## Appendix to the Partnership agreement

## for the joint supervision and awarding of a doctorate

## between Ghent University and [name partner institution]

The undersigned declare that they have read and accept the general doctoral rules included in the Partnership agreement for the joint supervision and awarding of a doctorate diploma between Ghent University and [name partner institution] dated … and, as established in the second paragraph of Article 1 of the aforementioned Agreement, they hereby define the specific terms of the PhD candidate’s doctorate:

**1. The PhD candidate’s identity details**

Surname and first name:

Date of birth:

Place of birth:

Nationality:

Official address (for correspondence):

E-mail address:

**2. Supervisors of the PhD candidate**

The PhD candidate shall be supervised by the following supervisors:

- At UGent:

* Name:Prof. Dr. [first name] [last name]
* Faculty or Department:
* Position:
* Email address:

- At [abbreviation partner institution]:

* + Name:[title(s)] [first name] [last name]
  + Faculty or Department:
  + Position:
  + Email address:

- At [abbreviation partner institution]:

* + Name:[title(s)] [first name] [last name]
  + Faculty or Department:
  + Position:
  + Email address:

**3. Admission to doctorate – Doctoral thesis subject**

The PhD candidate has been admitted to the doctorate by the partner institutions involved:

* At UGent
  + admitted to the doctorate in [official name of the doctorate]
  + on the following date: [date Faculty Board or date Letter of Admission for international applicants]
* At [abbreviation partner institution]
  + admitted to the doctorate in [official name of the doctorate at the partner institution]
  + on the following date:
* At [abbreviation partner institution]
  + admitted to the doctorate in [official name of the doctorate at the partner institution]
  + on the following date:

The subject of the doctoral thesis is:

**4. Bench fee**

In addition to the tuition fee, UGent charges an annual bench fee of €[insert amount]. / At UGent there will be no bench fee charged. *(please keep what is applicable)*

**5. Doctoral training programme**

The PhD candidate must complete the compulsory doctoral training programme of [abbreviation partner institution A] and will be exempt from completing a doctoral training programme in [abbreviation partner institution B], or [abbreviation partner y,x] / The PhD candidate must not complete a compulsory doctoral training programme. *(please keep what is applicable)*

**6. Residence and time schedule for the research periods**

The time schedule for these research periods at each of the partner institutions is:

period from [date] to [date]: [abbreviation partner institution A]

period from [date] to [date]: [abbreviation partner institution B]

period from [date] to [date]: [abbreviation partner institution A]

period from [date] to [date]: [abbreviation partner institution B]

[complete or delete periods if necessary]

**7. Doctoral thesis**

For the production of the doctoral thesis, the lay-out prescriptions of the [name partner institution] will be handled.

**8. Joint doctoral examination**

The public defence of the doctoral thesis will take place at the home institution [name partner institution], but is acknowledged by all institutions involved.

If in the Partnership agreement the partner institutions agreed upon organizing an internal (private) defence in advance, then this defence will take place at [name partner institution].

**9. Award of the degree**

If the PhD candidate passes the joint doctoral examination, the partner institutions will award him/her a double degree, granting him/her the following degrees:

* Doctor of [official name of the doctorate] by UGent
* Doctor of [official name of the doctorate] by [abbreviation partner institution]

**10. Confidentiality and Intellectual Property Rights**

In the course of the PhD research the PhD candidate may get access to certain information of a confidential nature that the PhD candidate will keep confidential in accordance with the instructions of the disclosing party and will not use for any other purpose than the purpose it was disclosed without the prior written consent of disclosing party.

The PhD candidate will transfer all rights, title and interest in any results of his/her research activities to the partner institution where the research results were created or to the respective partner institutions if they were created with the support and with means of the respective partner institutions.

**11. Compliance of the PhD candidate with the Partnership agreement between Ghent University and [name partner institution] dated**

The PhD candidate shall comply with all commitments related to the PhD candidates as stipulated in the Partnership agreement for the joint supervision and awarding of a doctorate diploma between Ghent University and [name partner institution] dated ….

**12. Duration, modification and termination of the appendix**

The present appendix enters into force on [date] and [is terminated on [date] / expires after the [double/joint] diploma has been issued]. *(please keep what is applicable)*

Modifications to this appendix will be made through a modification agreement signed by all signing parties of this agreement.

If the PhD candidate has not publicly defended the doctoral thesis before the deadline, this appendix may be extended, provided that all parties agree to this. *(if the agreement is valid until after the diploma has been issued, this stipulation may be removed)*

This appendix shall automatically be terminated if the cooperation between the PhD candidate and one of the partner institutions is terminated. In this case, the other institution will not be entitled to any form of compensation.

**13. Protection and processing of personal data**

The Parties commit themselves to respect the current European Regulation EU 2016/679 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data as well as the national applicable laws. The Parties may share Personal Data of individuals involved in the collaboration for the purpose of administering such as: name, business telephone, address, and email (“Business Contact Information”). Each Party may store and otherwise process such Business Contact Information. The Parties agree that Business Contact Information will only be processed to the limited extent as required for the performance of this agreement.

If for the performance of this agreement the processing of other than Business Contact Information is necessary, the Parties commit themselves to agree and enter into a data processing agreement, which shall amend this agreement, as is reasonably required to reflect each Party’s rights and obligations.

##### 14. Language of the agreement

##### [This article is only added if a translation of the agreement is necessary, otherwise it can be deleted]

##### This agreement is drawn up in English.

##### At the request of [name partner institution] this agreement is translated into [language]. The [name partner institution] answers for the translation and the costs involved. If there is however any discrepancy, whatsoever, between the (interpretation of the) two versions, the English version will prevail.

Drawn up in Ghent in 3 copies, on [date],

|  |  |
| --- | --- |
| Prof. Dr. [first name] [last name],  Rector Ghent University |  |
| Prof. Dr. [first name] [last name],  Dean Faculty [name faculty] UGent |  |
| Prof. Dr. [first name] [last name],  Supervisor UGent | [title(s)] [first name] [last name],  Supervisor [name partner institution] |
| Mr/Mrs [first name] [last name],  PhD candidate | |