**Annex 1: APPLICATION FORM PERMANENT CALL**

**Capacity Building 2019 in University Development Cooperation,   
Explorative mission to prepare a UDC project proposal**

The application must consist of the following components:

* Annex 1 Application form
* The call document for project proposals, if you plan to submit a proposal for another funding agency than VLIR-UOS and if available

The application form must be filled out completely and accurately, using UGent Panno Text size 11pt.

**General information**

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| Title of the project |  |
| Period explorative mission |  |
| UGent Promoter | |
| Last name, first name |  |
| Department |  |
| E-mail |  |
| New to the field of UDC (yes/no) |  |
| Link Ghent University phonebook(\*) |  |
| UGent Co-Promoter (if relevant)(\*\*) | |
| Last name, first name |  |
| Department |  |
| E-mail |  |
| New to the field of UDC (yes/no) |  |
| Link Ghent University phonebook(\*) |  |
| Partner organization in the South | |
| Organization’s name |  |
| Department |  |
| Last name, first name of local co-promoter |  |
| Function |  |
| Address |  |
| Email |  |
| Website organization |  |
| Call Funding Agency (VLIR-UOS, World Bank, EU …) | |
| Name funding agency |  |
| Weblink call funding agency |  |

(\*) Example: https://telefoonboek.ugent.be/nl/people/801000518605

(\*\*) Please add new lines in case more than one co-promoter will be involved in the project.

How does the proposed activities contribute to the group’s UDC capacity (*tick as appropriate*):

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| Innovative teaching methods on development issues |  | |
| Development of a new research topic in UDC |  | |
| Expanding UDC research capacity to a new region |  | |
| Developing new collaborations in UDC with | Academic institutions in the Global South |  |
| Private sector |  |
| NGOs |  |
| Government |  |
| Other(s) |  | |

**Specific information**

Scientific/educational quality: Give a short state of the art of the subject of the intended project proposal and describe the development relevance.

In case you prepare a VLIR-UOS project proposal, please be aware that:

* The topic needs to fit within the VLIR-UOS country strategy (see <https://www.vliruos.be/en/documents/129>)
* Final project proposals should look for synergy with other development intervention/actors (and in particular with other Belgian ANGs[[1]](#footnote-1) strategic goals as formulated in the Joint Strategic Framework (JSF) per country).

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Please motivate the choice for collaboration with this South partner.

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To what extent will the proposal strengthen and/or expand the UDC capacity of the research group to which the applicant belongs?

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Synergy: how will this proposal contribute to already existing activities (Ghent University research, VLIR‑UOS south projects, …)? Explain any areas of coherence and complementarity.

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Provide a planning of the explorative mission.

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Provide a detailed budget proposal up to €7 500.

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**Status of other applications (if relevant):** Have other applications been submitted with a full or partial overlap of activities with this proposal? If so, what is the status of those applications?

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**Abstract:** Give a short description of the planned activities in up to 60 words[[2]](#footnote-2).

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1. ANGs: non-governmental/state actors as defined by the Belgian Ministry of Development Cooperation. These actors elaborated Joint Strategic Frameworks in 31 countries of Belgian development cooperation activity. [↑](#footnote-ref-1)
2. The abstract of selected projects will be published on the website <http://www.ugent.be/globalminds>. [↑](#footnote-ref-2)