

PRACTICAL INFORMATION NVA DAY COURSE @UCT

before the start of the course

STEP 1: UGENT-ACCOUNT

After your registration, you will receive an email from no-reply@ugent.be. Click on the link you will see in this email to activate your personal UGent-account. Via this account, you will have access to your personal UGent e-mail address and the digital learning environment Ufora.

Would you like to check your UGent emails? Go to owa.ugent.be and log in with your own UGent-account. You will only receive info related to your course via this UGent-email address!

Problems? Or you didn't receive an email? Contact the [helpdesk](#).



STEP 2: COURSE MATERIAL

You will be invited to pick up your course material at the UCT. You will receive more info about this before the start of your course via email.

STEP 3: LEARNING PLATFORM UFORA

Ufora is the digital learning platform on which you will find all information you will need during your course (such as your course schedule, access to online courses, extra documents, etc.).

Go to [Ufora](#), click on 'Ufora login' (and NOT on registration for non-UGent users) and sign it with your UGent-account. Click on 'my courses' to see your language course.

Not familiar with Ufora yet? Click [here](#) for more information on the platform!



STEP 4: DIGITAL TOOLS

What do you need for an online class?

- a computer (desktop or laptop)
- internet (via cable or wireless)
- microphone and webcam

You must have these digital tools to be able to take part in the final test of your course.



during the course

CORONA MEASURES

Safety is an absolute priority!

- Always keep a distance of 1.5 meters.
- Always wear a mask in the buildings of UCT and UGent (also during the classes on campus).



ONLINE COURSES VIA TEACHING PLATFORM ZOOM



The UCT organises online classes via the digital platform Zoom: it is very simple, user-friendly and interactive. You can only follow the classes online. There will be no recordings of these classes.

You will receive the practical information that you need to log into the platform from your teacher. This will only be done via your UGent e-mails and via the Ufora course site (see step 1 and step 3).

Not familiar with Zoom yet? Click [here](#) for more information on the platform!

END RESULT

In the last class, you will take a test.

Curious about the result of your test? Go to [Oasis](#), log in with your personal UGent-account and check your result. You can also find your certificate there.



FOLLOW-UP COURSE

Interested in taking a follow-up course?

Go to our website, consider our [offer](#) and register as soon as possible because places are limited. We already look forward to welcoming you again in one of our courses.

