

Approval of lecturer document for incoming exchange students

To be filled in by the student

Name	
Home institution: - University - City - Country	
Enrolled in which degree at home university	
Other degrees of higher education	

Course at UGent you need an approval for: - Code - Title course	
Short motivation for selecting the course	
Elaborate on your starting competences (see initial starting competences in description of the course in the study guide)	

To be filled in by the lecturer

Name	Signature (or mail)	Date

Announcement procedure CKO/OC PS Nov. 2016; FCI UGent June 2018; CKO/OC PS Sept./Oct. 2018

<https://www.ugent.be/ps/en/education/internationalrelationsoffice/incoming-exchange-students/during-your-stay.htm#Courses-procedureatthestartofthesemester>

[Note for lecturer in Dutch](#) – [Note for lecturer in English](#)

- *fill in this 'Approval of lecturer' document if an additional approval by the lecturer is required*
- *contact the lecturer (in person before or after the first lesson, or by e-mail)*
- *discuss the approval document and get the document signed by the lecturer in person or via e-mail*
- *make a scan/pdf from your approval document(s)*
- *upload this document in Oasis (exchange application - documents - other - comment: 'approval of lecturer - course title')*