

SPECIAL RESEARCH FUND
Call 2024
PhD GRANTS with UNU-CRIS, GUGC OR BLUE GROWTH LABEL

Announcement and application information

Each year the Flemish Government allocates research funds to Ghent University so as to implement the Flemish Government's Resolution of 21 December 2012. In accordance with this resolution, Ghent University has drawn up rules and regulations regarding the funds of the Special Research Fund (BOF-Bijzonder Onderzoeksfonds). Each year the Research Council invites research proposals for different initiatives.

This call concerns:

PhD Grants with specific label

Starting from 1 October 2024

The deadline for project proposals is:

23 May 2024 at 23.59 (Belgian time).

Definition of terms

Each year, labelled PhD scholarships are being granted to predoctoral researchers by Ghent University in the context of three specific partnerships, with the aim of obtaining a PhD within a period of four years. These scholarships are only awarded within the framework of the planned cooperation with UNU-CRIS ('United Nations University Institute on Comparative Regional Integration Studies'), GUGC ('Ghent University Global Campus' in Korea) or the thematic science park on 'Blue Growth and Blue Economy' on the Ghent University campus in Ostend ('Bluebridge COB').

For the call 2024, a maximum of 8 doctoral scholarships (2 with UNU-CRIS label, 3 with GUGC label and 3 with Blue Growth label) will be awarded by the Special Research Fund (BOF).

The amount of the scholarship is approximately € 2.590 per month, depending on the family status of the scholar.

A bench fee of € 310/month is awarded to the promoter for operational costs.

In accordance with the regulations for PhD scholarship recipients, the doctoral program starts by definition with a **scholarship agreement of 1 year**. If, before the end of the first year, the doctoral advisory committee or, in the absence thereof, the promoter(s) judge(s) that both the substantive progress in the context of the doctoral research and the overall functioning of the PhD scholarship recipient are such that the doctoral program can be successfully completed within a reasonable period of time, the promoter issues a positive advice in a written form. A positive recommendation leads to a **3-year extension of the doctoral scholarship**.

Impact previous appointments

- Candidates with a current appointment as PhD scholarship holder or scientific researcher (WP) on project funding awarded to the promoter can apply for a BOF doctoral scholarship with label. But it is not allowed to apply for funding through a BOF doctoral scholarship for the same research project as the one on which the candidate is already appointed.
- **At the start** of the BOF fellowship, candidates must qualify for a 'dehousse scholarship', which is a **PhD scholarship exempted from taxation**.
 - **PhD students can receive a dehousse scholarship (exempted from taxation) only for a maximum of 48 months** during their entire academic career. When this limit is reached during the BOF fellowship, the PhD student can be appointed by BOF as WP (research staff) for a **maximum of 12 months (and a for a minimum period of 1 month)**. This implies that PhD students who have already received a dehousse scholarship for more than 12 months before the start of the BOF fellowship, **will have their BOF fellowship reduced by the number of months that exceed the maximum term of 12 months of appointment as WP**.
 - In this context, pending a positive evaluation and the granting of a doctoral mandate as of 1 October 2024, promoters are asked to only grant their candidates **a temporary appointment until 30 September 2024** at the latest if these candidates are appointed as ATP/AAP or WP. When an appointment as ATP/AAP or WP needs to be **interrupted** to take up a BOF doctoral mandate as dehoussebursaal, **this is only possible when the BOF doctoral mandate includes a new research topic**.

Language

The PhD grant proposal can be submitted either in Dutch or English.

Labels

BOF doctoral scholarship with UNU-CRIS (United Nations University Institute on Comparative Regional Integration Studies) Label

In the context of the cooperation agreement between Ghent University, the VUB and the United Nations University (UNU), an independent research institute of the United Nations, Ghent University has been awarding 2 BOF doctoral scholarships with UNU-CRIS label each year since 2017. The scholarship holders are enrolled as doctoral students at the UGent, but will carry out their research activities mainly (4 days/week) at the United Nations University - CRIS campus in Bruges. Physical presence on the campus is an obligation. Research on global and regional governance processes is carried out at this campus.

In 2024 2 BOF doctoral scholarships with UNU-CRIS label can be awarded.

Additional conditions:

1. Subject

If the doctoral subject falls within the mission of UNU-CRIS, it can be decided in consultation with the supervisor to apply for a BOF doctoral scholarship with UNU-CRIS label:

"UNU-CRIS focuses on new patterns of regional cooperation and multi-level governance worldwide, centering on the implications of these changing patterns for public policy."

The research program of UNU-CRIS includes research on the regional and/or multi-layered dimensions of several policy domains (migration and social policy, security, economy, climate, digital, etc.), as well as research on supranational regional organizations, the international role of sub-national authorities, and the issues of border regions.

To apply for a BOF doctoral scholarship with UNU-CRIS label, it is required that the project proposal aligns with the UNU-CRIS strategic vision note and the research themes mentioned: <https://cris.unu.edu/sites/cris.unu.edu/files/UNU-CRIS%20Strategic%20Plan%202022-2026.pdf>

Research proposals related to regions other than the EU are particularly encouraged.

During the execution of the selected research project, the supervisor will be associated with UNU-CRIS.

2. Cover letter

As an attachment to the application form, a statement from dr. Philippe De Lombaerde, director of UNU-CRIS, supporting the submission of the application for a BOF doctoral scholarship with UNU-CRIS label, should be added. Dr. Philippe De Lombaerde can be contacted via email to Management Assistant Pascale Vantorre (pvantorre@cris.unu.edu), with UNU-CRIS Policy and Communications Officer, Andrew Dunn (adunn@cris.unu.edu), in CC.

For more information about UNU-CRIS, see website [UNU-CRIS UGent](#) and the [general UNU-CRIS website](#).

BOF doctoral scholarship with GUGC Label

The *Ghent University Global Campus* (GUGC)¹ is the only campus affiliated with Ghent University located abroad, specifically in Incheon (Songdo), South Korea.

Scientific research at GUGC is conducted in five research centers, namely:

- *Centre for Biomedical Research*
- *Centre for Environmental and Energy Research*
- *Food Research Centre*
- *Lab of Plant Growth Analysis*
- *Center for Biotech Data Science*

To further develop research activities at the GUGC campus and promote research collaboration between the GUGC campus and Ghent University, two joint Ghent University-GUGC doctoral scholarships have been awarded annually since 2022.

In 2024, 3 doctoral scholarships with GUGC label can be awarded.

Additional conditions:

To be eligible for a BOF doctoral scholarship with GUGC label, the following conditions must be met:

1. At least two supervisors are required, one of whom is primarily active at Ghent University and one of whom is primarily active at the GUGC campus in South Korea;
2. The proposed research project must demonstrate both scientific quality and a clear added value for strengthening collaboration between the GUGC campus and Ghent University;
3. The doctoral student will conduct the research partly (2 years) at Ghent University and partly (2 years) at the GUGC campus in South Korea;

Additional remarks:

1. In accordance with the agreement between GUGC and Ghent University, the doctoral scholarship is partially funded by Ghent University and partially by GUGC. During the research period at Ghent University, the candidate receives a doctoral scholarship from Ghent University (and is subject to Ghent University regulations), during the research period at GUGC, the candidate receives a doctoral scholarship from GUGC (and is subject to the regulations applicable at GUGC). The amount of the doctoral scholarship is adjusted to the cost of living in the respective country and thus may vary.
2. The candidate, in consultation with both supervisors, chooses whether to start the doctoral trajectory at Ghent University or on the GUGC campus. For a start at the GUGC campus, a prior work experience of 3 years is required by the Korean government in order to obtain a visa.

¹ <https://www.ugent.be/globalcampus/en>

BOF doctoral scholarship with Blue Growth Label

Ghent University is committed to further developing the thematic science park focusing on blue growth and the blue economy at Ostend Science Park (OSP)².

In 2024, 3 scholarships with a Blue Growth label can be awarded.

To be eligible for a BOF doctoral scholarship with label "Blue Growth Campus Ostend," the following conditions must be met cumulatively:

1. The research project must fall within the domain of Blue Growth, as defined by the European Commission in its EU Blue Growth strategy (https://ec.europa.eu/maritimeaffairs/policy/blue_growth_en) or belong to a domain mentioned in the (Flemish) Blue Cluster strategy (<https://www.blauwecluster.be/domeinen>). The steering group Marine@UGent CF will decide on the admissibility of the application for a Blue Growth label.
2. At least one of the supervisors of the doctoral scholarship at Ghent University must be active in the field of marine/maritime research. This is satisfied if the research group to which the supervisor belongs is included in the Compendium 'Coast and Sea' of the VLIZ³, which includes all Belgian research groups active in marine/maritime research. The research group can be listed either individually or as a member of Marine@UGent in the compendium. The steering group Marine@UGent CF will base this on the most recent version of the compendium <https://www.vliz.be/nl/imis?refid=368316&doiid=913>
3. The PhD must stimulate collaboration between faculties. The BOF application is supported by two supervisors from two different faculties.

Additional remarks:

1. The PhD candidate who obtains a BOF doctoral scholarship with Blue Growth label will be enrolled as a doctoral student at Ghent University but will conduct the research full-time at Ostend Science Park (OSP).
2. The PhD candidate can use all available research infrastructure within the local "ecosystem," including the Marine@UGent core facilities, the coastal ocean basin, the towing tank, and test infrastructure on or near the sea. For an overview of all available infrastructure as well as usage conditions, Prof. Jana Asselman should be contacted.

² <https://ostendsciencepark.be/>

³ <https://www.compendiumkustenzee.be/nl/home-0>

Submission

The application deadline for BOF PhD grants with specific label is **23 May 2024 at 23.59** (Belgian time).

The deadline will be strictly respected. Late or incomplete applications will be rejected without review.

- The application form has to be submitted by e-mail to BOFApplication@UGent.be (please use a **PDF converted from the Word document**⁴ and not a scanned PDF).
- When sending the application form, please make sure both the promoter and copromoter (if applicable) are included in the e-mail, either as sender, or in CC.
- The application document has to be named as followed: "surname candidate_first name candidate_DOC label application".
- Send the application form and each annex as **separate PDF-files**.
- You will receive an email confirming the receipt of the application. These e-mails are not generated automatically, it is possible that there is some delay in receiving a confirmation e-mail.

The supervisor must submit the following documents separately:

- **A supervisor's recommendation** stating the candidate's capacities as a future researcher
- **A questionnaire about the ethical and biosafety context** of the proposed research project. If available, a favourable ethical opinion or evidence of a biosafety dossier can be added as an appendix to the advice.

The compulsory templates for these 2 advices are available on the same webpage as the application form. The promoter should send these as separate documents to BOFApplication@ugent.be.

These recommendations should be named as follows:

- *"surname candidate_first name candidate_ DOC label_Recommendation Promotor.pdf*
- *"surname candidate_firstname candidate_ DOC label_Ethics.pdf*

The following enclosures should be added as a separate annex to the application (if applicable):

- If available: own enclosures
- Only for non-Ghent University degrees (including interuniversity programs at Ghent University and University programs of the Ghent University Global Campus in South-Korea): copies of diplomas, transcripts of records, and proof of ranking among fellow students and/or percentile scores.

Candidates who did not yet obtain their master degree at the moment of the application deadline have to send their diploma and final study results no later than July 12th 2024 to BOF@UGent.be

- If applicable: in case a BOF-doctoral scholarship with UNU-CRIS label is applied for, a statement by dr. Philippe De Lombaerde, Director of UNU-CRIS, should be added to the application form, in which he supports the application of the candidate for a BOF-doctoral scholarship with UNU-CRIS label.
- If applicable: in case a BOF doctoral mandate with GUGC label is applied for: declaration by the supervisor to the GUGC that he/she will supervise the candidate's doctoral research.

⁴ Via File < Export < Create PDF/XPS document

Evaluation and granting

The evaluation of applications is carried out by the Omega Committee of the Research Council, which is multidisciplinary composed with members from the Alpha, Bèta, and Gamma Committee. The advice of the Research Council is based on the qualifications of the doctoral scholarship applicant (academic results), the evaluation of the research project, and the suitability of the proposed project within the requested label context.

To be taken into consideration, applicants preferably belong at least to the top 20% best students of the group of fellow students who took exams for the same degree (bachelor and master).

In accordance with the substantiated selection of the Research Council, the chairperson of the Research Council allocates research funds to the selected candidates. The Board of Governors has given the chairperson the authority to do so.

Disclosing results and feedback

The results of the application will be published at the BOF-webpage from **28 August 2024** on (see <https://www.ugent.be/en/research/funding/bof/results/overview.htm>).

Non-awarded candidates will receive feedback within 6 weeks after the results are published .

Final report

Within three months following upon the end of the grant a final scientific/scholarly report has to be sent electronically to BOFapplication@UGent.be . The promoter and co-promoter (if applicable) are included in this e-mail (either as sender, or in CC).

The scientific/scholarly report must be made on the required forms, which are available on the University website: <http://www.ugent.be/nl/onderzoek/financiering/bof/verslag/verslag.htm>

Additional information

For additional information concerning the call for BOF doctoral scholarships please contact the Research Coordination Office by sending an e-mail to BOF@UGent.be or the secretary of the Research Council Dr. Dirk De Craemer.

APPLICATION INFORMATION

PART I – PHD GRANT PROJECT PROPOSAL

Please respect the maximum number of pages and use font type Arial size 10. Non-compliance to this lay-out may render the application as inadmissible.

1. Administrative data

1.1. Title of the doctoral research

Concise title of the doctoral research project.

1.2. Candidate

Contact data of the candidate. Please note that the communication on the selection results will happen at the beginning of September 2024.

1.3. Promoter (only one allowed)

The proposals must be submitted by:

- (1) a promoter who is, at the moment of the deadline of this call, associated with Ghent University either as:
 - a member of the tenured academic staff (Zelfstandig Academisch Personeel - ZAP)
 - a visiting professor with at least a research assignment

Or by:

- (2) a senior assistant, senior lector, assistant professor, associate professor, full professor or senior full professor within the integration framework at UGent who holds a PhD degree. **In this case, it is compulsory to add a co-promoter (see 1.4) who belongs to category (1) of the promotership.**

This promoter acts as the **sole** authorized person for the granted research budget and as spokesperson. The promoter carries the responsibility for the proper implementation of and reporting on the project.

The promoter is **obliged** to mention his/her the ORCID-ID (publicly available). If you don't have an ORCID-ID yet: please check the following webpage for more information on ORCID-ID at Ghent university: <https://www.ugent.be/orcid>.

1.4. Co-promoter (only one allowed)

The co-promotor has no access to the budget (Grants-code) of this PhD research. As is evident in the project description and the plan of work, the co-promotor must make a real contribution to the coordination of the PhD research. Depending on the category to which the co-promotor belongs, the following distinction is being made:

- If the co-promotor belongs to **category promotor type (1)**, a co-promotor is **optional**. At the moment of the deadline of this call, the co-promotor must:
 - belong to one of the categories of the promotor
 - have an appointment at Ghent University, the University Hospital, VIB Gent, IMEC Gent, and/or Vlerick Leuven Gent Management School or at one of the University Colleges ("hogescholen") from the Ghent University Association **and** hold a PhD degree.

If the promotor belongs to the **integration framework or will retire during the course of the scholarship**, it is **compulsory to add one co-promotor** who belongs to **category promotor type (1)**. In that case the application has to be supported by a co-promotor who is:

- a member of the tenured academic staff (Zelfstandig Academisch Personeel)
- a visiting professor with at least a research assignment

The supervisor is **obliged** to have an ORCID-ID (*publically available*). Those who do not yet have an ORCID-ID can find more information on: <https://www.ugent.be/orcid>.

1.5. Researcher involved in the project (if applicable)

Researcher within or outside the Ghent University Association (AUGENT) who will make a contribution to the project (if applicable).

This researcher supports the research project in a substantial way (for example through the provision of facilities, methodologies or subcontracting services) without being a (co-)promoter. Describe the role of this researcher in short.

The role of 'Researcher involved in the project' has no consequences with regard to future BOF funding.

1.6. Correspondence

Preferred language for communication: Dutch or English.

1.7. Possible ethical, biosafety implications and/or processing of personal data

The Ghent University supervisor must submit a **separate advice on the ethical and biosafety context of the proposed research project**. The advice document is available on: <https://www.ugent.be/nl/onderzoek/financiering/bof/ethics/ethics-questionnaire.pdf>

If available a favourable ethical recommendation or evidence of a bio-safety file can be added as an annex to this advice.

1.8. Data Management Plan

When research funding is granted by BOF, the researchers (promoters or holders of a pre-doctoral or post-doctoral fellowship) will be asked to write a data management plan (DMP) and submit it to dmp.admin@ugent.be within 6 months after the start of the project.

The DMP has to be based on one of the templates that are available on DMPonline.be. It is preferable to use this tool also for the drafting of a DMP.

Researchers are also expected to keep the DMP up-to-date during the course of the project and are accountable for the data management of their projects at any time. No later than three months after the end of the project, the researchers will need to upload the final version of their DMP in GISMO.

See for more information on: <https://www.ugent.be/en/research/datamanagement/policies/ghent-university.htm#BOF-andIOF-fundedresearch>

Questions about writing a DMP or the templates can be addressed to rdm.support@ugent.be

1.9. Abstract of the proposed research project in Dutch and English

Please give a short Dutch and English description of the proposed research project in maximum 60 words. Include the title of the project, the abstract and also at least 3 keywords. **The keywords must be separated by a semicolon.**

1.10. Research field codes (at least one)

Please include at least 1 research field code. For the different codes, see <https://www.ugent.be/en/research/research-ugent/research-discipline.htm> under “Disciplinary Subfield L4”.

1.11 Specific information concerning the requested label

UNU-CRIS label

If the research proposal of your application fits within the UNU-CRIS theme (“*UNU-CRIS focuses on new patterns of regional cooperation and multi-level governance worldwide, centering on the implications of these changing patterns for public policy.*”) and you apply for a BOF-doctoral scholarship with UNU-CRIS label, indicate briefly why the research topic of your proposal is relevant within the UNU-CRIS theme. (max. 0,5 pages)

Indicate why the collaboration Ghent University – UNU-CRIS means added value for the PhD trajectory (max. 0,5 pages).

A statement by dr. Philippe De Lombaerde, Director of UNU-CRIS, should be added to the application form, in which he supports the application of the candidate for a BOF-doctoral scholarship with UNU-CRIS label.

GUGC label

If you wish to carry out a PhD project in collaboration with a supervisor at Ghent University and a supervisor at Ghent University Global Campus, please mention the name of the supervisor at GUGC and when you will spend time at Ghent University and GUGC. The candidate, in consultation with both supervisors, chooses whether to start the PhD track at Ghent University or at the GUGC campus. To start at the GUGC campus, a 3-year prior work experience is required by the Korean government to obtain a visa

Explain briefly which research activities you will carry out as part of your PhD research during your stay at UGent (2 years) and during your stay at GUGC (2 years) (max. 0.5 pages).

Explain why the proposed research project has a clear added value for strengthening the cooperation between GUGC and Ghent University (max. 0,5 pages).

Please also add enclosed to your application a statement by your promotor at GUGC in which he/she confirms willing to act as your supervisor during the doctoral trajectory.

Blue Growth label

If you are applying for a BOF doctoral scholarship with Blue Growth label, please provide the name, department, and research group of both UGent supervisors supporting the application, as well as whether they are included in the Compendium 'Coast and Sea' of the VLIZ (<https://www.vliz.be/nl/imis?refid=368316&doiid=913>).

Explain where the research project fits within the domain of Blue Growth, as defined by the European Commission in its EU Blue Growth strategy (see https://ec.europa.eu/maritimeaffairs/policy/blue_growth_en) or falls within a domain mentioned in the (Flemish) Blue Cluster strategy (see <https://www.blauwecluster.be/domeinen>). Also, indicate why the application is relevant within the Blue Growth theme and how collaboration between 2 faculties is stimulated as a result (max. 1 page).

Additionally, explain why conducting the doctoral research at the Ostend Science Park adds value to the doctorate (max. 0.5 page).

2. The candidate

2.1. Studies

Candidates will be evaluated on the basis of:

- Study results;
- Ranking among fellow students⁵ (for both bachelor studies and master studies; you may give this ranking for each diploma);
- Percentile score⁶ (for both bachelor studies and master studies; you may give this score for each diploma)

All candidates are asked to give their study results in the application form:

- For each diploma if there is an end result available.
- For each year of study if there is a yearly result available.

NOTE:

- Candidates who studied **exclusively at Ghent University** **do not have to include evidence of their study results, ranking among fellow students and the percentile score** nor do they have to send any study results after the exams in June since these data will be delivered by the Ghent University Central Student Administration.
- **Candidates who obtained (bachelor and/or master) degrees at other universities or institutions of higher education than Ghent University (including interuniversity programs at Ghent University and Ghent University Global Campus (GUGC)):**
 - Have to include copies of all documents which prove the study results mentioned: diplomas, transcripts of records and documents stating the **ranking among fellow students and/or the percentile score**. If it is not possible to provide a ranking or percentile score, please add an official document (letter or e-mail) from the university that they cannot provide the requested information. Add this statement as an enclosure to your application.
 - Candidates who did not yet obtain the master degree at the moment of the application deadline have to send the study results of the final examination period (including a piece of evidence) no later than **12 July 2024** to BOF@UGent.be. **Candidate and promotor are responsible for the timely supply of these documents themselves**. During the evaluation, the evaluation committees will only take into account the available documents.

The study results (including the ranking among fellow students and the percentile score) have a major impact on the evaluation of the application. Only when documents proving these results are added to the application, the evaluation committees will have all the necessary information at their disposal to assess the value of each candidate.

Candidates should take into account that the non-availability of a complete course of study (e.g. lack of scores for certain course units) may have a negative impact on the given candidate score

!! Incomplete applications will not be considered.

⁵ **Ranking among fellow students:** ranking of the obtained study results of the student with regard to the group of students in the same year and the same study program. For example: Bachelor in Geology: 7th out of 145 students.

⁶ **Percentile score:** ranking among fellow students expressed in terms of percentage with regard to the group of students in the same year and the same study program. For example: Bachelor in Geology: $7/145 = 4,8\%$ = top 4,8% student.

2.2. Research grants or positions at Ghent University

If the candidate has already had any research grants or positions at Ghent University after obtaining the university degree, mention them here (including any current position, stating whether this position is renewable and whether one has already applied to have it renewed). Mention the start and end date of each grant and position.

2.3. Information on previous activities as a scholarship holder or scientific researcher (WP) at Ghent University (if applicable) (max. 0,5 pag).

If the candidate had a previous appointment as scholarship holder and/or scientific researcher (WP) at Ghent University, mention here to which extent the previous research activities are connected to the current BOF doctoral scholarship application.

Please read carefully the “conditions” on page 2 of this information document.

2.4. Research grants or positions outside Ghent University

If the candidate has already had any research grants or positions during or after the university studies outside Ghent University, mention them here, (including any current position, stating whether this position is renewable and whether one has already applied to have it renewed). Mention the start and end date of each grant and position.

2.5. Thesis

If the candidate has a Master's degree, please give the title of the Master's thesis (dissertation) and the requested information.

2.6. Scientific awards and distinctions

If the candidate has received any scientific awards or distinctions, please mention here when and for which achievement they have been awarded.

2.7. Studies abroad

If the candidate has done part of the studies abroad (outside the homeland), specify it here (country, duration, ...). Also stays abroad as part of an exchange program (e.g. Erasmus) can be mentioned here.

Please do not mention attendances to international conferences.

2.8. Planned courses and training

If the candidate plans courses and training during the PhD grant please mention them here.

2.9. Scientific studies planned abroad

If the candidate plans scientific studies abroad during the PhD grant please mention them here.

2.10. Scientific publications of the candidate

GIVE AN OVERVIEW OF ALL PUBLICATIONS IN ACCORDANCE WITH THE CATEGORIES MENTIONED BELOW

List all publications, divided into the categories mentioned below and mention all authors of each publication. For each category, order the publications chronologically and number them. Only mention publications that are published, in press or accepted for publication. Also state expressly which publications are in press or accepted for publication. If an A1 article is included as well in the Web of Science as VABB, please only mention it as an A1 article.

To give equal opportunities to all candidates, no bibliographic updates will be accepted after the deadline

Web of Science

- A1 **A1-articles** published in journals listed in the ISI Web of Knowledge (Science Citation Index, Social Science Citation Index, Arts and Humanities Citation Index) - restricted to contributions listed as: "article, review, letter, note, proceedings paper". Also mention (compulsory) the **quartile, ranking and impact factor** of the journal – preferably the impact factor and ranking of the year of publication, or if this is not (yet) available mention the most recent impact factor and ranking. If a journal has several rankings, mention the highest one (ranking and impact factor see <https://apps.webofknowledge.com/>)
- P1 **Articles in proceedings** listed in the ISI Web of Science ('Conference Proceedings Citation Index – Science' of 'Conference Proceedings Citation Index – Social Science and Humanities') - restricted to contributions listed as: "article, review, letter, note, proceedings paper", not included in (A1).
- Full articles, no abstracts, please include the first and last page number.**

VABB

- VABB/A2 **Articles** included in the "Vlaams Academisch Bibliografisch Bestand voor de Sociale en Humane Wetenschappen (VABB-SHW)", **not included in A1** (see: <http://www.ecoom.be/index.php?id=101> : Online access to the database).
- VABB/B1 **Author or co-author** of books included in the "Vlaams Academisch Bibliografisch Bestand voor de Sociale en Humane Wetenschappen (VABB-SHW)" (see <http://www.ecoom.be/index.php?id=101> : Online access to the database).
- VABB/B2 **Chapters in books** (no proceedings or conferences) included in the "Vlaams Academisch Bibliografisch Bestand voor de Sociale en Humane Wetenschappen (VABB-SHW)".
- VABB/B3 **Editor of books** (including editor of proceedings) not included in VABB/ B1 of VABB/ B2 –) included in the "Vlaams Academisch Bibliografisch Bestand voor de Sociale en Humane Wetenschappen (VABB-SHW)".
- VABB/C1 Contributions in **Conference Proceedings** included in the "Vlaams Academisch Bibliografisch Bestand voor de Sociale en Humane Wetenschappen (VABB-SHW)".

Other

- A2 **Articles** published in widely circulated scholarly or scientific journals with international peer review not included under A1 or VABB/A.
- B1 **Author or co-author** of books (limited to books published by a scientific publishing company, no syllabi, no thesis) not included in VABB/B1.

- B2 **Author or co-author** of chapters in books (no proceedings of conferences) not included in VABB/B2
- B3 **Editor of books** (including editor of proceedings) not included in VABB/B3.
- C1 Articles published in **proceedings** of scientific conferences, not included in the categories mentioned above - A1, VABB/A, A2, A3 or P1.
Full articles, no abstracts, please include the first and last page number.
- C2 Patents.

3. The PhD research proposal

Please respect the maximum number of pages and use font type Arial size 10.

3.1. Explain the proposed doctoral research and give a work plan and time schedule with bibliography of all cited articles (max. 10 pages excluding the detailed bibliographic list).

Concise scholarly/scientific explanation, with a description of the objective of your doctoral project and the progress which it would represent in relation to the current state of research in the field. The work plan will include a scholarly/scientific and technical description of the planned activities aimed at achieving the established objective and, if possible, the planning and time schedule.

Please add a detailed bibliographic list of all cited articles, books, others.

3.2.3.2 Qualifications of the proposed research group

3.2.1 Context and strategy of the (co-)promoter(s) relating to the doctoral research (max. 1 page)

Situate the proposed research work within the framework of the different research topics that are relevant to the application and that the (co-)promoter(s) are currently studying or plan to study in the future. Other possible research topics of the (co-)promoter(s) can be indicated. When this relates to a totally new topic, then it must be briefly explained and justified.

If necessary, this part can be filled out separately both by the promoter and the co-promoter.

3.2.2 Most important publications of the (co-)promoter (maximum five in total)

Mention the 5 most important publications of the participating (co-)promoters. Explain the importance of each article and describe the innovative character of each article (no restriction in time). What is the impact (scientific and/or economic and/or social) of the research? If the publication has several authors, explain your specific contribution to the research mentioned in the publication.

Please mind that the subject of these publications do not necessarily have to be linked to the subject of the application.

4. Parallel applications

Indicate whether the doctoral research application as a whole – or some part of it – has also been submitted at BOF or at another funding agency. Answer the questions below:

1. Which researchers have contributed to the present project proposal? What is the contribution of each of these researchers?

2. Are there any other research proposals that overlap partly or entirely with the present proposal? If so, how do they overlap and what is the status of the other proposals? Is this overlap (partly) the result of previous collaborations with other researchers?
3. In case of overlapping research proposals, why is additional funding applied for?
 - a. Is this to maximize the chances to receive funding? In this case the Research Council can decide to award its funding conditionally, meaning that the funding will only be granted if the parallel application is not successful. In that sense, the information regarding the overlap of research proposals will have no influence on the evaluation procedure itself. But if needed the research council will cancel the selection or reduce the allocated budget to avoid funding the same project twice.
 - b. Or is the additional funding supplementary to the parallel funding applied for via another funding program? In case both applications are successful: how will these budgets complement one another, what will each budget be used for?

PART II – QUALIFICATIONS OF THE (CO-)PROMOTER

1 Link to the academic bibliography ‘biblio’

The promoter and possible co-promoter are asked to give the link to their bibliographic data in biblio. It is not necessary to download the file and add it to the application. Just add the UGent ID code to the link (replace the red part in the link).

Reviewers who want to consult the academic bibliography of an applicant have to copy the completed link below in their browser.

<https://biblio.ugent.be/person/UGentIDcode/bof>

Make sure that the bibliographic data in biblio are up-to-date. If records were added recently, please report this to biblio@ugent.be so that these records become visible.

The data that are visible via this link to the members of the Research Council are:

- ✓ The number of publications of the last 5 years in categories A1, A2, P1, B2, B3, C1, VABB/A2, VABB/B2, VABB/B3 and not limited in time in categories B1 and VABB/B1.
- ✓ Obtained PhDs supervised by the promoter during the last 5 years.