

Dear graduates,

We are looking forward to a beautiful Graduation Ceremony together with you.

We would like to provide some practical guidelines for Saturday 7 October 2023.

1. The Graduation Ceremony in the UFO, Sint Pietersnieuwstraat 33, 9000 Ghent **starts at 9:30 a.m.** and is followed by a festive **reception from 11:30 a.m. to 1:00 p.m.**

Please arrive on time, picking up the gowns can still cause some delay. The doors open 1 hour before start time.

**Registration is mandatory via <https://event.ugent.be/registration/proclamatiewe>.
Please register AT THE LATEST by 3 October 2023 at noon.**

2. In addition to the promovendus/promovenda, **two guests** can be present. Whether you come alone or with guests, you indicate in the registration link. We do not need to know the name of your guests, but we do need to know how many people will attend, yourself included.
If after the deadline of the registrations it appears that there are seats left, we will inform the registered students so that you can possibly invite an extra person. Follow your Ghent University mail and the website carefully (www.ugent.be/we/proclamatie).

A **live stream** is provided to follow the ceremony online: Livestream graduation (07/10/2023 @09:00).

3. To enter the UFO you (only) take the entrance side Sint-Pietersplein, this is on the right side of the building when you are standing in front of the building.
4. During the ceremony, it is advisable for the graduates to wear a gown. The gowns can be picked up at the lending desk as of one hour before the start of the ceremony. The accompanying berets can be kept after the ceremony but the gowns are to be brought back.
5. During the reception you can pick up your diploma, together with a souvenir.
6. Hosts and hostesses in the foyer and the venue will show you and your guests around. Please follow their guidelines.
7. There is parking facility nearby, e.g. [Parking Gent Zuid](#).

May I ask you to follow these practical guidelines carefully and to inform your guests as well, so that the Graduation Ceremony can proceed smoothly. We will do our utmost to make it a beautiful memory for you!

We look forward to meeting you all!

Isabel Van Driessche
Dean Faculty of Sciences
isabel.vandriessche@ugent.be