

**To** Horizon 2020 project managers working for a Flemish or French speaking Higher Education Institutions or RTO's or their colleagues dealing with project managing tasks  
**And also to date** Experienced project administrators of Horizon 2020 projects, EU Offices, NCP colleagues  
26 October 2020

**DRAFT PROGRAMME KICK OFF BE-ARMA**  
**26 October 2020**  
12h30 -16h00 followed by a drink  
Ellipsbuilding, Koning Albert II-laan 35, 1030 Brussel  
VIP space (for the coffee) and auditorium (meeting itself)  
*on invitation only*

12h00 Welcoming coffee

12h30 Opening speech by Wendy Sonneveld (Ghent University) and Ann Van Hauwaert (NCP Flanders)

12h45 Presentation on EUPMAN, our source of inspiration  
➤ by Marion Bussemaeker (Radboud University) and Laura Pander (Eindhoven University of Technology), members of the former EUPMAN Steering Group

13h30 Light lunch

14h15 Presentation "The Funding and Tender Portal –new features"  
➤ Giuseppina LAURITANO, Policy Officer at DG RTD, Unit B3/Common service for business processes

15h00 Joint exploration: is there a need to create BE-ARMA?  
1. Concrete proposal: to set up BE-ARMA  
2. Exchange of thoughts on this proposal

15h45 Conclusions

16h00 Drink