

Adjustments to the Education and Examination Code 2021-2022

In view of article 85 of the Education and Examination Code: The provisions of the present Education and Examination Code may only be amended by the Board of Governors, after the recommendation of the Educational Council. In contravention of this, in the event of force majeure, the rector can immediately take the necessary measures and decisions to safeguard the functioning of the institution, its students and staff. The rector decides on cases which have not been mentioned in the present Education and Examination Code, for disputes relating to the interpretation of the present code or in case of material errors. Any such decisions are publicly announced.

ARTICLE 2 THE ACADEMIC CALENDAR

§6. Exceptionally – except on the closing dates mentioned in §4 – examinations may be organized outside the examination periods in the following cases:

- for students at other institutions, as well as incoming and outgoing exchange students, in execution of the Learning Agreement signed by all parties.
- for examinations on practical classes or exercises. These may be organized in the periods that are reserved for catch-up activities and the summer recess.
- for examinations on preparatory programmes, linking programmes, Erasmus Mundus programmes, postgraduate programmes, and summer schools (see article 44).
- students who, in accordance with article 25, can request to "move one or more exams to another time within the same academic year, if necessary in a different exam form."
- **Catch-up exams after the first-term examination period can be organized during the first week of the second term (from 14/2/2022 through 19/2/2022), or exceptionally during the inter-term recess (7/2/2022 through 12/2/2022).**

The decision should be taken by the Faculty Council, on the recommendation of the study programme committee, and the students should be informed of this decision at the start of the academic year.

ARTICLE 62 EXAMINATION BOARD MEETINGS

§2. Examination Boards also deliberate by **24 February 2022** at the latest in a graduation year of a Bachelor's, linking or preparatory programme, a Master's programme, Advanced Master's programme, or a postgraduate programme, for students who have taken all their examinations at that time. In doing so, article 71 is fully applicable.

With the exception of the Master's dissertation and/or the work placement, first-term or full-year course units cannot be evaluated in the first term, unless the course unit is only assessed by means of continuous assessment and the lecturer agrees to have that assessment take place in the first semester.

ARTICLE 69 EXAMINATION RESULTS ANNOUNCEMENT OF EXAMINATION MARKS AND DELIBERATION SETS

§1. After the first-term examination period, the second-term examination period and the resit examination period, the examination marks are communicated to the students.

After each examination period, students are individually provided with a transcript of records, at the earliest after the closing of the examination period and no later than:

- **Thursday 24 February 2022** after the closing of the first-term examination period;
- **Thursday 7 July 2022** after the closing of the second-term examination period, except for the shortened educational master by **Friday 8 July 2022** at the latest;
- **Saturday 17 September 2022** after the closing of the resit examination period.

If a deliberation took place, the decision by the Examination Board per deliberation set is also included in the transcript of records. If the deliberation took place after the closing of the first-term examination period in accordance with article 62§2, the transcript of records may be put at the student's disposal after **Thursday 24 February 2022**, but no later than **Tuesday 1 March 2022**.

In contravention of these arrangements and deadlines, in accordance with the provisions in article 50§4 with regard to continuous assessment result announcements, the relevant final mark needs to be communicated as quickly as possible after the assessment, also for course units which are only assessed by means of continuous assessment.

ARTICLE 75 COMPLIANCE WITH EXAMINATION REGULATIONS

§2. End-of-term assessment

1° the examination regulations is cancelled if a student is not present when an evaluation is scheduled to start.

- a. if the examiner considers the absence to be unjustified, the student is registered as absent for this evaluation.
- b. if the examiner finds that the student had good cause to be absent, whether or not after an intervention by the ombudsperson, the student may take a catch-up examination in the same examination period **or exceptionally during the period stipulated in article 2§6 last bullet**. The examiner cannot refuse to organize a catch-up examination; unless it is materially impossible to organize a catch-up examination within **these periods**.

Legitimate reasons to be absent are the following:

- illness or an accident that prevents a student from taking an exam;
- the death, during the examination period concerned, of a relative by blood or marriage in the first degree (i.e. parents or children) or in the second degree (i.e. grandparents, grandchildren, brother, sister) or of a person living with the student;
- judicial reasons (e.g. summons before a court of law);
- an overlap with other examinations, other than catch-up examinations, within a personalised learning track. Overlapping means that two or more examinations take place on the same day; the student must give priority to the preceding course unit in the order as set up in the standard learning track;
- **the student has a written examination, other than a catch-up examination, in the evening examination block of one day and a written examination, other than a catch-up examination, in the morning examination block of the following calendar day. Where appropriate, the student must give priority to the course unit from the lowest standard learning track year.**
- other forms of force majeure (i.e. an event which has nothing to do with the student and which could not have been reasonably foreseen, prevented or overcome).
- **mandatory quarantine or isolation because of COVID-19.**

For the catch-up exam, a different evaluation method may exceptionally be used, in consultation between the lecturer-in-charge and the student with notification to the Examination Office. If the student does not agree with the changed evaluation method, he or she will renounce the catch-up exam.

After the student has contacted the examiner, the examiner determines the day of the catch-up exam. The catch-up exam may not be held on a day on which the student in question has another examination according to the examination regulations of the year of the standard learning track to which the course belongs. The student will immediately inform the examiner whether he or she will participate in this catch-up exam.

If the examination regulations referred to in article 54 provide for more than one examination date for the same course unit, the examiner may allow the student to take the examination on one of these other dates.

An examiner cannot be obliged to organize more than one catch-up exam within the same examination period.