](#footnote-2) strategic goals as formulated in the Joint Strategic Framework (JSF) per country[[3]](#footnote-3)?Explain any areas of coherence and complementarity.

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**Effectiveness**

Explain the specific objective of this initiative.

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Describe the methodology used and point out how this will contribute to achieve the defined objectives.

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**Efficiency**

Describe the role of partners (if any – North and South) actively involved in organizing the project.

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**Impact and sustainability**

Describe follow-up and extension activities.

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Describe the impact of the initiative on future initiatives in the framework of Ghent University’s development cooperation and internationalisation policy: applications for VLIR-UOS projects or other (inter)national development funding, effect on inscription rates of international students, expansion of expertise to other research fields …

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How will the Ghent University community be informed of the achievements of the initiative (e.g. via an info session, a contribution to a Ghent University event focussing on UDC, a narrative on the Ghent University Global Minds website, …)? Describe how you will inform the Ghent University community and who specifically will be addressed.

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**Budget proposal**

Provide a detailed budget proposal. For a category A initiative (e.g. explorative missions, guest lectures, staff training …), you can apply for a budget totalling up to €7,500. For a category B initiative (e.g. conference), the maximum possible budget is €15,000.

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**Status of other applications (if relevant)**

# Have other applications been submitted with a full or partial overlap of activities with this proposal? If so, what is the status of those applications?

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**Abstract**

Give a short description of the planned activities in up to 60 words[[4]](#footnote-4).

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1. More information on <https://sustainabledevelopment.un.org/sdgs> [↑](#footnote-ref-1)
2. ANGs: non-governmental/state actors as defined by the Belgian Ministry of Development Cooperation. These actors elaborated Joint Strategic Frameworks in 31 countries of Belgian development cooperation activity. [↑](#footnote-ref-2)
3. More information on <http://www.vliruos.be/en/countries/country-strategy/joint-strategic-framework/> [↑](#footnote-ref-3)
4. The abstract of selected projects will be published on the website <http://www.ugent.be/globalminds>. [↑](#footnote-ref-4)