

SPECIAL RESEARCH FUND
Call 2020
RESEARCH EQUIPMENT

Announcement and application information

Each year the Flemish Government allocates research funds to Ghent University so as to implement the Flemish Government's Resolution of 3 May 2019. In accordance with this resolution, Ghent University has drawn up rules and regulations regarding the funds of the Special Research Fund (BOF, Bijzonder Onderzoeksfonds¹). Each year the Research Council invites research proposals for the different initiatives.

PURCHASE OF RESEARCH EQUIPMENT
WITH A MAXIMUM VALUE OF 150.000 EURO (VAT included)

Budget available from 1 December 2020

Deadline for applications:
4 June 2020 at 23.59 pm (Belgian time)

Description

The call for the purchase of research equipment focuses on basic research equipment with a maximum value of 150.000 euro (VAT incl.). Especially for the alpha-faculties, the call also provides the opportunity to purchase or implement large databases, such as commercial databases, data collections obtained through surveys or panel studies.

Proposals for the purchase of equipment should be related to the activities of the research group in question. The importance of the research equipment should be demonstrated by referring to the group's research activities and scientific output, and to the relevant funding that the researchers have acquired in the recent past.

Evaluation criteria

In addition to the scientific level of the (co)promoter(s) and the qualitative scientific basis of the application, the relevance of the requested basic research equipment within the context and strategy of the research group at Ghent University will be considered whilst assessing the application. This includes the following conditions:

- basic character of the requested research equipment: is the equipment essential for a research group to realize output?
- added value of the basic research equipment for Ghent University: efficiency, wide availability of the equipment for other researchers, etc..
- use of the basic research equipment for research/education/academic services: the purchased equipment has to be used mainly for research purposes and, to a lesser extent, in the context of teaching assignments or academic services.

Language

Applications can be submitted either in Dutch or English.

Submission

- Applications must be submitted on the forms provided for that purpose available on <http://www.ugent.be/nl/onderzoek/financiering/bof/BAS/Bas.htm>.
- Please send a PDF version of the application form (converted from a Word document²) by mail to BOFapplication@ugent.be. You will receive an email confirming the receipt of the application.³
- When sending the application, please make sure both the promoter and copromoter(s) are included in the e-mail, either as sender, or in CC.
- The document has to be named as follows: "surname promoter_first name promoter_BAS-aanvraag".
- Enclose the following annexes (each one as a separate PDF file):
 - at least one price offer
 - when applicable: parallel applications
- The application has to be submitted at the latest at 4 June 2020, 23:59 pm (Belgian time).
- The deadline will be strictly respected. Late, incomplete or incorrectly drawn up applications will not be taken into consideration.
- It is not requested to submit a signed application on paper. The electronic application is sufficient.

² Via File < Export < Create PDF/XPS document

³ e-mails are not generated automatically, it is possible that there is some delay in receiving a confirmation e-mail.

Evaluation and granting

The Research Council makes a selection of the best proposals and formulates a well-founded advice. The advice of the Research Council is based on the evaluation of the scientific potential of the research group(s) and on the motivation of the application taking into account the opportunities to the further development of Ghent University's research potential. The Research Council can also recommend to allocate a reduced budget.

The funds for the purchase of research equipment are granted by the chairperson of the Research Council, based on the advice of the Research Council.⁴

The success rate of the last call for research equipment is shown in the following table:

Research Equipment	2018			To be awarded in 2020
		Applications	Accepted for funding	Success rate
	Numbers	94	34	36%
Budget	€ 10.742.267,14	€ 3.004.379		€ 3.000.000

Result

A list with selected proposals will be published on the website of the Special research Fund (BOF), see <https://www.ugent.be/en/research/funding/bof/results/overview.htm> .

Promoters of non-awarded applications can always request feedback by sending an e-mail to the Special Research Fund (BOF@ugent.be) after the publication of the results.

All applicants will also receive a letter from the Chairperson of the Research Council with the selection result.

Scientific report

Two years after the new equipment came into operation, the promoter must submit a scientific report on the use of the new equipment for research purposes.

The scientific report should be sent electronically to BOFapplication@ugent.be. The scientific report must be made on the required form, which is available on the University website: <https://www.ugent.be/en/research/funding/bof>

Additional information

For additional information concerning this call please contact Mrs. Cédrique Walthoff-Borm, e-mail: BOF@ugent.be, tel. 09/264.30.90 or the secretary of the Research Council, dr. Dirk De Craemer.

⁴ with authority delegated to him by the Board of Governors on 3 April 2015.

APPLICATION INFORMATION

PART I – PROJECT DATA

1 Administrative data

1.1 Title and/or name of the requested research equipment

Short description of the requested equipment.

1.2 Promoter (only one allowed)

The proposals must be submitted by a promoter who is, at the moment of the deadline of this call, associated with Ghent University either as:

- a member of the tenured academic staff (Zelfstandig Academisch Personeel - ZAP)
- a visiting professor with (at least) a research assignment
- a senior assistant, senior lector, assistant professor, associate professor, full professor or senior full professor within the integration framework at UGent who holds a PhD degree

This promoter acts as the sole authorized person for the granted research budget (Grants Code) and as spokesperson. The promoter carries the responsibility for the proper implementation of and reporting on the project.

Mention the ORCID-ID of the promoter. Promoters without ORCID-ID (*publically available*), please check the following webpage for more information on ORCID-ID at Ghent university: <https://www.ugent.be/orcid>.

1.3 Co-promoters (maximum number limited to 3)

Co-promoters have no access to the budget (Grants Code) for this BOF funding.

At the moment of the deadline, each copromoter must:

- have an appointment at Ghent University (including “FWO postdoctorale onderzoekers” en “IWT onderzoeksmandaten”), the University Hospital, VIB Ghent, IMEC Ghent, IMinds Ghent and/or Vlerick Leuven Gent Management School or at one of the University Colleges (“hogescholen”) from the Ghent University Association **and**
- have a PhD degree

The status of the co-promoter (including the type and duration of the appointment) and the home institution have to be specified in the application forms.

Mention the ORCID-ID of each co-promoter. Co-promoters without ORCID-ID (*publically available*), please check the following webpage for more information on ORCID-ID at Ghent university: <https://www.ugent.be/orcid>.

1.4 Scientific Committee

In order to evaluate the applications, the Research Council relies on its own committees. The committees consist of members representing the following faculties:

Scientific Committee for the Humanities and Social and Economic Sciences (α -committee): Faculty of Arts and Philosophy, Faculty of Law and Criminology, Faculty of Economics and Business Administration, Faculty of Psychology and Educational Sciences, Faculty of Political and Social Sciences.

Scientific Committee for Exact and Applied Sciences (β -committee): Faculty of Sciences, Faculty of Engineering and Architecture, Faculty of Bioscience Engineering.

Scientific Committee for Biomedical and Medical Sciences (γ -committee): Faculty of Medicine and Health Sciences, Faculty of Veterinary Medicine, Faculty of Pharmaceutical Sciences.

The application will be discussed in the Committee to which the promoter's faculty is assigned. If it is preferred that the application is discussed in another committee, this can be requested and motivated.

1.5 Abstract of the proposal for funding in Dutch and English

Give a short abstract (maximum 60 words) in Dutch and English of the funding proposal. In addition to the title and abstract, minimum 3 keywords need to be given.

1.6 Research field codes

Give at least 1 research field code. For the existing research field codes, see

<https://www.ugent.be/intranet/nl/op-het-werk/onderzoek-onderwijs/onderzoek/administratie/onderzoeksdiscipline.htm> under "Disciplinary Subfield L4".

2 Information on the requested research equipment

2.1 Does the application concern the replacement or extension of existing research equipment or the purchase of new equipment? (max. 0,5 pages)

Indicate whether the application concerns the replacement of existing research equipment with equipment of the same type (or a newer version), the extension of existing research equipment or the purchase of new equipment (e.g. introduction of a new technique) and explain.

2.2 Description of the requested research equipment (max. 1,5 pages)

The requested research equipment must be described with all its technical specifications.

Mention whether or not comparable research equipment is already available at Ghent University in general and in the immediate environment of the laboratory of the applying research group in particular. If so, please specify to which extent the applying research group has access to it and explain why own research equipment is really needed or an added value.

2.3 Usage and potential users of the requested research equipment (max. 1pages)

Indicate which potential users/research groups at Ghent University will be able to use the requested research equipment and in which context (research/education/academic services). Explain briefly.

2.4 Qualifications of the proposed research group

2.4.1 Context and strategy with regard to the proposal (max. 1 page)

Situate the requested research equipment in the context of the different relevant research topics that the applying research group is already studying or will study in the future. Other research themes that belong to the expertise of the team can also be listed here. If the topic, for which the equipment will be purchased, is entirely new for the research group, this shift in topic should be concisely explained and motivated.

The promoter and the co-promoters have to complete this section separately.

2.4.2 Other elements in support of your application (max. 0,5 pages)

Mention special capacities or opportunities of the requested equipment that support the application (for example innovative character of the equipment, exceptional high efficiency of the device, etc...)

3 Requested budget

The value of the requested research equipment should not exceed €150.000 (VAT incl.).

3.1 Price of the requested research equipment

Please specify the total cost price of the requested research equipment. If possible, make also a subdivision between, on the one hand, the research equipment and, on the other hand, extension modules and options.

Add at least one price offer to the application forms.

3.2 Requested financial support from the Special Research Fund and any possible co-financing

The first table should provide a global overview of the requested funding from the Special Research Fund (BOF) and possible co-funding through parallel applications at other funding agencies and/or through existing UGent Grants codes. In that case, mention the relevant Grants Code from which part of the requested research equipment will be funded.

If research equipment was requested at other funding agencies, this should be stated in the second table with full details. Mention also if the requested funding is already granted. One copy of the parallel application should be added to the proposal.

The decision to provide financial support to a project can be (partly) suspended by the Special Research Fund if the project is accepted for funding by another funding agency.

4 Parallel applications for the total budget

If an application for the total budget of the same research equipment has been submitted at BOF or another funding agency, please mention it in this section. The Research Council can decide to award the BOF application conditionally, i.e. on the condition that the parallel application at the other funding agency is not granted.

One copy of this parallel application should be added to the proposal.

PART II – QUALIFICATIONS OF THE (CO-)PROMOTER

1 Link to the academic bibliography ‘biblio’

For the promoter and possible co-promoter(s), give the link to the bibliographic data in biblio. It is **not** necessary to download the file and add it to the application. Just add the UGent ID code to the link (replace the red part in the link).

2 Mandatory annexes

The promoter and possible co-promoter(s) each have to add the three annexes mentioned below to the project proposal. Merge these annexes together with the application form into one PDF file.

➤ **Mandatory annex 1: short curriculum vitae (max. 2 pages per person)**

The promoter and possible co-promoter(s) have to attach their CV as an annex to this application. This CV should include a standard academic and research record. A suggested outline (template) is available. The structure of the CV may be modified. Select the items that are most important to you. Any research career gaps and/or unconventional paths (due to for example maternity leave, sick leave, etc..) should be clearly explained so that they can be taken into account.

See the application form for a suggested template for the CV.

➤ **Mandatory annex 2: Overview of ongoing, concluded and pending grants and funding of the applicants**

Please specify **for each applicant** (promoter and possible co-promoter(s)) currently ongoing, concluded (since 2015) and pending research grants and their subject. Please add the following information: funding agency, start and end date, budget, title, and name of the researchers.

➤ **Mandatory annex 3: achievements track record of the applicants**

Please attach a list of achievements **for each applicant** (promoter and possible co-promoter(s)) reflecting the track record of the applicant based on the template. At least one of the achievements must be related to the requested research equipment.

See the application form for the template. **The obligatory elements A, B and C together are limited to max. 2 pages per person. There is no limitation for elements D, E, F, G.**