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| APPLICATION FORMSufficient means of subsistenceFor students who apply for the extension of their student residence permit | INTERNATIONAL RELATIONS OFFICEHet Pand Onderbergen 1, 9000 GhentBelgium**Bachelor and master students:** solvencybama@ugent.be **PhD students (including exchange PhD):** solvencyphd@ugent.be  |

|  |  |
| --- | --- |
| First name  |  |
| Family name |  |
| Sex | M / F / X |
| Nationality  |  |
| Date of birth (dd/mm/yyyy) |  |
| Place of birth  | City:Country: |
| Email address |  |
| Student number |  |
| Indicate whether you are a bachelor / master or PhD student |  |
| Indicate whether you are receiving a scholarship | YES, amount per month: € or NO  |
| Email address embassy/consulate where you are submitting your visa application |  |
| Exact period for which you need the solvency proof to be valid: * The minimum period is 3 months.
* The maximum period is 13 months

 OR until the end of the current academic year (31st of October). * **This period should be indicated in full months** (e.g. 03/09/2019 – 02/02/2020 = 5 months)
 | Start date (dd/mm/yyyy):End date (dd/mm/yyyy): |
| Amount of money (in EUR) per month you wish to transfer: TOTAL amount of money you wish to transfer:  (e.g. for 1 semester: 5 months \* 666 EUR/month = 3.330,00 EUR). | ……… EUR / month……… EUR in total. |

On our webpage you can find estimations for the current academic year 2019-2020.
***Please confirm the period and required amount with the embassy/consulate.***

If you need to prove your sufficient means of subsistence as a family (**spouse and/or children**), please complete the additional table for each family member.

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| **Family member 1** |
| Full name (first name and family name) as mentioned on the passport  |   |
| Nationality  |  |
| Date of birth (dd/mm/yyyy) |  |
| Place of birth  | City:Country: |
| **Family member 2** |
| Full name (first name and family name) as mentioned on the passport  |  |
| Nationality  |  |
| Date of birth (dd/mm/yyyy) |  |
| Place of birth  | City:Country: |
| *(Add more lines if necessary)* |

Please mention your **name**, **nationality** and **student number** in the email subject line when sending the completed application form and required documents to us by email.

**Bachelor and master students:** solvencybama@ugent.be

**PhD students (including exchange PhD):** solvencyphd@ugent.be

Required documents:

1. Copy of your passport
2. Proof of enrolment as degree student or certificate of registration as an exchange student
3. Copy of the Belgian bank card issued in your name
4. Proof of health insurance
5. Proof of scholarship, if applicable