

General information on the visa-on-web application

Here you can find additional information about filling out the visa-on-web application.

Every category in the online form has a question mark that gives more information about the requirements or details about a specific definition.

Basic information	
Language for decision Belgian authorities	Dutch (to enable us to follow up on your file in case of issues) The chosen language is used for the refusal notification if your visa cannot be granted. This notification is motivated in one of the three official Belgian languages.
Application information	Personal data – Travel document – Home address – Current Occupation
Travel information	
Visa type	D: long stay
Main purpose of the journey	Academic travels <u>More detailed:</u> <ul style="list-style-type: none"> • Higher education at a public institution (Article 58 or 60): students in a regular student trajectory (bachelor's, master's, postgraduate, (pre-)doctoral programs) • Mobility / student** (Non-EEA Exchange students already residing legally in an EEA country as a student or students admitted to a “mobility program” (e.g. Erasmus Mundus, Double degree program))
Number of entries required	Select “ Multiple entry ”. With a single-entry visa you can enter the Schengen area only once. With a visa allowing for multiple entries you may enter

	several times during the validity of the visa. This is indicated by “MULT”.
Member state of first entry	If you have no direct flight to Belgium or if you are travelling by other means, please indicate which Schengen Member State you will most likely enter first when crossing the Schengen Borders.
Intended date of arrival	Enter the date of your intended arrival in the Schengen Area.
Intended date of departure	Enter the date of your intended date of departure from the Schengen Area. If still unknown (multi-year stay), enter a date of your expected arrival +1 year. ^{***} —
Duration of intended stay	Please indicate the number of days you are intending to stay in Belgium, according to your studies (conform intended arrival – intended departure). This does not influence the number of days granted to you in your visa which is the sole authority of the Embassy. Usually the visa is issued for 4 months or a year. ^{***} —
References	
Host or accommodation	<p>Hotel or (temporary) accommodation: Please indicate the contact data of the temporary accommodation (hotel, B&B, Airbnb, hostel...) or your permanent accommodation (in case you have a lease already) where you will stay when in Belgium.</p> <p>We are aware that it is not easy to find housing, and there is a high likelihood that this situation will continue throughout the next academic year. <u>We highly recommend you to secure permanent housing before your arrival in Ghent and to look for housing via Accommodation.</u></p> <p>Person: If you do not stay at a hotel or temporary accommodation, but with friends or family in the context of a visit to friends or family, please indicate their contact data here.</p>

	Only check the additional box stating “Has the inviting person signed an official document with a commitment that charge will be taken and has this document been validated by the host country?” in case this person also is your guarantor under the annex 32 procedure. If not, leave blank.
Inviting organization	School (not company) Ghent University Sint-Pietersnieuwstraat 51 9000 Ghent – Belgium Students.visa@ugent.be +32 9 331 01 03
Contact person	Laila Boulyou Select “Same address as the address of the organization”
Financing of stay	
Scholarship	Indicate “Other” – “reference organization” – “school or company” and fill in the required details.
Guarantorship (annex 32)	Indicate “other” – “reference person” – “person” and write down the required details
Blocked account (UGent, Studely or Ready Steady Go)	Indicate “ Visa applicant” and your details will be filled in.

* A person born with a mental disability may be granted extended minority status. The person subject to extended minority remains under custody of their parents as long as they live.

** Travel for study purposes under a European Union program or a multilateral program involving mobility measures or an agreement between two or more higher education institutions when Belgium is the first European host country.

*** The Visa D is only an entry document which allows you to apply for residence once you have arrived in Belgium. Once the residence application is completed and you have received your residence permit, this permit will replace the visa D. From then on, only the residence permit will need to be renewed on a yearly basis (may vary for mobility programs) and not the visa D.